

**CITY OF SHOREVIEW
AGENDA
REGULAR CITY COUNCIL MEETING
April 2, 2012
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

PROCLAMATIONS AND RECOGNITIONS

CITIZENS COMMENTS - *Individuals may address the City Council about any item not included on the regular agenda. Specific procedures that are used for Citizens Comments are available on notecards located in the rack near the entrance to the Council Chambers. Speakers are requested to come to the podium, state their name and address for the clerk's record, and limit their remarks to three minutes. Generally, the City Council will not take official action on items discussed at this time, but may typically refer the matter to staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

COUNCIL COMMENTS

CONSENT AGENDA - *These items are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

1. March 19, 2012 City Council Meeting Minutes
2. Receipt of Committee/Commission Minutes—
 - Planning Commission, February 28, 2012
 - Public Safety Committee, March 15, 2012
3. Verified Claims
4. Purchases
5. License Applications

6. Conditional Use Permit—5155 Hodgson Road, David Nelson and Claire Imsland
7. Authorize Replacement Purchase of Dump/Plow Truck
8. Award of Quote—Audio Visual Replacement, Shoreview Room
9. Authorize Replacement Purchase of Field/Ball Cart

PUBLIC HEARING

GENERAL BUSINESS

10. Approval of Revisions to New City Voting Precincts
11. Approval of Plans and Specifications—Floral/County Road F/Demar Reconstruction, CP 12-01
12. Resolution Ratifying the Dissolution of the Grass Lake Water Management Organization and Petitioning the Board of Water and Soil Resources for a Change of Watershed Boundary

STAFF AND CONSULTANT REPORTS AND RECOMMENDATIONS

SPECIAL ORDER OF BUSINESS

ADJOURNMENT

*** Denotes items that require four votes of the City Council.**

**CITY OF SHOREVIEW
MINUTES
REGULAR CITY COUNCIL MEETING
March 19, 2012**

CALL TO ORDER

Mayor Martin called the regular meeting of the Shoreview City Council to order at 7:00 p.m. on March 19, 2012.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Mayor Martin; Councilmembers Huffman, Wickstrom and Withhart.

Councilmember Quigley was absent.

APPROVAL OF AGENDA

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve the March 19, 2012 agenda as submitted.

VOTE: Ayes - 4 Nays - 0

PROCLAMATIONS AND RECOGNITIONS

There were none.

CITIZEN COMMENTS

There were none.

COUNCIL COMMENTS

Mayor Martin:

The annual Spring Cleanup Day will be Saturday, May 19, 2012. The reason it is not the first Saturday is to coordinate with Allied Waste. Credit card payment has been added as an option this year.

The Einhausen Sister City Organization will hold its annual dinner at the Gasthaus in Stillwater on April 14, 2012.

In July, Shoreview will host 39 visitors from Einhausen, Germany for the *Slice of Shoreview*. Host families are still needed. Anyone interested should contact the Sister City Organization.

The Shoreview Northern Lights Variety Band will hold its Spring Concert at Bethel Great Hall on April 21, 2012. Tickets are available at City Hall or through the band's website.

Councilmember Wickstrom:

The Environmental Quality Committee (EQC) will be continuing the speaker series that will be held Wednesday, March 21, 2012, at 7:00 p.m. The topic is *The Twin Cities Ecosystem Project*, presented by Dr. Larry Baker from the University of Minnesota. The program will also be cablecast and tapes for playback on Channel 16.

The Ramsey County League of Local Governments will be meeting Thursday, March 22, 2012, at the Mounds View Community Center at 7:00 p.m. The meeting will focus on *Beyond the Yellow Ribbon Project*. Anyone interested is welcome to attend.

Councilmember Huffman:

Noted that Councilmember Wickstrom is one of the speakers at the Ramsey County League of Local Governments meeting on Thursday evening.

The Shoreview Business Council meeting will be held Thursday morning, March 22, 2012.

CONSENT AGENDA

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to approve the Consent Agenda for March 19, 2012, and all relevant resolutions for all item Nos. 1 through 13:

Discussion:

Councilmember Huffman requested that the motion exclude item No. 1, as he was not present at that meeting.

Councilmembers Withhart and Wickstrom accepted that amendment to the motion.

Councilmember Wickstrom requested the following changes to the March 5, 2012 meeting minutes:

Page 7, first paragraph should state that the occupancy rate is in the 90% range, not vacancy rate.

Councilmember Wickstrom noted that the EQC minutes state that the Green Community Awards will continue this year. Anyone who believes his/her yards would qualify is eligible to apply. Applications will be accepted in the near future.

2. Receipt of Committee/Commission Minutes
 - Parks and Recreation Commission, January 26, 2012
 - Environmental Quality Committee, February 27, 2012
3. Monthly Reports:
 - Administration
 - Community Development
 - Finance
 - Public Works
 - Park and Recreation
4. Verified Claims in the Amount of \$640,182.58
5. Purchases
6. License Applications
7. Acceptance of Donations for *Slice of Shoreview*
8. Developer Escrow Reduction
9. Approval of Private Street Sweeping Contracts for 2012
10. Resolution Authorizing the Execution of an Assessment Agreement and a Consent to Assignment Regarding the Development Agreement between the City and Shoreview Senior Living, LLC
11. Declaration of Intent to Bond
12. Approval of Tree Removal and Ash Injection Quotes
13. Approval of Quotes for Community Center Campus and Roadway Directional Signs

VOTE: Ayes - 4 Nays - 0

MOTION: by Councilmember Wickstrom, seconded by Councilmember Withhart to approve the March 5, 2012 City Council Meeting Minutes, Item No. 1 on the Consent Agenda, as corrected.

VOTE: Ayes - 3 Nays - 0 Abstain - 1 (Huffman)

PUBLIC HEARING

AUTHORIZATION TO PREPARE PLANS AND SPECIFICATIONS--FLORAL DRIVE/COUNTY ROAD F/DEMAR ROAD RECONSTRUCTION, CP 12-01

Presentation by City Engineer Tom Wesolowski

On February 21, 2012, the City Council received the Feasibility Study and called for a public hearing on this project. The current condition of the roadways is poor with no curb and gutter. The water main is of old, brittle cast iron. The sanitary sewer is clay pipe that is in good condition. There is a minimum of storm sewer drainage. There are

two inlets on Floral Drive that discharge directly into wetland to the west. Inlets on County Road F and Demar are connected to the drainage pipe from the Hodgson Road ditch and discharge directly into wetland. Existing Xcel streetlights are in poor condition. Floral Drive is 25 feet wide; County Road F and Demar vary from a width of 28 feet to 30 feet.

The proposed improvements would include:

- Removal of old road; new road section with concrete curb and gutter
- Floral Drive would have a 24-foot width with a drive over style curb with parking allowed on one side
- County Road F and Demar would be 28 feet wide with the barrier style curb
- A cul-de-sac would be built on the west side of County Road F and Hodgson Road; City is working with County plans
- Water main replacement with ductile iron pipe; replace water service pipe within right-of-way and curb stops - bored installation will save a number of trees
- Replace sanitary sewer services within right-of-way and main line at a later date
- New storm water collection and infiltration system; only large rain events would have direct discharge to the wetland
- Replace existing street lights

Residents have expressed concerns about storm water drainage. The road widths are supported. Residents on Floral Drive submitted a petition for the drive over style curb. Comments have been positive and supportive.

The estimated costs are:

Street	\$ 602,000
Storm sewer	\$ 317,000
Water Main	\$ 343,000
Sanitary Sewer	\$ 103,000
Street Lights	<u>\$ 40,000</u>

Total: \$1,405,000

Special assessments will be charged for the street at \$1,745 per unit, and storm sewer at \$1,120/maximum per unit. The total estimated assessment per unit is \$2,865 with a pay-back period of 10 years. Assessments total \$139,983, approximately 10% of the total estimated project cost.

Financing to cover the remainder of the project would be from the following City funds:

Street Renewal	\$513,005
Surface Water Fund	\$266,012
Water Fund	\$343,000
Sewer Fund	\$103,000

Street Lights \$ 40,000

The schedule of the project is anticipated to be:

Approve plans and specifications	April 2, 2012
Bid Opening	May 10, 2012
Council Award Contract	May 21, 2012
Construction Start	June 2012
Construction Complete	October 2012
Assessment Hearing	October 2013

City Attorney Filla stated that he has reviewed the Affidavit of Publication that indicates the public hearing to be in order at this time.

Mayor Martin opened the public hearing.

Mr. Perry Hackett, 4071 Virginia Avenue, stated that he lives on the corner of County Road F and Virginia Avenue. A few years ago City water was installed for Virginia Avenue. He asked why the condition of the water main was not understood five years ago. The only reason for street parking is because of one house that has many people living in it with seven or more cars. His question is why the street should be widened, when there will be no traffic.

Mr. Tom Dolen, 4053 Virginia Avenue, stated that residents are skeptical and some opposed to blocking County Road F. Possibly the speed limit on Hodgson in this area should be lowered. Ramsey County is planning a three-lane road on Hodgson with a turn lane at only one-half an intersection, when the west side of County Road F is blocked. With a cul-de-sac, the safety issue of that intersection disappears. He did not receive a notice, even though he lives only two houses off this intersection. Others also were not notified and surprised at the plan. It will be wholesale changes in transportation for the neighborhood. The southern end of Virginia onto Hodgson in the morning is not viable because there is too much traffic. They go back up to County Road F. Now there are three entry points. If County Road F is blocked, the access off Virginia floods when it rains. In winter, it is too icy to stop at that intersection. Neighbors are asking whether a cost-benefit analysis has been done and if there are statistics to show that this is a high accident intersection. The west side of County Road F is on high ground with visibility both directions, but that is not the side being blocked off. That is not the case with the east side, but that is not the side being blocked off. He submitted a letter of questions from residents regarding this issue.

Mr. Charlie Jirasek, 328 Floral Drive, thanked staff for changing the curbing on Floral Drive to the drive-over style and for not including street lights in that portion of the project in response to the neighborhood petition.

Mr. Kent Bergh, 259 County Road F, stated that there are good things in this project with a good storm water drainage system. However, the problems are the street width,

cul-de-sac and lighting. The street lighting will not be an improvement. There are residents who are out walking every night. There is no problem with not enough light, but there is a problem with too much light. New lights seem an unnecessary expense. The only accident he is aware of at the intersection to be blocked off is a suicide. Traffic from Virginia and Demar use the County Road F intersection for access in and out of the neighborhood to make a left turn,

Mrs. Carol Hackett, 4071 Virginia, stated that there is a worry that if County Road F is closed off, the speed of traffic through the neighborhood will be faster and there are many small children. She requested that the street light by her property be reconsidered as it was just recently replaced. Adding street lights will shine into homes. Residents do not want more street lights.

Ms. April Alfuth, 259 County Road F, stated that she walks every day. There are so many lights that she does not know what the night sky looks like. Darkness is needed and too many lights interfere with eyesight. She would request that the lights not be replaced. There are already too many.

Mr. Jirasek stated that as a former firefighter, he would see a problem getting into the neighborhood with only two access points. He asked if the Fire Department has seen this plan.

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to close the public hearing at 7:40 p.m.

VOTE: Ayes - 4 Nays - 0

Mayor Martin asked about the placement of street lights and whether the number of lights would be increased. Mr. Wesolowski stated that when a survey was sent out, overwhelmingly residents on Floral Drive did not want street lights. Residents on Demar and County Road F were split with more residents requesting new lights than those not wanting them. The survey included a map of placement of lights. Residents requested placement of a light at the trail head at the public meetings that were held because cars sometimes park there.

He showed a map of the placement of lights currently and where they are proposed. The two new ones are on either end of County Road F, one in the cul-de-sac. Mr. Schwerm added that it is a City standard to have a light at the intersection and at the end of a cul-de-sac.

Councilmember Huffman stated that other residents in other neighborhoods have also raised the issue of not wanting more street lights. He suggested a further policy discussion on placement of street lights.

Mayor Martin stated that the street lighting plan is not final and as plans and specifications are developed, there will be more discussion with the neighborhoods.

That is a more flexible issue than street widths and the cul-de-sac. She asked how the street widths were determined. Mr. Wesolowski stated that the existing street widths are what is proposed. A width of 28 feet is enough to allow parking on both sides of the street and still allow an emergency vehicle to pass. With a narrower width on Floral, many trees will be saved. Feedback from the public meetings and surveys support the proposed road widths.

Mayor Martin asked the reason the County is influencing the City's plan for a cul-de-sac. Mr. Wesolowski stated that coming from the east, there are a lot of curves to approach Hodgson. It does not meet standards for sight distances. It was proposed to curve the road on the east to a 90 degree angle with Hodgson and put in a cul-de-sac on the west.

Councilmember Huffman asked if the decision on the cul-de-sac is from the County or City. Mr. Schwerm responded that the west side of County Road F carries a low volume of traffic compared to the east side, which is why the shift to a 90 degree angle on the east to make that intersection safer for the amount of traffic. If County Road F on the west were not blocked, there would be too many roads coming onto Hodgson that are too close together. The proposal is to fix the portion of road that carries the highest volume of traffic.

Councilmember Wickstrom stated that a number of years ago, there was a Task Force for Hodgson Road. Hodgson is a narrow county road with narrow shoulders. One issue is that there are too many intersections. The idea of the cul-de-sac came from a resident on County Road F.

Councilmember Withhart asked if the Fire Department is in agreement with this plan. Mr. Wesolowski answered, yes.

Mr. Hackett stated that access from Virginia is not an option because it is too close to the traffic light on Hodgson and traffic is backed up. This plan effectively reduces access from three to one. Mr. Wesolowski stated that the traffic needs to be observed and further analyzed. Mr. Schwerm stated that the drainage issue on Virginia will be addressed with the County project on Hodgson.

Councilmember Withhart stated that he had contact with eight residents on Demar and County Road F, all of whom were in favor of the cul-de-sac because it will eliminate traffic driving through the neighborhood. He does not believe increased lighting is needed. Mr. Wesolowski stated that at the public meetings and responses to the survey, there was no opposition to a cul-de-sac. The first opposition is what has been presented at this meeting.

Councilmember Huffman stated that he is hesitant to put in a cul-de-sac, but he accepts staff's analysis of the safety issue. This plan will be thoroughly reviewed by the Fire Department. He agreed with Councilmember Withhart and stated he would reconsider placing a street light in the cul-de-sac.

Councilmember Wickstorm asked if there is anything the City can do to drain the water off Virginia. That needs to be addressed. Mr. Wesolowski stated that he will look into it further. Normally, it would be handled by the County when the work on Hodgson is done.

Mayor Martin noted that County plans impact the City and the City makes an effort to work with and coordinate projects with the County. Mr. Schwerm added that if a cul-de-sac is put in on County Road F east of Hodgson Road, that portion of County Road F would be turned back to the jurisdiction of the City.

Mr. Warren Baskowitz, 304 Demar, suggested a sign for “No Through Way” on Demar. He believes a cul-de-sac will cause significantly more traffic. There is a lot of concern by residents on Virginia, and there are many children in the area. A traffic study should be done before County Road F is cut off. Mr. Schwerm stated that the reason for the cul-de-sac is that the County is trying to improve the safety of the intersection of County Road F and Hodgson on the east side of the intersection.

Mr. Henry Wisnewski, 4040 Virginia, agreed with the traffic increase because there will be only two access points. Over half the residents of this project are on County Road F. He asked about the survey and how the decision to put in a cul-de-sac was made. Councilmember Withhart stated that a survey was received by residents from the City requesting feedback and to mail the survey back to the City. Until tonight, there has been overall support for the project.

One resident stated that the county road has driveways all along it. County Road F serves approximately 40 families. He asked what the alternative would be to a cul-de-sac that was not originally in the County plan. The east side is being shifted and he suggested shifting the west side to the north to make it a safer intersection.

Mr. Dolen stated that all neighbors were not contacted and did not know about this. Mr. Wesolowski stated that all properties to be assessed were noticed. Two public meetings were held in addition to the information letter that was sent. Properties not being assessed were not noticed.

Councilmember Wickstrom noted that when Ramsey County does the improvements on Hodgson Road, medians will be included, which is another reason to limit access points.

Ms. April Alfuth, 259 County Road F West, stated that residents wanted a give-and-take meeting between the Council and residents. Councilmember Withhart responded that the previous meetings were give-and-take free discussions. The process tonight is prescribed by law for the Council.

Mayor Martin stated that the water problem and sewer service raised by Mr. Hacket at the corner of Virginia will be looked into. The Council tries to plan for the future. Since the Council did not know of the opposition to the cul-de-sac, she would like to look into

the County's response to what has been stated at this meeting. Mr. Schwerm stated that the project could be ordered and preparation of plans and specifications could move forward, and staff could still get input from the County prior to final approval of the plans and specifications.

Councilmember Huffman requested an analysis of how traffic will shift with the proposed plan or any altered plan.

Councilmember Withhart agreed with the need for further study of traffic patterns.

MOTION: by Councilmember Huffman, seconded by Councilmember Withhart to adopt Resolution No. 12-18 directing the preparation of plans and specifications and ordering the improvements for the Floral, County Road F, Demar Road Reconstruction, City Project 12-01.

ROLL CALL: Ayes: Huffman, Wickstrom, Withhart, Martin
Nays: None

Councilmember Withhart noted that the assessment portion covers only 10 percent of the cost. This is because part of City taxes are used to maintain a Street Renewal Fund to cover replacement road costs.

GENERAL BUSINESS

APPROVAL OF RESOLUTION REVISING AND RE-ESTABLISHING NEW CITY VOTING PRECINCTS

Presentation by Asst. City Manager/Community Development Director Tom Simonson

Election districts are redrawn after each U.S. census. The redistricting recently completed by the legislature in February requires the City to revise local precinct boundaries. New precinct boundaries must be set by April 3, 2012. Key changes in Shoreview are:

- Shoreview will have one Senate District instead of three.
- All of Shoreview will be in new Senate District 42.
- Shoreview will have two House Districts instead of three.
- Shoreview will be divided into House Districts 42A and 42B.

Redistricting must comply with State law, as well as take into account the boundaries of two legislative districts and two school districts. Rules require that polling places within the precinct be less than one mile from the precinct boundary. The number of precincts (7) and polling places would remain the same with the new plan. Two changes are proposed:

1. Move a portion of Precinct 3 south of County Road 96 and east of Hodgson Road to new District 42A, which requires relocation of Precinct 4.
2. Move a portion of Precinct 2, north of I-694 into Precinct 3 to create a more logical geographic border and population balance between precincts.

Staff is recommending adoption of the new precinct boundaries to be submitted to Ramsey County.

Mayor Martin requested the explanation of why Precinct 5 cannot include both sides of Turtle Lake up to County Road I. Mr. Simonson explained that it has to do with the fact that polling places must be within a mile of precinct boundaries. He further stated that all voters will receive notification of the new districts and precincts.

MOTION: by Councilmember Wickstrom, seconded by Councilmember Huffman to approve Resolution No. 12-15 re-establishing and revising city election precincts as necessitated by the legislative redistricting plan, which was actually the court's redistricting plan.

ROLL CALL: Ayes: Wickstrom, Withhart, Huffman, Martin
Nays: None

TEXT AMENDMENT - ENVIRONMENTAL STANDARDS

Presentation by Environmental Officer Jessica Schaum

The proposed amendments would address water quality and shade tree management. Ordinance No. 890 would revise Chapter 200 and Ordinance No. 891 would add Section 612 to address coal tar-based sealants.

Shade tree management would move beyond treatment of oak wilt and Dutch elm disease. The City's policy of prevention and control would be maintained and expanded to treat Emerald Ash Borer and future diseases and plant pests, as regulated by the Department of Agriculture and the Department of Natural Resources.

Water quality would give the City authority to regulate pollutants to the City's storm drainage system. The proposed amendments comply with the Clean Water Act and the City's NPDES permit. The Shoreview Storm Water Management Plan includes requirements of Best Management Practices (BMPs) for six minimum control measures. Illicit discharge is one.

Another water quality amendment addresses erosion control and establishes a 14-day period after completion of work to establish permanent vegetation. Work done during the winter will be required to have permanent vegetation established by May 15th. The new section 612 prohibits the use of coal tar resurfacing products on driveways and parking lots because they cause pond contamination.

Some of these requirements have been incorporated into the City's nuisance standards to strengthen enforcement options. For example, the City will be able to remove any living or dead standing trees, firewood or stumps that are infected to any degree by a shade tree disease or plant pest. Illicit discharges will also be considered a nuisance.

The Planning Commission held a public hearing on these text amendments on February 28, 2012. There were no comments or questions. Staff is recommending approval.

Planning Commission Chair Solomonson stated that the Planning Commission reviewed the amendments twice. Staff has done an excellent job.

Councilmember Withhart noted that cleaning storm water ponds is a huge cost and the sediment is hazardous waste pollution from coal tar sealants.

MOTION: by Councilmember Withhart, seconded by Councilmember Wickstrom to adopt Ordinance No. 890, revising Chapter 200 of the Municipal Code, specifically Section 202, Definitions; 209, Environmental Standards; Section 210, Nuisances; Section 211, Property Maintenance and Ordinance Number 891, adding Section 612 to the Municipal Code, Coal Tar-based Sealant Requirements, and including the Ordinance Summary for publication.

ROLL CALL: Ayes: Withhart, Huffman, Wickstrom, Martin
Nays: None

ADOPTION OF EMERALD ASH BORER MANAGEMENT PLAN

Presentation by Environmental Officer Jessica Schaum

Although the Emerald Ash Borer (EAB) was not discovered in Shoreview until last summer, it is estimated that it has been present for the past three or four years. The proposed management plan implements practices to manage the impacts of EAB proactively and balances treatments, removals and replacement. The plan includes education and community outreach.

Mitigation policies include pre-emptive removal of declining ash trees on public property; removal of infested trees; adherence to the state quarantine requirements for ash trees, selected chemical treatment when it can be effective, reforestation with a diversity of trees, and continued monitoring and tracking.

Mayor Martin asked if the City's licensing process will protect residents from contractors who are not qualified to carry out the treatment. Mr. Schwerm responded that the City requires that all tree contractors who either treat trees or remove trees be licensed with the City. The trunk injection method is encouraged, as there is evidence that treatment is effective. Residents will be able to treat their trees through the City contractor at an agreed upon rate.

Councilmember Withhart requested that the City website include educational information on treatment and removal of trees. Mr. Schwerm stated that there will be public meetings to inform residents. Experts from the Department of Agriculture and Department of Natural Resources will be invited to speak to residents.

Councilmember Wickstrom noted that residents can order trees from Friends of the Parks. There is a tree sale at this time. The website is www.friendsofthepark.org. Also, there is another pest coming, the Asian Long-Horned Beetle that will impact other trees. It is in Chicago now and is expected within five years. Ms. Schaum added that if the Asian Long-Horned Beetle becomes established, one in three trees will have to be replaced.

MOTION: by Councilmember Huffman, seconded by Councilmember Wickstrom to adopt the Shoreview Emerald Ash Borer Management Plan dated March 20, 2012.

ROLL CALL: Ayes: Huffman, Wickstrom, Withhart, Martin
Nays: None

ADJOURNMENT

MOTION: by Councilmember Huffman to adjourn the meeting at 9:10 p.m.

VOTE: Ayes - 4 Nays - 0

Mayor Martin declared the meeting adjourned.

THESE MINUTES APPROVED BY COUNCIL ON THE ____ DAY OF _____
2012.

Terry C. Schwerm
City Manager

SHOREVIEW PLANNING COMMISSION MEETING
February 28, 2012

CALL TO ORDER

Chair Solomonson called the meeting of the February 28, 2012 Shoreview Planning Commission meeting to order at 7:00 p.m.

ROLL CALL

Chair Solomonson welcomed new Commissioners Elizabeth Thompson and Brian McCool.

The following members were present: Chair Solomonson; Commissioners McCool, Proud, Schumer, Thompson, Ferrington and Wenner.

APPROVAL OF AGENDA

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to approve the February 28, 2012 agenda as submitted.

VOTE: **Ayes - 7** **Nays - 0**

APPROVAL OF MINUTES

MOTION: by Commissioner Ferrington, seconded Commissioner Schumer to approve the January 24, 2012 Planning Commission minutes as submitted.

VOTE: **Ayes - 5** **Nays - 0** **Abstain - 2 (McCool, Thompson)**

Commissioners McCool and Thompson abstained, as they were not members of the Planning Commission at that meeting.

REPORT ON COUNCIL ACTIONS

City Planner Kathleen Nordine noted that the City Council did approve the text amendment regarding nonconformities, as recommended by the Planning Commission at the February 6, 2012 City Council meeting.

On March 21, 2012, at 7:00 p.m., the Environmental Quality Committee series continues with Dr. Larry Baker from the University of Minnesota speaking on "The Twin Cities Ecosystem Project." Discussion will focus on how local decisions impact the global environment.

NEW BUSINESS

VARIANCE

FILE NO.: 2441-12-04
APPLICANT: JAMES & LORIE COSTELLO
LOCATION: 255 COTTAGE PLACE

Presentation by Senior Planner, Rob Warwick

This application is for a side yard setback reduction from 10 feet to 5 feet for the purpose of constructing a 68-square foot addition on the west side of their 1.5 story home. The addition will accommodate increased closet area and laundry space with a new main floor bedroom to eliminate the need for the owner to use stairs. The existing living space of the house has a setback of 5 feet from the same lot line. The zoning is R1 Detached Residential. The lot is a substandard lot with a width of 61.5 feet and tapers to a width of 24 feet at the alley.

The house was built in 1978. An addition of 200 square feet was built above the garage in 1992 with a setback of 5 feet from the west side lot line. In 2003, the front deck was replaced with a variance to reduce the front setback. A rear deck is now being constructed that was permitted in 2011. The addition will be constructed on post footings. Existing gutters will be extended and the downspout redirected.

Neighborhood property owners were notified of the application. Two responses were received--one in support and one that expressed concern about runoff and erosion.

The applicant states that the irregular shape of the lot creates the need for this variance. Staff agrees and has determined that the proposal complies with all design standards with the exception of the side setback of 5 feet. The proposal is also consistent with the City's Comprehensive Plan, and staff recommends approval.

Commissioner Wenner asked the distance of the house on the abutting property from the applicant's house on the west side. This is the neighbor with concerns about runoff. Mr. Warwick answered approximately 22 feet from the lot line. He explained that there is a slope for runoff water to flow to Soo street. He believes that the runoff problem is not from this property.

Commissioner Proud asked if any information was submitted any architectural or engineering information regarding redirection of the gutters. Mr. Warwick stated that the downspout will be directed to the driveway in front and then flow to the street.

Commissioner Schumer noted that the neighbor claims the side setback is 4.2 feet, not 5 feet. He asked if a determination on this question has been made. Mr. Warwick stated that 5 feet is more accurate. The existing fence appears to encroach on the subject property to avoid trees.

Chair Solomonson opened the discussion to public comment.

Mr. Jim Costello, Applicant, stated that the fence is his and was constructed on his property. He further explained that the gutter will be run from the back of the house to the front.

Commissioner Ferrington stated that she supports the application, as it is consistent with the City's redevelopment policies and allows the owners to stay in their home.

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to adopt Resolution 12-14 approving the variance request submitted by James and Lorie Costello for 255 Cottage Place to reduce the side setback to 5-feet for a 68 square foot addition, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted as part of the Variance application.
2. This approval will expire after one year if a building permit has not been issued and construction commenced.
3. Gutters shall be installed and maintained on the west side of the house. The downspouts shall direct stormwater to the driveway and street.
4. This approval is subject to a 5-day appeal period.

This approval is based on the following findings:

1. The proposed improvement is consistent with the policies of the Comprehensive Plan, including the Land Use and Housing Chapters.
2. **Reasonable Manner.** The proposed expansion of the living area of this small residence makes it more livable with a closet and laundry area for a main floor bedroom. This is common in detached single-family residences and so a reasonable use of the property.
3. **Unique Circumstances.** The pie-shaped lot and location of the existing house create unique circumstances. The living area of the house is currently setback 5 feet from the side lot line, and the proposed addition will not encroach nearer than the existing house.
4. **Character of the Neighborhood.** There is currently living area on this property that is setback 5-feet from the same side lot line. Furthermore, houses in the neighborhood include many styles and designs, and many of these structures do not conform to the current setback requirements of City Code. By approving the variance, the essential character of the neighborhood should not be affected.

VOTE: **AYES: 7** **NAYS: 0**

PUD – CONCEPT STAGE

File No.: 2442-12-05
Applicant: Lakeview Terrace LLC/Tycon Companies
Location: 3588 Owasso Street

Presentation by City Planner Kathleen Nordine

A Planned Unit Development Concept Stage application has been submitted by Tycon Companies for redevelopment of Midland Plaza. The project proposes a high density apartment complex of 120 units. The project includes a public road improvement with the realignment of Owasso Street and improvements to the intersection of Owasso Street, County Road E and Victoria Street.

Midland Plaza was owned and managed by the same owners as 400+ unit Midland Terrace. As part of a pilot program under the Urban Land Institute and Regional Council of Mayors, this site was identified as a redevelopment project to diversify rental opportunities in the City. In 2011, the Metropolitan Council awarded a grant to the City in the amount of \$655,000 to offset road improvement and redevelopment costs.

The redevelopment project would demolish Midland Plaza and a detached garage. Owasso Street would be realigned with the west leg of County Road E. A waterfront parcel would be developed with higher end apartment units. Included would be relocation of utilities, replacement of the sidewalk and a new trail. Engineering and construction management will be handled by SEH. The design for the final roadway is in process. The main building would consist of 120 one-, two- and three-bedroom units; a surface parking lot and underground parking garage. The exterior is shown as brick with a standing seam metal mansard roof. The applicant is seeking flexibility from building height regulations.

Staff found that the proposal satisfies criteria for a PUD relating to architectural and site design, sustainability and redevelopment. The property is currently zoned C, Commercial and RH, High Density Residential, which is 8 to 20 units per acre. The project supports the designated land use and City housing goals with redevelopment of an underutilized parcel, a high quality development proposal, and expands housing choices in Shoreview. It is also located near regional transportation system and employment being located just south of the I694 interchange. The City's Housing Action Plan identifies this site as a key redevelopment site in the City.

Land uses abutting this property include low density residential to the south, a school, church and park to the west, and railroad and business park to the north. The proposed use should not adversely impact surrounding land uses. The wetland pond on the site provides separation from the low density, single-family residential neighborhood to the south.

Placement of the building is determined by the wetland pond area, road right-of-way and parking. The applicants will seek flexibility for structure setbacks from Owasso and Victoria Streets and the interior side property line. Setbacks increase with increased height. The minimum front setback is 30 feet; with increased height, the setback should be 75 feet. The applicant is requesting 25 feet. The below grade parking structure is at the property line. Adjacent to Victoria, the setback requirement is 40 feet; with increased height, the setback would be 85 feet. Again, the applicant is requesting 25 feet. The interior side property line requirement is 30 feet; 75 feet with increased height. The request is a setback of 40 feet. These setbacks may fluctuate in succeeding stages.

The wetland pond area has a setback of 50 feet, which exceeds the City standard by 16.5 feet. The maximum height allowed is 35 feet. Additional height may be allowed if it does not exceed firefighting capabilities of the Lake Johanna Fire Department, and an additional foot of setback is provided for every foot height increases. One concern is the impact of the proposed height of 80 feet on the low density residential neighborhood to the south. However, staff believes that the separation distance of over 500 feet mitigates the impact. Exterior design and materials will also mitigate the wall of the building.

The density is 19 units per acre. Surface parking will have 91 stalls. Below grade parking will have 146 stalls, which is 1.97 stalls per unit and a total of 237 stalls. City Code requires 300 parking stalls, or 2.5 stalls per unit. The number of parking stalls may be reduced if shared or proof of parking is shown. An additional parking area will be built adjacent to the building where the detached garage is torn down.

Traffic is estimated to be slightly higher than Midland Plaza. However, distribution will be different with residents mostly using County Road E and Victoria. There will be no retail plaza which draws traffic from the neighborhoods.

The Fire Department has reviewed the proposal and has no concerns.

Commissioner Wenner asked what would be done to accommodate the the need for retail services, which will be closed. Ms. Nordine stated that there is one tenant in the current retail space and is more than 50% vacant. No commercial development is proposed. The City does not see this area as a vital commercial corner, as retail services have developed on Lexington.

Commissioner Proud recused himself from this discussion because his firm is a subcontractor with SEH. City Attorney Filla stated that there would be no conflict of interest for Commissioner Proud to participate in the discussion. Commissioner Proud stated that he would prefer not to participate.

Commissioner Ferrington clarified that the existing 420 units will not be demolished when the new units are built. Secondly, she noted that the site does not accommodate City Code setback regulations requiring an added one foot of setback for every

additional foot of height. The height must be within firefighting capabilities, and she asked if it would not be a fire hazard to be flexible with the setbacks. Ms. Nordine stated that the minimum setback from Owasso Street would be 30 feet. The intent is to minimize the height impact on neighboring properties. It is not a fire hazard.

Chair Solomonson asked the current setback of Midland Plaza. Ms. Nordine answered, approximately 35 feet. Chair Solomonson noted the request is for a 25-foot setback. He further asked how the height request of 80 feet compares to other structures in Shoreview. Ms. Nordine stated that the south water tower on County Road E is 160 to 165 feet. The Hilton Garden Inn is 59 feet to the peak. Country Inn Suites is 56 feet to the peak. PaR Systems is 49 feet. A new billboard recently installed is 75 feet.

Commissioner Solomonson expressed concern about the magnitude of the requested height variation in comparison to other structures in the City.

Commissioner McCool asked if right-of-way is calculated in the density calculation. Ms. Nordine stated that the right-of-way is not included in the density calculation. He further asked if additional turn lanes would impact the number of units proposed and if there has been discussion about moving the building further east to increase setbacks along Owasso and Victoria. Ms. Nordine stated that acreage of the site is consistent with the current density plans. There may be a slight change if increased right-of-way is needed for Victoria Street. Commissioner McCool asked if there has been discussion can be made for moving the building further east to meet setback requirements. Ms. Nordine stated that adequate space is needed for the parking area, but there may be room for some changes.

Commissioner Wenner asked if there would be any confusion for traffic trying to connect from the west leg of County Road E to the east leg and crossing through residential development. Ms. Nordine stated that design features are being considered to address that issue.

Commissioner Ferrington expressed concern about the expected increased traffic. Ms. Nordine stated that traffic calculation is based on Midland Plaza being fully occupied. Staff does not believe the impact will be significant, as Victoria and County Road E, are two arterial streets. The concern is how the traffic is distributed. She would not expect increased traffic on Owasso to Harriet. Commissioner Ferrington stated that her concern is how this increased traffic will impact traffic of the nearby school. Ms. Nordine stated that with the realignment will mitigate some of the traffic conflict with the school drop off and pickup times. It will be safer, but not all conflicts will be solved.

Mr. Noah Bly, Urban Works Architecture, 901 N. 3rd, Minneapolis, Project Architect, introduced Max Segler from Tycon; Al Menning and Dan Tilson from GQ who is the civil engineer. This will be an upscale housing product. The building is concrete frame and fully clad in brick. Work continues for the proposed building to fit the SEH road design. The units are 15% larger than what is currently being built. Features include a high efficiency mechanical system and low maintenance building. Parking outside is on top

of the underground parking and not included in the footprint. Parking is adequate at almost a 2 to 1 ratio for each unit. If more parking is needed, there are adjacent surface stalls. The owner does not want to build parking that will not be used. Between the building and parking is a green area to keep cars away from the building making ground floor units very attractive. The building will sit higher than the surrounding grade. Amenities include a club room, exercise room, oversize windows, stone counters. Storm water treatment will include rain gardens and a facility to catch water from paved areas. This will be a significant improvement for the lake. A dock and patio area will be near the lake. The height relates to quality. The project would not be economically viable without the height for the proposed density. Setback flexibility is requested to fit the building on the site. Setbacks are required to protect adjoining land uses. In this instance, the adjoining use is owned by the same owner.

Commissioner McCool asked how the proposed building will compare to other market rate products in the City and how it will be priced. Mr. Bly responded that this building is unusual with a concrete frame and full brick exterior. The unit sizes average 1100 square feet; other urban products average 900 square feet. To cover capital costs, rentals will be significantly higher. This is an upgrade rental product. There is a shift from home ownership to higher end rentals.

Commissioner McCool requested that information be provided as to the number of excess parking spaces are available on the adjoining property and that a parking agreement be executed. Mr. Bly stated that the applicant's preference is to receive approval of the project based on the PUD with parking requirements as an amendment.

Commissioner Ferrington asked the height of interior ceilings and whether there would be an opportunity there to lower the height. Mr. Bly answered that interior ceilings are 9 feet. The advantages of the architecture need to be considered with the height.

Commissioner Wenner asked if the owner owns the land under Lake Shoreview and if so, are there plans for an association to protect that lake? Mr. Bly responded that the site includes the lake. Improving water quality is important to the project, but specific measures are beyond the proposed project. Commissioner Wenner asked if the planned trails will be public. Mr. Bly stated that the trails will be for the enjoyment of the site residents; it will not be public.

Chair Solomonson opened the discussion to public comment.

Mr. Jim Purcell, 675 Harriet, stated he has no qualms with the apartment complex. They are good neighbors. He referred Commissioners to the written statement he and his wife submitted. The biggest problem is the height. The building was originally proposed as a five-story building. It was a surprise to find that it is being proposed as a six-story building. He referred to the Southview Senior Living building was required to reduce its height. It will be difficult to reject anything after this project that is higher than 35 feet. It seems that the goals of the City's Housing Action Plan take precedence over City Code. He and his wife have never complained about any development in the City.

They gave up an additional lot when Owasso Street was improved. This building does not fit in the neighborhood.

There were no further public comments or questions.

Final Comments of Commissioners Re: Concept Stage PUD

Commissioner Ferrington stated that there is a lot to like--redevelopment for the City, grant award for the road realignment, high quality materials, water improvements. The problem for her is the height. While understanding the economy of scale, that is not considered in the City's decision. The building does not fit in the neighborhood being so close to the road. She does not have a problem with the flexibility requirements, except for height. Also, there is no talk of upgrading the existing units. It was her understanding that Midland Terrace would also be improved. She thanked the developers for the opportunity to provide input at the Concept Stage.

Commissioner Schumer stated that he would like to see the building further from the water to give residents more room in the back yard. His main concern is also the height. The setback flexibility is a result of the height. It looks to be a very nice development, but his concern is the height.

Commissioner McCool stated that this is an expensive product. The height is also a concern but not a project stopper for him. He encouraged further consideration of how height can be reduced or why it does not work to reduce the height.

Commissioner Wenner echoed others' comments. The question is what is the City getting for the PUD? It is apparent there will be a high quality building. The owner has been in the City a long time and came to the City early with this proposal. The quality details are far above the minimum. It fits into the larger City plan for life cycle housing and supports the project. However, he is concerned about the height and the fact that neighbors have brought the same concern to the Commission's attention.

Commissioner Thompson expressed her appreciation to review the project at the Concept Stage. It is a beautiful high quality building. She noted consideration of a first level retail services and stated that including that element may make this development more attractive to the neighborhood. She has some concern about traffic because of the two elementary schools on Victoria.

Chair Solomonson stated that although the height is daunting, the high density in the area, the nearby water tower, the proximity to the lake makes this site suitable for this proposal. He does not believe a big adverse impact from the height. It is his understanding that the owner has a plan to slowly replace buildings, and this is the beginning. This would be a nice gateway to the apartment complex. His only concern is proximity to Victoria Street and would like to see the setback closer to 35 feet, not 25 feet as proposed. Considering the zoning and location, he is comfortable with the proposal as presented.

City Planner Nordine noted that this item will go to the City Council on March 5, 2012. Anyone wishing to attend that meeting is welcome.

PUBLIC HEARING

TEXT AMENDMENT - CHAPTER 209 - ENVIRONMENTAL STANDARDS

FILE NO.: 2439-12-02
APPLICANT: CITY OF SHOREVIEW
LOCATION: CITY WIDE

Presentation by Environmental Officer Jessica Scham

The amendments address water quality and shade tree management issues in Sections 202, *Definitions*; 209, *Environmental Standards*; 210, *Nuisances*; 211, *Property Maintenance*; of the City Code. A draft text was previously reviewed by the Planning Commission, Environmental Quality Committee and City Council. Feedback from those meetings have been incorporated.

The regulations proposed would regulate illicit discharge pollutants to the storm drainage system by any user. The proposed amendments are consistent with City permit requirements and are required by federal and state law. The amendments also establish violations penalties in Section 101.040.

There will be a 14-day deadline to establish permanent vegetation after construction to prevent excess soil erosion. This is a change from six months. Construction done in the winter will have a deadline of May 15th. Extensions may be granted, if needed.

A shade tree is defined as any woody perennial. All disease or plant pests are defined by the Department of Agriculture and DNR. The proposed amendments update the City Code in response to the arrival of the Emerald Ash Borer. Inspection and diagnosis of trees to be done by tree inspectors consistent with current field methodologies. Outdated laboratory testing will be removed. Diseased wood will be removed according to the quarantine area and City Management Plan. Enforcement of nuisances is strengthened to include any living or dead standing tree(s), firewood, or stumps infected to any degree by a shade tree disease or plant pest.

These amendments qualify the City to apply for grant funding opportunities. The changes also prepare the City to be able to address the next pest that appears.

Notice of the public hearing was published February 15th. No comments have been received. Staff recommends that the amendments be forwarded to the City Council for approval.

Commissioner Proud asked if the definition includes fruit trees. He requested that the term "fecal coliform" be deleted and replaced with "feces," as it would be clearer.

City Attorney Filla stated that the public notice has been published and is in correct legal form.

Chair Solomonson opened the public hearing. There were no comments or questions.

MOTION: by Commissioner Schumer, seconded by Commissioner Proud to close the public hearing.

VOTE: Ayes - 7 Nays - 0

Commissioner McCool asked if there is a difference between an illegal discharge and an illicit discharge. They appear to be used interchangeably, as in Section 209.060 refers to illicit discharge, while in Section 202, the reference is illegal discharge. The references should be consistent. Ms. Nordine stated that there are two definitions.

Further, Commissioner McCool suggested that stating "any non storm water discharge" would be clearer than stating "direct or indirect non storm water discharge." Ms. Scham stated that direct connections would be waste water piping connected to the storm drain. Indirect connections would include infiltration from cracked sanitary systems or spills collected in a drain.

Motion: by Commissioner Proud, seconded by Commissioner Schumer to recommend the City Council approve the text amendments to Sections 202, 209, 210, and 211 of the Municipal Code pertaining to water quality and shade tree management. The amendments are intended to insure that the Municipal Code reflects the State and Federal regulations for protecting water quality and shade tree diseases to include all plant pests.

The recommendation is based on the following findings:

1. The City's National Pollutant Discharge Elimination System (NPDES) requires an illicit discharge ordinance as one of the minimum permit requirements to protect and improve water quality.
2. The City's 2008 Comprehensive Plan and 2005 Surface Water Management Plan identify erosion and sediment control as an important facet of pollution prevention.
3. The shade tree management amendment updates existing Code to include both the Department of Agriculture and Department of Natural Resources statutes which regulate all plant pests or diseases.
4. This recommendation is based upon, as determined by staff, the updates and corrections discussed at this meeting with possible changes in text.

VOTE: Ayes - 7 Nays - 0

MISCELLANEOUS

Council Meetings

Commissioner McCool and Chair Solomonson will respectively attend the March 5th and 19th City Council meetings.

ULI Workshop

Ms. Nordine stated that the workshop is being held by the Urban Land Institute on *Navigating the New Normal*, at 6:30 p.m., March 12, 2012, in the City Council Chambers. Planning Commission members are invited and urged to attend.

Planning Commission Workshop

Chair Solomonson stated that the Planning Commission will adjourn into a workshop session after this regular meeting.

ADJOURNMENT

MOTION: by Commissioner Schumer, seconded by Commissioner Ferrington to adjourn the regular Planning Commission Meeting of February 28, 2012, at 9:12 p.m. to convene a workshop meeting.

VOTE: Ayes - 7 Nays - 0

PUBLIC SAFETY COMMITTEE

March 15, 2012

CALL TO ORDER: The Public Safety meeting came to order at 7:00 p.m.

ROLL CALL:

Those in attendance were: Mary Ann Johnson, Jorgen Nelsen, Peter Panos, Marc Pelletier, Gil Schroepfer, Jeff Tarnowski, Mendee Tarnowski, Mark Maloney (Public Works Director), Walter Johnson, Terry Schwerm, Mike Ryan (Fire Department) and Terry Soukkala (Sheriff's Office).

APPROVAL OF MINUTES: The Minutes of January 19, 2012 were approved.

CITIZENS' COMMENTS: None.

INTRODUCTION OF NEW MEMBERS: Mary Ann Johnson and Gil Schroepfer were introduced to the committee and the committee members to them.

ALLINA TRANSPORT:

Jorgen Nelsen reported for Allina. They have moved their Northern Base to their new location at 2296 Woodale Avenue (near Highway 10) in Moundsview. They are still posting an ambulance at their previous base in Arden Hills until another nearby site is found. There will be a public open house at the new base in the evening of April 19th. A new supervisor will be appointed for their north area operations as well.

FIRE DEPARTMENT:

- Mike Ryan reported that on April 1st the duty shifts will increase from 7:30 a.m. to 10:00 p.m. on week days and 7:30 a.m. Saturdays until 1:00 a.m. on Sundays.
- They were involved in a day long exercise on March 10th at the empty hotel on County Road E just west of Lexington. It involved the East Metro SWAT team, a hazardous materials decontamination exercise and fire in the hotel. Ramsey County's Emergency Management Communications Command Post was also used. It was a good education in working with and coordinating with specialized groups they have not often been engaged with.
- They responded to an Auto Aid house fire in Vadnais Heights and their duty crew arrived first and attacked the fire.
- Engine 2 will be replaced with a new engine in late April.
- Stations 2 and 4 will receive remodeling for sleeping quarters. Station 4 will need a small addition, however Station 2 has room within.
- Some discussion and explanation of Auto Aid and traditional Mutual Aid took place.

SHERIFF'S REPORT:

- Terry Soukkala also noted the value of the hotel exercise on April 16th. It was especially valuable in testing communications and joint operations. Communications actually went very well when often they are the biggest problem

in such joint efforts. The Unified Command also worked well, and he thought that it was very good training and would like to continue training with HAZMAT, Fire and Medics. The exercise showed a need for identification vests for those in charge of various operations. The Sheriff's Office is beginning to prepare with Hennepin County, St. Paul and Minneapolis for a very large widespread drill with two events on each side of the river in the fall of 2013. Resource management will be tested.

- Terry Schwerm reported that the Sheriff's Department has hired an animal control officer who is undergoing training with St. Paul animal control officers, will ride with Deputies to learn their procedures and will attend a certification course in Alabama in May.
- Schwerm also reported that the Contract Cities are looking into more Crime Prevention activity including office help to coordinate Sheriff's volunteer groups and perhaps a Community Service Officer to handle minor complaints so deputies are more available for serious calls.
- Mark Maloney noted that the Public Works Department often responds to traffic complaints involving street issues or signage.

SPECIAL REPORT:

- Public Works Director Mark Maloney presented maps showing projected road improvements expected to occur in the next two or three years.
- He noted the work along I-694 from Victoria to I-35W is scheduled to be completed by the end of 2013 but because of the mild winter may be finished early. Maps and other information on highway progress can be found at MNDOT's website.
- Separation of highways 10 and 96 in Arden Hills will begin during this time frame and an upgrade of Hodgson Road from near the railroad bridge to near Highway 96 is scheduled for a ballpark time of 2014.
- He also described changes to come and the signaling challenges at Victoria and County Road E.

LIAISON REPORT: None

ADJOURNMENT: The meeting adjourned at 8:30 p.m.

MOTION SHEET

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To approve the following payment of bills as presented by the finance department.

Date	Description	Amount
03/19/12	Accounts payable	\$ 111,966.96
03/22/12	Accounts payable	\$ 230,862.66
03/26/12	Accounts payable	\$ 25,222.65
03/29/12	Accounts payable	\$ 18,489.12
04/02/12	Accounts payable	\$ 303,682.95
Sub-total Accounts Payable		\$ 690,224.34
03/23/12	Payroll 123923 to 123960 956162 to 956343	\$151,919.46
Sub-total Payroll		\$ 151,919.46
TOTAL		\$ 842,143.80

ROLL CALL:	AYES	NAYS
Huffman		
Quigley		
Wickstrom		
Withhart		
Martin		

04/02/12

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
C & E HARDWARE	CARABINERS FOR FITNESS EQUIP.	220	43800	3890			\$21.79	\$21.79
CUB FOODS	PRESCHOOL PROGRAM SUPPLIES	225	43555	2170			\$313.43	\$313.43
GENESIS EMPLOYEE BENEFITS, INC	FLEX-MED/DEP CARE 3/16/12	101	20431				\$2,815.82	\$3,064.15
		101	20432				\$248.33	
LAKE JOHANNA FIREFIGHTER'S REL	STATE OF MN FIRE RELIEF AID	100	19999				\$2,000.00	\$2,000.00
LEAGUE OF MN CITIES INS TRUST	2011/12 PROP/LIA 1ST & 2ND INSTALLMENT	101	40500	3410			\$15,541.12	\$64,967.00
		101	40800	3410			\$682.08	
		101	41200	3410			\$473.33	
		101	41500	3410			\$366.25	
		101	43450	3410			\$460.00	
		101	43710	3410			\$8,823.75	
		101	20200				\$5,269.31	
		210	42750	3410			\$223.52	
		210	20200				\$44.70	
		220	43800	3410			\$6,820.47	
		220	20200				\$1,364.09	
		225	43400	3410			\$2,128.75	
		225	20200				\$425.75	
		230	40900	3410			\$102.57	
		230	20200				\$20.51	
		601	45050	3410			\$5,700.90	
		601	20200				\$1,140.18	
		602	45550	3410			\$2,074.08	
		602	20200				\$414.82	
		603	45850	3410			\$1,058.12	
		603	45900	3410			\$464.17	
		603	20200				\$304.45	
		604	42600	3410			\$370.48	
		604	20200				\$74.10	
		701	46500	3410			\$8,849.58	
		701	20200				\$1,769.92	
METRO LEASING COMPANY	PUSH PEDAL PULL CARDIO LEASE-MARCH 2012	220	43800	3960			\$1,445.35	
MINNESOTA DEPARTMENT OF HEALTH	HEALTH DEPT PLAN REVIEW FEE - PROJ 12-02	442	47000	5950			\$150.00	\$150.00
NEOFUNDS BY NEOPOST	POSTAGE FOR POSTAGE MACHINE	101	40200	3220			\$4,040.00	\$4,040.00
PETERSON FRAM & BERGMAN	FEB 2012 LEGAL FEES	101	40600	3020			\$3,628.44	\$9,015.52
		101	40600	3030			\$5,327.08	
		570	47000	5930			\$60.00	
PMA FINANCIAL NETWORK, INC	JAN 2012 BANK FEES	101	40500	4890			\$139.19	
RICOH AMERICAS CORPORATION	LEASE CITY HALL COPIERS	101	40200	3930			\$2,199.88	\$2,199.88
S & S WORLDWIDE	PRESCHOOL/SCHOOLS OUT SUPPLIES	225	43555	2170			\$41.96	\$144.79
		225	43580	2170			\$102.83	
SOLA, REBECCA	EXPENSE REIMBURSEMENT	225	43580	2172			\$11.87	
		101	43400	3270			\$47.64	\$59.51
STOWELL, DON	SLICE OF SHOREVIEW/SOUND SYSTEM/1ST PMT	270	40250	3190			\$1,000.00	
TARGET COMMERCIAL INVOICE	SCHOOL'S OUT SUPPLIES	225	43580	2170			\$77.96	\$77.96
TREND ENTERPRISES, INC	PRESCHOOL SUPPLIES	225	43555	2170			\$30.66	\$30.66
UNIVERSITY OF MINNESOTA	SHADE TREE SHORT COURSE - SCHAUM	101	43900	4500			\$190.00	\$190.00
VOICE + DATA NETWORKS	TELEPHONE MAINTENANCE	101	20200				\$1,622.18	\$1,622.18
XCEL ENERGY	ELECTRIC: SURFACE WATER	603	45900	3610			\$44.65	\$44.65
XCEL ENERGY	ELECTRIC: SURFACE WATER	603	45900	3610			\$37.06	\$37.06
XCEL ENERGY	ELECTRIC/GAS: MAINTENANCE CENTER	701	46500	3610			\$2,609.73	\$6,922.81

[illegible]

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
AMERICAN PUBLIC WORKS ASSOC.	APWA ANNUAL RENEWAL-6 MEMBERS OF PW	101	42050	4330			\$922.50	\$922.50
CAMMACK, ANNE	STAR FISH 2	220	22040				\$140.00	\$140.00
CCE INFORMATION CENTER	MN ROAD MAINTENANCE TRAINING - CURLEY	601	45050	4500			\$125.00	\$125.00
CCE INFORMATION CENTER	MN ROAD MAINTENANCE TRAINING - DUNN	101	42200	4500			\$125.00	\$125.00
CCE INFORMATION CENTER	MN ROAD MAINTENANCE TRAINING CHMIELEWSKI	602	45550	4500			\$125.00	\$125.00
COMMISSIONER OF REVENUE- WH TA	WITHHOLDING TAX - PAYDATE 03-23-12	101	21720				\$8,660.40	\$8,660.40
COMMUNITY HEALTH CHARITIES - M	EMPLOYEE CONTRIBUTIONS:03-23-12	101	20420				\$103.25	\$103.25
FOSTER, LAVERT	FACILITY REFUND	220	22040				\$250.00	\$250.00
FUHRMAN, SELENA	STAR FISH 1 & 2	220	22040				\$70.00	\$70.00
GENESIS EMPLOYEE BENEFITS, INC	ADMINISTRATION FEE: FEBRUARY 2012	101	20416				\$360.45	\$235.45
		101	20416				-\$125.00	
GENESIS EMPLOYEE BENEFITS, INC	VEBA CONTRIBUTIONS:03-23-12	101	20418				\$5,610.00	
GEORGE-BANDY, REBECCA	SCHOOL'S OUT CAMP	220	22040				\$40.00	\$40.00
HEALTH PARTNERS	HEALTH INSURANCE: APRIL 2012	101	20410				\$45,030.03	\$46,031.82
		101	20411				\$1,001.79	
ICMA/VANTAGEPOINT TRANSFER-300	EMPLOYEE CONTRIBUTIONS PAYDATE:03-23-12	101	21750				\$5,720.41	
ICMA/VANTAGEPOINT TRANSFER-705	ROTH CONTRIBUTIONS:03-23-12	101	20430				\$523.00	\$523.00
KLM ENGINEERING, INC	CLEANING AND INSPECTION REPORT RESERVOIR	601	20200				\$11,890.00	\$11,890.00
LIN, JIE (JUDY)	PASS REFUND	220	22040				\$436.97	\$436.97
MELVIN, TESSIA	REIMBURSEMENT: FOOD FOR HRC DIALOGUE	101	40100	4890			\$41.94	\$41.94
MELVIN, TESSIA	REIMBURSEMENT:HRC DIALOGUE SUPPLIES	101	40100	4890			\$24.05	\$24.05
MEYER, JAKE	PASS REFUND	220	22040				\$39.65	\$39.65
MINNESOTA CHILD SUPPORT PAYMEN	PAYDATE:03-23-12	101	20435				\$209.00	\$209.00
MINNESOTA ENVIRONMENTAL FUND	MN ENVIRONMENTAL EMPL CONTRIB: 03-23-12	101	20420				\$27.00	\$27.00
MINNESOTA METRO NORTH TOURISM	FEB HOTEL/MOTEL TAX/3 SITES	101	38420				-\$820.60	\$15,591.36
		101	22079				\$16,411.96	
MINNETONKA EXPLORERS CLUB	REFUND: COMMUNITY CENTER	220	22040				\$110.72	\$110.72
MOUNDS VIEW PUBLIC SCHOOLS	BUILDING SUPERVISOR - JAN,FEB,MAR	225	43510	3190			\$896.03	\$896.03
NIGHTINGALE, MICHAEL	POS REFUND	220	22040				\$171.44	\$171.44
PLUG'N PAY TECHNOLOGIES INC.	FEB/ECOMM/CC FEES	220	43800	4890			\$3.19	
		225	43400	4890			\$15.71	\$18.90
PLUG'N PAY TECHNOLOGIES INC.	FEB/RETAIL/CC FEES	220	43800	4890			\$240.81	
		225	43400	4890			\$44.87	\$285.68
PUBLIC EMPLOYEES RETIREMENT AS	EMPL/EMPLOYER CONTRIBUTIONS: 03-23-12	101	21740				\$27,458.59	
PUBLIC EMPLOYEES RETIREMENT AS	PERA DEFINED CONTRIBUTIONS: 03-23-12	101	21740				\$243.50	\$243.50
RAO, ROOPA	AQUATICS - LEVEL 4	220	22040				\$60.00	\$60.00
RAO, ROOPA	AQUATICS - LEVEL 4	220	22040				\$60.00	\$60.00
SHORT ELLIOTT HENDRICKSON, INC	OWASSO - VICTORIA - E CONSTRUCTION	571	47000	5910			\$20,887.41	\$20,887.41
SOUTH SHORE TRINITY	REFUND: COMMUNITY CENTER	220	22040				\$346.00	\$346.00
TDS METROCOM	TELEPHONE SERVICES	101	40200	3210			\$832.40	\$1,268.93
		101	43710	3210			\$254.00	
		601	45050	3210			\$35.40	
		230	40900	3190			\$386.91	
		101	11500				-\$239.78	
THISIUS, JUDY	PASS REFUND	220	22040				\$83.73	\$83.73
TREASURY, DEPARTMENT OF	FEDERAL WITHHOLDING TAX:03-23-12	101	21710				\$20,407.78	
		101	21730				\$22,301.75	
		101	21735				\$6,234.94	
U S BANK/REVTRAK	FEB 2012 CREDIT CARD FEES	101	44300	4890			\$322.75	
		101	40500	4890			\$83.72	
		220	43800	4890			\$2,988.80	\$8,901.17

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		225	43400	4890			\$931.60	
		601	45050	4890			\$2,287.15	
		602	45550	4890			\$2,287.15	
U.S. BANK	TREADMILL LEASE/ONE SOURCE FIT/MARCH '12	220	43800	3960			\$1,065.99	
UNDERDAHL, JULIE	AQUATICS - LEVEL 2	220	22040				\$70.00	\$70.00
UNITED WAY - GREATER TWIN CITI	EMPLOYEE CONTRIBUTIONS:03-23-12	101	20420				\$99.00	\$99.00
XCEL ENERGY	ELECTRIC/GAS: COMMUNITY CENTER	220	43800	2140			\$9,177.46	\$22,762.36
		220	43800	3610			\$13,584.90	
XCEL ENERGY	ELECTRIC: WATER TOWERS	601	45050	3610			\$54.43	
XCEL ENERGY	ELECTRIC: SIGNAL SHARED WITH ARDEN HILLS	101	42200	3610			\$34.36	\$34.36
XCEL ENERGY	ELECTRIC: LIFT STATIONS	603	45850	4890			\$87.98	\$87.98
XCEL ENERGY	ELECTRIC: SLICE OF SHOREVIEW	270	40250	3610			\$10.17	\$10.17
Total of all invoices:							\$230,862.66	=====

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CLEAR WIRELESS LLC	ESCROW REDUCT VARIOUS SITES RES 12-16	601	22015				\$1,346.55	\$1,346.55
COCA COLA REFRESHMENTS	WAVE CAFE BEVERAGE FOR RESALE	220	43800	2590			\$355.48	\$355.48
COORDINATED BUSINESS SYSTEMS	MITA LASER MAINTENANCE	101	40550	3860			\$233.63	\$233.63
CURLEY, DANIEL S.	REIMBURSEMENT - UNIFORM PANTS	101	42200	3970			\$14.98	\$59.98
		601	45050	3970			\$14.98	
		602	45550	3970			\$14.98	
		603	45850	3970			\$15.04	
DESIGN 1	ESCROW REDUCT 745 CO RD E RES 12-16	601	22015				\$4,857.50	
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 03-23-12	101	20431				\$1,435.88	\$1,435.88
LEXINGTON SHORES LLC	ESCROW REDUCT SHORES DEV RES 12-16	101	22030				\$7,300.00	\$7,300.00
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160			\$89.55	\$89.55
MATHESON TRI-GAS INC	CO2 FOR WHIRL POOL	220	43800	2160			\$89.55	\$89.55
PURE BLUE SWIM SHOP	SWIM ACCESSORIES FOR RESALE	220	43800	2591			\$298.62	\$298.62
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$176.54	\$176.54
WATSON COMPANY	WAVE CAFE FOOD FOR RESALE	220	43800	2590			\$1,250.10	\$1,250.10
XCEL ENERGY	ELECTRIC/GAS: WELLS	601	45050	3610			\$6,528.72	\$7,171.94
		601	45050	2140			\$643.22	
XCEL ENERGY	ELECTRIC: TRAFFIC SIGNALS	101	42200	3610			\$557.33	

Total of all invoices: \$25,222.65

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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CEAM C/O LEAGUE OF MN CITIES	2012 CEAM MEMBERSHIP FOR MARK MALONEY	101	42050	4330			\$60.00	\$60.00
COMCAST.COM	MODEM 2 INTERNET CHARGES: APRIL 2012	230	40900	3190			\$126.90	
		220	15500				-\$126.90	
COMMUNITY ED., LITCHFIELD	PASS REFUND	220	22040				\$118.14	\$118.14
CUB FOODS	SCHOOL'S OUT CAMP SUPPLIES	225	43580	2170			\$21.64	
CUMMINS NPOWER LLC	BALANCE ON REPAIRS TO GENERATOR	220	43800	3810			\$107.76	\$107.76
ECK, NATE	AQUATICS - PRIVATE	220	22040				\$250.00	\$250.00
EMERGENCY AUTOMOTIVE	INSURANCE CLAIM: UNIT 306 LIGHTBAR	260	47400	4340			\$246.56	\$246.56
FLEET FARM/GE CAPITAL RETAIL B	TOOL SUPPLIES	701	46500	2180			\$92.43	\$92.43
FLORES, MEGHAN	AQUATICS - PRESCHOOL	220	22040				\$60.00	\$60.00
FLORES, MEGHAN	TUMBLING TYKES	220	22040				\$53.00	\$53.00
GENESIS EMPLOYEE BENEFITS, INC	FLEX - MED/DEPENDENT CARE 03-30-12	101	20431				\$796.10	\$1,274.93
		101	20432				\$478.83	
GOPHER	AFTER SCHOOL SPORTS SUPPLIES -NITROBALL	225	43510	2170			\$165.04	
GRAND SLAM	SUMMER DISCOVERY FIELD TRIP DEPOSIT	225	43535	3190			\$100.00	\$100.00
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.45	\$15.45
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.45	\$15.45
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.44	\$15.44
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.32	\$16.32
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$16.34	\$16.34
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.44	\$15.44
GRANDMA'S BAKERY	BAKERY FOR RESALE - WAVE CAFE	220	43800	2590			\$15.45	\$15.45
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
GRANDMA'S BAKERY	BIRTHDAY CAKES FOR RESALE	220	43800	2591			\$19.99	\$19.99
HAUTH-SCHMID, REBECCA	PASS REFUND	220	22040				\$201.08	\$201.08
HECK, SHELLEY	FACILITY REFUND	220	22040				\$104.45	\$104.45
HUDSON, SCOTT	REIMBURSEMENT: RASHGUARD	225	43520	2170			\$34.95	\$34.95
IRONDALE YOUTH HOCKEY ASSOCIAT	REFUND OF EXCESS ESCROW DEPOSIT	803	22010				\$2,427.68	
KIEHNBAUM, JEAN	PT KAREN 12 SESSIONS	220	22040				\$56.40	\$56.40
MADISON NATIONAL LIFE	LONG TERM DISABILITY INSUR: MARCH 2012	101	20412				\$1,724.56	\$1,724.56
MOUNDS VIEW YOUTH HOCKEY	REFUND OF EXCESS ESCROW DEPOSIT	803	22010				\$5,664.59	\$5,664.59
NEUMANN, ANITA	DUPLICATE PYMT ON ACCT-1020-COTTAGE PL	601	36190				\$82.48	\$82.48
PLOUSSARD, MARDY	ACTIVITY REFUND	220	22040				\$62.00	\$62.00
RAMSEY COUNTY	REFUND TIF #3 BALANCE TO RAMSEY COUNTY	306	20200				\$752.49	\$752.49
RAMSEY COUNTY PARKS & REC.	SAFETY CAMP SHELTER RESERVATION	225	43520	3190			\$200.00	\$200.00
SCHIRM, JENNY	PASS REFUND	220	22040				\$451.64	\$451.64
STUEVE, CHRISTY	PASS REFUND	220	22040				\$79.28	\$79.28
STURM, ALBERT	PASS REFUND	220	22040				\$20.00	\$20.00
TARGET COMMERCIAL INVOICE	KIDS CARE/YOUTH PROGRAMS SUPPLIES	225	43560	2170			\$53.00	\$90.19
		225	43580	2170			\$37.19	
TARGET COMMERCIAL INVOICE	SENIOR PROGRAMS	225	43590	2174			\$114.33	
TROOP #9031, BOY SCOUT	FACILITY REFUND	220	22040				\$100.00	\$100.00
UNIVERSITY OF MINNESOTA	SCHAUM:SHADE TREE SHORT COURSE	101	43900	4500			\$190.00	\$190.00
WANG, HONGBO	PASS REFUND	220	22040				\$400.00	\$400.00
WIARD, BILL	ENTERTAINMENT FOR EGG HUNT 3/31	225	43580	3172			\$275.00	\$275.00
XCEL ENERGY	ELECTRIC: LIFT STATIONS	602	45550	3610			\$636.79	\$636.79

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
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XCEL ENERGY	ELECTRIC/GAS: PARKS	101	43710	3610			\$1,184.45	\$1,942.54
		101	43710	2140			\$758.09	
YOUNG, LESLEY	MILEAGE REIMBURSEMENT	225	43590	3270			\$79.35	
								<hr/>
							Total of all invoices:	\$18,489.12
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COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
A-1 HYDRAULICS SALES & SERVICE	HYD. FITTINGS	701	46500	2180			\$9.13	\$9.13
ABM EQUIPMENT & SUPPLY INC	2012 MACLEAN MUNICIPAL TRACTOR	701	46500	5400			\$126,359.29	\$126,359.29
ADVANCED GRAPHIC SYSTEMS INC.	TONER HP1200	101	40550	2010			\$106.88	\$106.88
ALLEN, DEANNE	MINUTES - 3/5 CC, 2/28 PC	101	40200	3190			\$200.00	\$350.00
		101	44100	3190			\$150.00	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$42.80	\$171.24
		601	45050	3970			\$42.80	
		602	45550	3970			\$42.80	
		603	45850	3970			\$21.42	
		701	46500	3970			\$21.42	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$42.80	
		601	45050	3970			\$42.80	\$171.24
		602	45550	3970			\$42.80	
		603	45850	3970			\$21.42	
		701	46500	3970			\$21.42	
AMERI PRIDE LINEN & APPAREL SE	UNIFORM RENTALS - MAINTENANCE CENTER	101	42200	3970			\$45.30	\$181.24
		601	45050	3970			\$45.30	
		602	45550	3970			\$45.30	
		603	45850	3970			\$22.67	
		701	46500	3970			\$22.67	
AMERICAN RED CROSS - MPLS CHAP	LIFEGUARD MANUAL- 4; CPR MASKS, CPR KEY	225	43520	2170			\$303.65	\$303.65
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$43.61	\$43.61
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$2,643.32	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$155.95	\$155.95
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$1,676.30	
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC	220	43800	2110			\$2,065.52	\$2,065.52
AMSAN BRISSMAN KENNEDY	CLEANING SUPPLIES CC & PARKS	220	43800	2110			\$85.94	\$128.91
		101	43710	2110			\$42.97	
ARAMARK REFRESHMENT SERVICES	COFFEE & SUPPLIES MAINTENANCE CENTER	701	46500	2183			\$221.61	\$221.61
AUTO PLUS	COIL KIT FOR LIFT STION PUMP	602	45550	2282			\$59.95	\$59.95
AUTO PLUS	PROPANE/LESS CREDIT	701	46500	2180			\$30.53	\$30.53
BARSNESS, KIRSTIN	CONSULTING	101	22020				\$2,581.25	\$2,800.00
		240	44400	4890			\$218.75	
BEISSWENGERS HARDWARE	TOOLS FOR PRUNING PLANTS	101	43710	2400			\$85.18	\$85.18
BEISSWENGERS HARDWARE	COMMAND HOOK	101	43710	2240			\$8.01	\$8.01
BEISSWENGERS HARDWARE	ROPE FOR TENNIS NET INSTALL	101	43710	2240			\$29.38	\$29.38
BEISSWENGERS HARDWARE	SNAP CLIPS FOR BASEBALL OVERHEAD NETTING	101	43710	2240			\$84.44	\$84.44
BEISSWENGERS HARDWARE	SHOP TOOLS CC	220	43800	2400			\$7.75	\$7.75
BEISSWENGERS HARDWARE	REPAIR SUPPLIES CC	220	43800	2240			\$18.07	
BEISSWENGERS HARDWARE	PRUNING SPRAY PAINT	101	43710	2240			\$6.83	\$6.83
BOLTON & MENK, INC	LIFT STATION PROJECT 10-02	441	47000	5910			\$892.50	\$892.50
BRYAN ROCK PRODUCTS	RED BALL DIAMOND AG FOR VARIOUS SITES	101	43710	2260			\$1,896.98	
C & E HARDWARE	V BELT FOR BOOSTER AIR HANDLER	601	45050	2280			\$12.85	\$12.85
C & E HARDWARE	PARTS FOR SWEEPER	701	46500	2220			\$14.98	\$14.98
C & E HARDWARE	GUERIN GAS STATION PROJECT	459	40800	5200			\$7.06	\$7.06
C & E HARDWARE	STREET LIGHT SUPPLIES	604	42600	2180			\$4.46	\$4.46
C & E HARDWARE	PAINT BRUSHES	601	45050	2280			\$10.28	\$10.28
C & E HARDWARE	POND SUPPLIES	603	45850	2180			\$8.56	\$8.56
CATCO PARTS SERVICE	PARTS FOR SWEEPER S-2	701	46500	2220			\$49.68	\$49.68
CATCO PARTS SERVICE	PARTS FOR SWEEPER S-2	701	46500	2220			\$108.33	\$108.33
CATCO PARTS SERVICE	PARTS FOR SWEEPER S-1	701	46500	2220			\$67.74	\$67.74

COUNCIL REPORT

Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
CDW GOVERNMENT, INC	USB POWERED HUBS FOR TIMECLOCK SYSTEM	422	40550	5800			\$114.22	\$114.22
CDW GOVERNMENT, INC	MOUNTING BRACKETS FOR THIN CLIENTS	422	40550	5800			\$164.58	\$164.58
CDW GOVERNMENT, INC	SURVEILLANCE CAMERA REPLACEMENT	422	40550	5800			\$295.88	\$295.88
CDW GOVERNMENT, INC	WIRELESS KEYOADS	101	40550	2010			\$73.17	\$73.17
COMPRESSED AIR CONCEPTS, LLC	AIR COMP. AIR DRYER SYSTEM INSTALL	701	46500	2180			\$1,150.00	\$1,555.82
		701	46500	2220			\$405.82	
CREATIVE WATER SOLUTIONS, LLC	6 MONTH MOSS SUPPLY POOL & WHIRL POOL	220	43800	2160			\$4,486.52	\$4,486.52
CUSHMAN MOTOR CO	PARTS FOR BALL CART	701	46500	2220			\$40.26	
EAGLE ROAD TUBES	TRAFFIC COUNTER SUPPLIES	101	42200	2180			\$56.65	\$56.65
FACTORY MOTOR PARTS COMPANY	PARTS FOR UNIT 206	701	46500	2220			\$186.63	\$186.63
FIRST LAB, INC.	ONSITE FEE	101	40210	3190			\$185.00	\$185.00
FLEET FARM/GE CAPITAL RETAIL B	PARTS FOR MV-2	701	46500	2220			\$65.72	\$65.72
FLEET FARM/GE CAPITAL RETAIL B	WATER PUMP FOR MV-2	101	42200	2180			\$87.28	\$87.28
FRONTIER PRECISION, INC	BATTERY FOR TRIMBLE GPS	701	46500	2220			\$233.17	
FRONTIER PRECISION, INC	TRIMBLE GPS SOFTWARE UPGRADE	701	46500	2220			\$817.59	\$817.59
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240			\$760.90	\$760.90
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240			\$102.76	\$102.76
GRAINGER, INC.	REPAIR SUPPLIES CC	220	43800	2240			\$25.87	\$25.87
HAWKINS, INC.	CHLORINE BOOSTER STATION	601	45050	2160			\$700.00	\$700.00
HAWKINS, INC.	POOL & WHIRLPOOL CHEMICALS	220	43800	2160			\$700.90	\$700.90
HAWKINS, INC.	POOL CHEMICALS	220	43800	2160			\$236.55	\$236.55
HAWKINS, INC.	FLOURIDE	601	45050	2160			\$2,286.41	\$2,286.41
HERC-U-LIFT	ANNUAL LIFT INSPECTION (SKY LIFT)	701	46500	2220			\$131.00	\$131.00
JEFF ELLIS & ASSOCIATES, INC	AQUATIC SAFETY AUDIT-SPRING	220	43800	3190			\$850.00	\$850.00
KAUFMAN SIGN COMPANY	DOWN PAYMENT ON HAFFEMAN PAVILION SIGN	405	43710	5300			\$2,925.00	\$2,925.00
KAUFMAN SIGN COMPANY	DOWN PAYMENT CAMPUS AND ROADWAY SIGNS	405	43710	5300			\$8,705.00	\$8,705.00
KRAMES STAYWELL, LLC	LIFEGUARDING MANUAL/DVD/INSTRUCTOR	225	43520	2170			\$336.71	\$336.71
L T G POWER EQUIPMENT	STRING TRIMMER AND PARTS	101	43710	2400			\$235.11	\$561.76
		701	46500	2220			\$326.65	
LAB SAFETY SUPPLY	CLEANING SUPPLIES CC	220	43800	2110			\$186.40	
LANE DESIGN GROUP, INC.	COMMONS SIGNAGE PROJECT	405	43710	5300			\$4,206.00	\$4,206.00
LILLIE SUBURBAN NEWSPAPERS INC	SPRING & SUMMER JOBS	101	40210	3360			\$984.00	\$984.00
LUBRICATION TECHNOLOGIES, INC	BULK OIL	701	46500	2130			\$1,243.82	\$1,243.82
LUBRICATION TECHNOLOGIES, INC	GREASE	701	46500	2130			\$507.86	\$507.86
MAC QUEEN EQUIPMENT INC.	PARTS FOR SWEEPER	701	46500	2220			\$103.07	\$103.07
MARK J TRAUT WELLS INC	PULL REPAIR/REBUILD BOOSTER PUMP #4	601	45050	3190			\$15,510.50	\$15,510.50
MENARDS CASHWAY LUMBER **FRIDL	GUERIN GAS STATION PROJECT	459	40800	5200			\$207.37	\$207.37
MENARDS CASHWAY LUMBER **FRIDL	TRASH BAGS & WOOD HANDLES	101	43710	2240			\$59.70	\$59.70
MENARDS CASHWAY LUMBER *MAPLEW	TRAFFIC COUNTER SUPPLIES	101	42200	2180			\$19.09	\$19.09
MODERN FENCE & CONST. INC.	REPAIRS TO RICE CREEK BACKSTOPS	101	43710	3190			\$2,300.00	\$2,300.00
MPCA	HAZARDOUS WASTE ANNUAL FEE GENERATOR	701	46500	4330			\$271.00	\$271.00
MTI DISTRIBUTING, INC	PARTS FOR 580D	701	46500	2220			\$130.50	\$130.50
NAPA AUTO PARTS	PARTS FOR UNIT 305	701	46500	2220			\$5.44	\$5.44
NAPA AUTO PARTS	PARTS FOR UNIT 402	701	46500	2220			\$2.72	\$2.72
NORTHERN ELECTRICAL CONTRACTOR	WAVE OUTLETS CC	220	43800	3810			\$311.38	\$311.38
NORTHERN ELECTRICAL CONTRACTOR	REPAIRS TO POOL PUMP ROOM	220	43800	3810			\$156.45	\$156.45
OFFICE DEPOT	RECHARGEABLE BATTERIES	225	43530	2170			\$52.97	\$52.97
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010			\$221.05	\$507.73
		101	40800	2180			\$98.67	
		220	43800	2010			\$188.01	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	270	40250	4890			\$45.70	\$58.44

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Vendor Name	Description	FF	GG	OO	AA	CC	Line Amount	Invoice Amt
		101	42050	2010			\$12.74	
OFFICE DEPOT	GENERAL OFFICE SUPPLIES	101	40200	2010			\$21.71	
		225	43535	2170			\$94.53	\$116.24
ON CALL SERVICES	RENEWAL FEE FOR PLAYGROUND MAINTENANCE	220	43800	3810			\$8,200.00	\$8,200.00
ORIENTAL TRADING COMPANY	JOB DISPLAY SUPPLIES	101	40210	4890			\$41.99	
P & H SERVICES CO, INC	RPZ TESTING VARIOUS SITES	220	20200				\$920.52	\$2,761.53
		101	20200				\$1,841.01	
P & H SERVICES CO, INC	REPAIRS TO LARSON HOUSE IRRIGATION	101	20200				\$681.74	
P & H SERVICES CO, INC	REPAIRS TO CC PLUMBING	220	20200				\$865.23	\$865.23
P & H SERVICES CO, INC	REPAIRS TO PARK PLUMBING	101	20200				\$2,292.97	\$2,292.97
P & H SERVICES CO, INC	REPAIRS TO PLUMBING CC	220	20200				\$3,760.62	\$3,760.62
P & H SERVICES CO, INC	SUMP PUMP LARSON HOUSE	101	20200				\$8,894.97	
PARTS ASSOCIATES, INC.	SHOP SUPPLIES	701	46500	2180			\$400.64	\$400.64
PIONEER RIM & WHEEL CO.	PARTS FOR UNIT 608	701	46500	2220			\$10.93	\$10.93
PLUMBMASTER, INC	REPAIR SUPPLIES CC	220	43800	2240			\$86.47	\$86.47
PROGRESSIVE CONSULTING ENGINEE	DESIGN FEE - 2012 WATER SYSTEM IMP	443	47000	5910			\$2,280.00	
RAMSEY COUNTY	MARCH 2012 FLEET SUPPORT FEE	101	41500	3890			\$24.96	\$24.96
RAMSEY COUNTY	911 SERVICES - MARCH 2012	101	41100	3198			\$8,062.67	\$8,062.67
RAMSEY COUNTY PROPERTY RECORDS	EMERGENCY COMMUNICATION RADIO USER FEE	701	46500	4330			\$134.16	\$134.16
S & T OFFICE PRODUCTS	WHEEL CASTERS - COUNCIL CHAMBERS TABLES	101	40100	2180			\$134.19	\$134.19
SCHREIBER MULLANEY CONSTRCT CO	REPAIRS TO WATER SLIDE STAIRS CC	220	43800	3810			\$1,086.00	\$1,086.00
SCHREIBER MULLANEY CONSTRCT CO	REPAIR SUPPLIES CC	220	43800	2240			\$110.00	\$110.00
SPRINT	PHONE SERVICE - 2/15 - 3/14/12	101	44300	3190			\$40.00	\$1,214.81
		601	45050	3190			\$300.00	
		101	40200	3210			\$874.81	
TOWMASTER	ON SPOT CHAINS FOR UNIT 204	701	46500	2220			\$1,617.02	\$1,617.02
VAN PAPER COMPANY	TRASH BAGS FOR PARKS	101	43710	2110			\$169.25	
VIKING ELECTRIC SUPPLY INC	FUSES FOR LIFT STATIONS	602	45550	2282			\$40.88	\$40.88
W.D.LARSON COMPANIES LTD, INC.	FILTERS FOR STOCK	701	46500	2180			\$34.48	\$34.48
WINNICK SUPPLY	SEWER SUPPLIES	602	45550	2280			\$505.09	\$505.09
WURST, ANDREW	EXPENSE REIMBURSEMENT	225	43530	2170			\$14.98	\$14.98
XCEL ENERGY	TRAIL SYSTEM STREET LIGHT	459	20200				\$63,144.00	\$63,144.00
YALE MECHANICAL INC	HVAC INSPECTIONS MAINTENANCE AND REPAIRS	701	46500	3196			\$1,513.23	\$1,513.23
YALE MECHANICAL INC	REPAIRS TO POOL EXHUAST FAN	220	43800	3810			\$1,182.66	\$1,182.66

Total of all invoices: \$303,682.95

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	26,639
Vendor number	00373 3 2012
Vendor name	LEAGUE OF MN CITIES INS TRUST
Address	C/O BERKLEY RISK ADMINISTRATORS LLC PO BOX 581517 MINNEAPOLIS MN 55458-1517

Date	Comment line on check	Invoice number	Amount
03-16-12	2011/12 PROP/LIA 1ST & 2ND INSTALLMENT	39352	\$31,967.00 \$31,859.36

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☒ Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
101 40500 3410	\$15,541.12
101 40800 3410	\$682.08
101 41200 3410	\$473.33
101 41500 3410	\$366.25
101 43450 3410	\$460.00
101 43710 3410	\$8,823.75
101 20200	\$5,269.31
210 42750 3410	\$223.52

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Fred Espe</u> (signature required) Fred Espe Approved by: <u>TSC</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

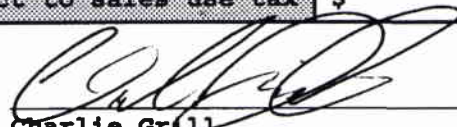
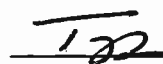
Voucher Number	26,678
Vendor number	00617 1 2012
Vendor name	SHORT ELLIOTT HENDRICKSON, INC.
Address	NW6262 PO BOX 1450 MINNEAPOLIS, MN 55485-6262

Date	Comment line on check	Invoice number	Amount
03-12-12	OWASSO - VICTORIA - E CONSTRUCTION	254098	\$20,887.41

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:	
------------	--

Account Coding	Amount
571 47000 5910	\$20,887.41

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: (signature required) Charlie Grill	
Approved by: (signature required) Terry Schwern	

Two quotes must be attached to purchase voucher
for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Vendor number	10206 1
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

THIS IS AN EARLY CHECK, PLACE VOUCHER IN EARLY CHECK FILE

Return to:

Voucher	Date	Comment line on check	Invoice number	Account coding	Amount
26,658	03-13-12	ELECTRIC/GAS: COMMUNITY CENTER	5148429483	220 43800 2140 220 43800 3610 VOUCHER TOTAL:	9,177.46 13,584.90 <u>\$22,762.36</u>
26,661	03-12-12	ELECTRIC: LIFT STATIONS	5172997607	603 45850 4890	<u>\$87.98</u>
26,659	03-13-12	ELECTRIC: WATER TOWERS	5168285301	601 45050 3610	<u>\$54.42</u>
26,660	03-13-12	ELECTRIC: SIGNAL SHARED WITH ARDEN HILLS	5155611264	101 42200 3610	<u>\$34.36</u>
26,662	03-13-12	ELECTRIC: SLICE OF SHOREVIEW	5168772674	270 40250 3610	<u>\$10.17</u>
Total:					<u>22,949.30</u>

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax	\$
Reviewed by: <u>Deborah Engblom</u> 3/19/12 (signature required) Debbie Engblom Approved by: <u>TJ</u> (signature required) Terry Schwerm	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	26,579	Council approved 2/6/12
Vendor number	01480 1	2012
Vendor name	ABM EQUIPMENT & SUPPLY INC	
Address	333 - 2ND STREET NE HOPKINS, MN 55343	

Date	Comment line on check	Invoice number	Amount
03-07-12	2012 MACLEAN MUNICIPAL TRACTOR	111792-00	\$126,359.29

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

[X] Purchase was made through the state's cooperative purchasing venture.


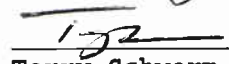
[] Purchase was made through another source. The state's cooperative purchasing venture was considered.

[] Cooperative purchasing venture consideration requirement does not apply.

Account Coding

Amount

701 46500 5400	\$126,359.29

Is sales tax included on invoice?	Included
If no, amount subject to sales use tax	\$
Reviewed by:  (signature required) Dan Curley	
Approved by:  (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

Purchase Voucher

City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Voucher Number	26,622
Vendor number	10206 1 2012
Vendor name	XCEL ENERGY
Address	PO BOX 9477 MINNEAPOLIS MN 55484-9477

Date	Comment line on check	Invoice number	Amount
03-09-12	TRAIL SYSTEM STREET LIGHT	5179802174	\$63,144.00

This Purchase Voucher is more than \$25,000.00; was the state's cooperative venture considered before purchasing through another source?

☐ Purchase was made through the state's cooperative purchasing venture.

☐ Purchase was made through another source. The state's cooperative purchasing venture was considered.

☒ Cooperative purchasing venture consideration requirement does not apply.

Account Coding	Amount
459 20200	\$63,144.00

Is sales tax included on invoice?	Not Taxable
If no, amount subject to sales use tax	\$
Reviewed by: <u>Debbie Engblom</u> 3/15/12 (signature required) Debbie Engblom	
Approved by: <u>Terry Schwerm</u> (signature required) Terry Schwerm	

Two quotes must be attached to purchase voucher for all purchases between \$10,000 and \$50,000.
If no quote is received, explain below:

Quote 1	
Quote 2	
Explanation if no quote received	

LICENSE APPLICATIONS

Moved by Councilmember

Seconded by Councilmember

To approve the License Applications as listed on the attached report dated April 02, 2012.

ROLL CALL:	AYES	NAYS
Huffman	<hr/>	<hr/>
Quigley	<hr/>	<hr/>
Wickstrom	<hr/>	<hr/>
Withhart	<hr/>	<hr/>
Martin	<hr/>	<hr/>

April 02, 2012
Regular Council Meeting

CITY OF SHOREVIEW - LICENSE APPLICATIONS
April 02, 2012

<u>LICENSE #</u>	<u>BUSINESS NAME</u>	<u>TYPE</u>
12-00014	Midwest Tree Experts LLC	Tree License
12-00015	Upper Cut Tree Services	Tree License
12-00016	Majestic Tree Care	Tree License

The above licenses are recommended for approval:



License/Permit Clerk

MOTION

MOVED BY COUNCIL MEMBER: _____

SECONDED BY COUNCIL MEMBER: _____

To adopt Resolution 12-24 approving the Conditional Use Permit for a 224 square foot storage shed on 5155 Hodgson Road, David Nelson and Claire Imsland. Said approval is subject to the following conditions:

- 1) The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
- 2) The applicant shall obtain a building permit for the structure within 30-days of the approval for the Conditional Use Permit.
- 3) The structure shall be used for storage purposes of household and lawn supplies and equipment.
- 4) The structure shall not be used in any way for commercial purposes.

This approval is based on the following findings:

- 1) The use is in harmony with the general purposes and intent of the Development Ordinance.
- 2) The use is in harmony with the policies of the Comprehensive Guide Plan.
- 3) Certain conditions as detailed in the Development Ordinance exist.
- 4) The structure and/or land use conform to the Land Use Chapter of the Comprehensive Guide Plan and are compatible with the existing neighborhood.

ROLL CALL: **AYES** _____ **NAYS** _____

Huffman	_____	_____
Quigley	_____	_____
Wickstrom	_____	_____
Withhart	_____	_____
Martin	_____	_____

Regular City Council Meeting
April 2, 2012

TO: Mayor, City Council, City Manager
FROM: Kathleen Nordine, City Planner
DATE: March 28, 2012
SUBJECT: File No. 2443-12-06, Nelson/Imsland, 5155 Hodgson Road – Conditional Use Permit

INTRODUCTION

David Nelson and Claire Imsland submitted an application for a conditional use permit to retain an existing storage shed on their property at 5155 Hodgson Road. A conditional use permit is required because the structure exceeds the maximum size for a detached structure on a lot with an existing detached two plus car garage. The application was complete March 12, 2012.

PROJECT DESCRIPTION

The subject property is located in the R-1 Detached Residential District and has a lot width of 109 feet, a depth of 330 feet and an area of 35,970 square feet (.82 acres). The applicant constructed a 224 square foot storage shed in the rear yard of the property in 2004 without obtaining a building permit. The City became aware of the structure during an inspection of the property by the Housing and Code Enforcement Officer. The height of the structure is 13.4 feet and has 8-foot tall sidewalls. It is setback of 15 feet from the north side lot line and 30 feet from the rear lot line. The structure is used to house lawn equipment and tools. Please see the attached plans.

DEVELOPMENT ORDINANCE REQUIREMENTS AND REVIEW

The City's Development Regulations require a Conditional Use Permit when a structure exceeds 150 square feet, but is less than 288 square feet on a lot with an existing two-car garage. The Conditional Use Permit was established for these types of structures because of the potential impact they may have on adjoining properties. Structures of this size may be permitted provided certain conditions are met. The standards for a Conditional Use Permit are:

1. The accessory structure shall be located in the rear yard of the property except as otherwise permitted by this ordinance.
2. The accessory structure shall be setback a minimum of 10 feet from the side property line and 10 feet from the rear property line; however, the City may require greater setbacks to mitigate impacts on adjoining properties.

3. For parcels 1 acre or larger in size, the lot shall have a minimum area of 1 acre above the ordinary high water line of a lake, ponding area or wetland on the property.
4. The accessory structure shall be screened from view of adjacent properties and public streets through the use of landscaping, berming, fencing or a combination thereof.
5. The structure shall comply with the standards of Section 205.082(D)(5) of this ordinance.

In addition to these standards, a Conditional Use Permit may be granted if the proposed use is in harmony with and conforms to the Comprehensive Plan policies and Development Code standards.

STAFF REVIEW

The proposal was reviewed in accordance with the standards identified in the Development Code. The proposed accessory structure complies with the location, height, design and setback requirements for a second detached accessory structure. In addition, the combined area of all accessory structures (1,184 square feet) is less than the maximum 1,200 square feet permitted.

The Conditional Use Permit also requires that the accessory structure shall be screened from view of adjacent properties and public streets through the use of landscaping, berming, fencing or a combination thereof. Due to the distance of the structure from Hodgson Road and location behind the detached garage, visibility of the structure from Hodgson Road is limited. It is visible from adjoining properties, however, existing vegetation, size of the property and location of the storage shed minimize these visual impacts on adjoining properties.

The applicants indicate that the shed will be used for the storage of lawn related equipment and tools. This use is consistent with the residential use of the property and neighborhood.

PUBLIC COMMENT

Property owners within 350' of the property, including the City of North Oaks, were notified of the application. Comments in support of the request were received.

PLANNING COMMISSION REVIEW

The Planning Commission held a public hearing for this request on March 27th. Several neighbors attended the meeting and testified in support of the request. The Commission reviewed the history of this request, the 2006 accessory structure text amendment as it related to this property and concluded that the structure complies with the conditional use permit criteria. The Commission recommended the Council issue a conditional use permit for the structure.

RECOMMENDATION

A Conditional use permit may be granted provided the proposed use is listed as a conditional use for the district in which it is located and upon showing that the standards and criteria of the Development Code are satisfied. The criteria for a conditional use permit includes that the use is

in harmony with the general purposes and intent of the Development Code and Comprehensive Plan and that the structure/land use conforms with the Comprehensive Plan and are compatible with the existing neighborhood. In staff's opinion, these criteria are met. An accessory structure of this size is compatible with the neighborhood provided the conditional use permit standards are adhered to. Staff is recommends the Council adopt Resolution 12-24 approving the Conditional Use Permit, subject to the following:

1. The project must be completed in accordance with the plans submitted with the applications. Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The applicant shall obtain a building permit for the structure within 30-days of the approval for the Conditional Use Permit.
3. The structure shall be used for storage purposes of household and lawn supplies and equipment.
4. The structure shall not be used in any way for commercial purposes.

Attachments

1. Location Map
2. Aerial Photo
3. Applicant's statement and submitted plans
4. Request for Comment
5. Resolution 12-24
6. Motion

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 2, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City at 7:00 PM.

The following members were present:

And the following members were absent:

Member introduced the following resolution and moved its adoption.

**RESOLUTION NO. 12-24
CONDITIONAL USE PERMIT**

WHEREAS, David Nelson and Claire Imsland, for a conditional use permit for an existing storage shed on their property that was constructed without a building permit on their property legally described as:

N 109 5/10 Ft Of S 249 5/10 Ft Of E 329 Ft Of Lot 4, Birch Lane, Ramsey County, MN
(This property is commonly known as 5155 Hodgson Road North, Shoreview, Minnesota.)

WHEREAS, the property is zoned, R-1, Detached Residential, and;

WHEREAS, in the R-1 zoning district, on parcels less than one acre in size, a second detached accessory structure ranging in size from 150 square feet to 288 square feet is permitted on the property upon Conditional Use Permit approval; and

WHEREAS, the applicants requested a conditional use permit to retain an existing 224 square foot storage shed storage that was constructed without a building permit; and

WHEREAS, the property is currently developed with a 960 square foot detached accessory structure, and the 224 square foot storage shed; and

WHEREAS, the total area of all detached accessory structures on the property, 1,184 square feet does not exceed the maximum 1,200 square feet permitted; and

WHEREAS, the storage shed complies with the location, height, setback an design requirements for detached accessory structures; and

WHEREAS, the Planning Commission held a public hearing March 27, 2012 on the proposal and found that the proposed use was consistent with the Comprehensive Guide Plan and that the proposed use would not have a detrimental effect on the character and development of the neighborhood; and

WHEREAS, the City Council is authorized by state law and the City of Shoreview Development Code to make final decisions on conditional use permit requests.

NOW, THEREFORE, BE IT RESOLVED BY THE SHOREVIEW CITY COUNCIL, that the above-described conditional use permit be approved on the basis of the following findings of fact:

1. The use is in harmony with the general purposes and intent of the Development Ordinance.
2. The use is in harmony with the policies of the Comprehensive Guide Plan.
3. Certain conditions as detailed in the Development Ordinance exist.
4. The structure and/or land use conform to the Land Use Chapter of the Comprehensive Guide Plan and are compatible with the existing neighborhood.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE SHOREVIEW CITY COUNCIL that a Conditional Use Permit allowing 1,870 square feet of total accessory floor area is hereby approved, subject to the following conditions:

1. The project must be completed in accordance with the plans submitted with the applications (Exhibit A). Any significant changes to these plans, as determined by the City Planner, will require review and approval by the Planning Commission.
2. The applicant shall obtain a building permit for the structure within 30-days of the approval for the Conditional Use Permit.
3. The structure shall be used for storage purposes of household and lawn supplies and equipment.
4. The structure shall not be used in any way for commercial purposes.

The motion was duly seconded by Council Member and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Adopted this 2nd day of April, 2012

Sandra C. Martin, Mayor
Shoreview City Council

ATTEST:

Terry Schwerm, City Manager

ACCEPTANCE OF CONDITIONS:

David Nelson

Claire Imsland

SEAL

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City of Shoreview City Council held on the 2nd day of April, 2012 with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to adopting Resolution 12-24.

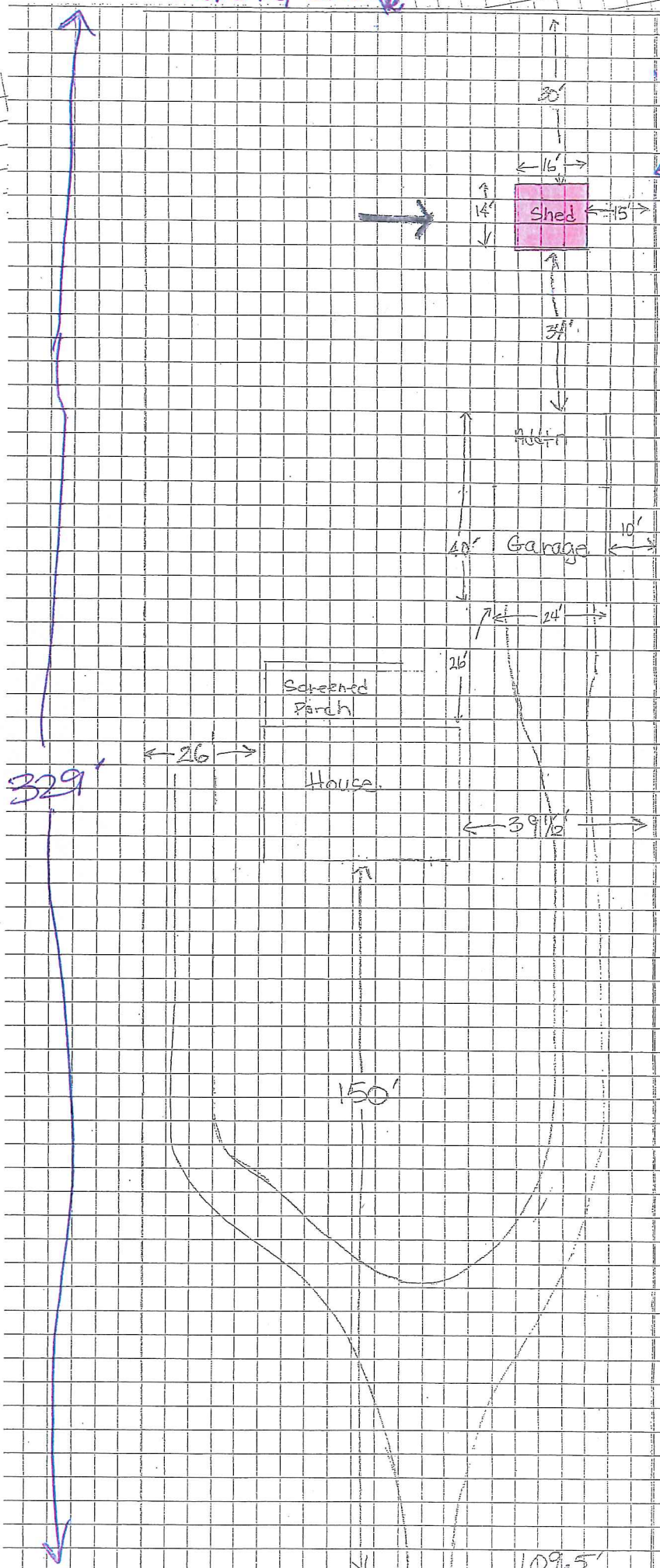
WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 2nd day of April, 2012.

Terry C. Schwerm
City Manager

SEAL

PROPERTY LINE

PROPERTY LINE

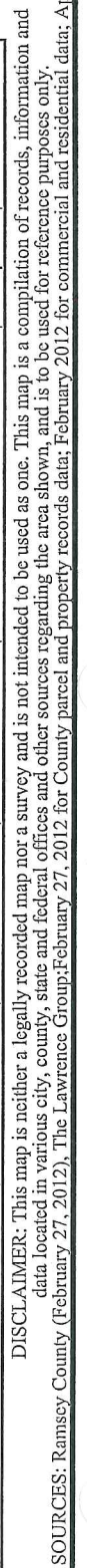


one square
= 5'

EXHIBIT A

5155 HODGSON ROAD

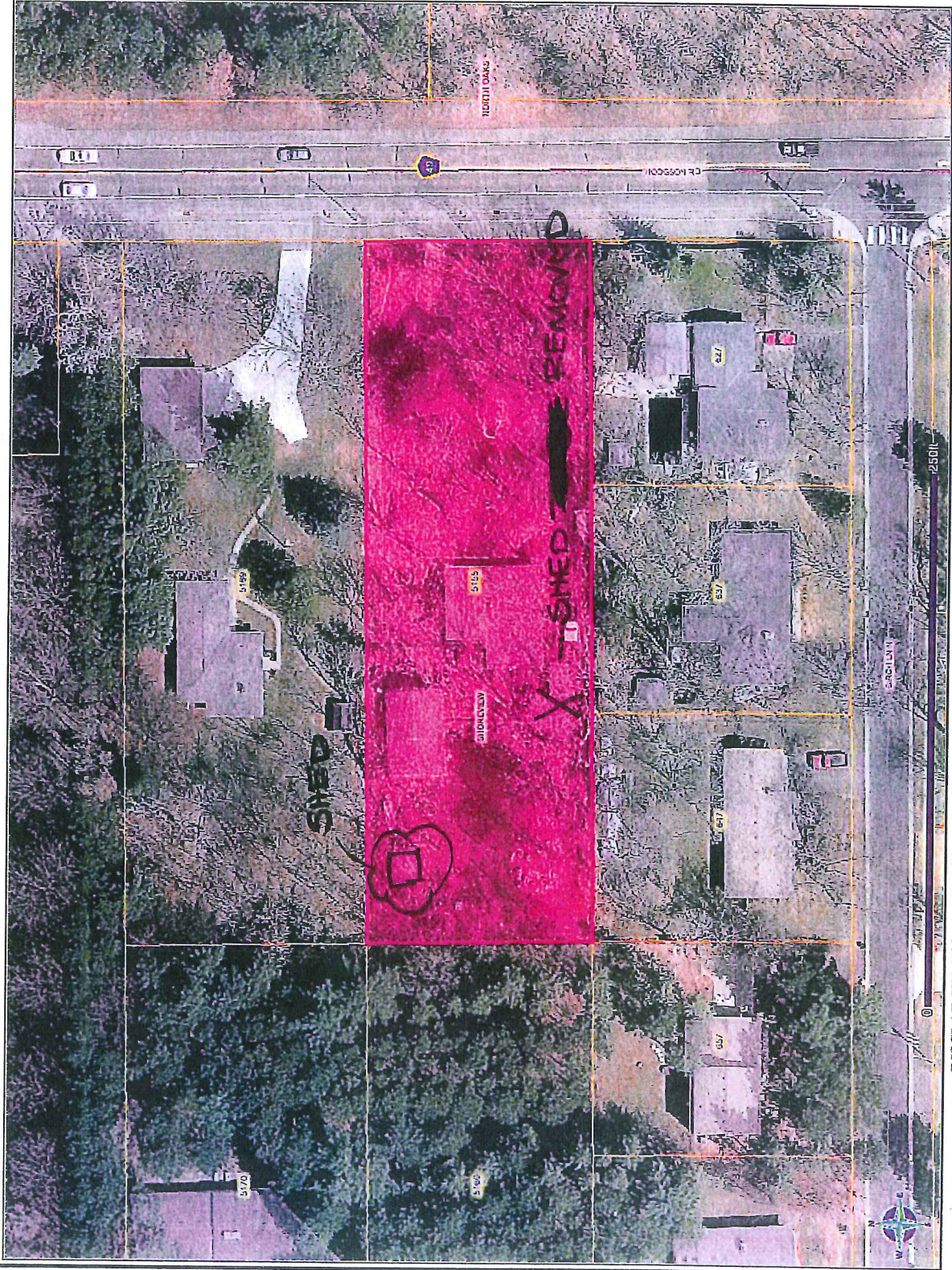
Conditional Use Permit



5155 Hodgson Road

Conditional Use Permit

- Selected Features
- Municipalities
- Road Centerlines (County)
- County Road
- Interstate Hwy
- State Hwy
- Roads
- Water
- Structures
- Parcel Polygons
- 2008 Color Aerials
- Highway Shields
- Street Name Labels



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (February 27, 2012), The Lawrence Group (February 27, 2012) for County parcel and property records data; February 2012 for commercial and residential data; April 2009 for color aerial

February 23, 2012

Department of Community Development
City of Shoreview
4600 Victoria Street North
Shoreview MN 55126

Re: 5155 Hodgson Road

Dear Community Development Department:

Please find enclosed the following: Conditional Use Permit Application; plat drawing of property; check payable to City of Shoreview for \$250; check payable to Ramsey County for \$46.

The application for the Conditional Use Permit is for our existing storage shed. This shed is used to store various lawn and garden tools and implements. This includes but is not limited to: John Deere lawn tractor; lawn mower; shovels; rakes; hoses and miscellaneous tools for the yard and garden.

The shed is 224 square feet in size. It is set back 15' from the side or North property line and 30' from the rear or West property line. The sides of the shed are 8 feet high. From the peak of the roof to the base of the building it is 13.4 feet. The exterior of the building matches that of the house and the garage, including the shingles. The pitch of the roof is in line with the garage. The shed is located in the back part of the yard. One of the adjoining properties has a 6' or so high fence and the other properties are wooded such that the residents do not currently use the space but rather they keep it natural or wild.

Thank you for your consideration of this request.

Sincerely,



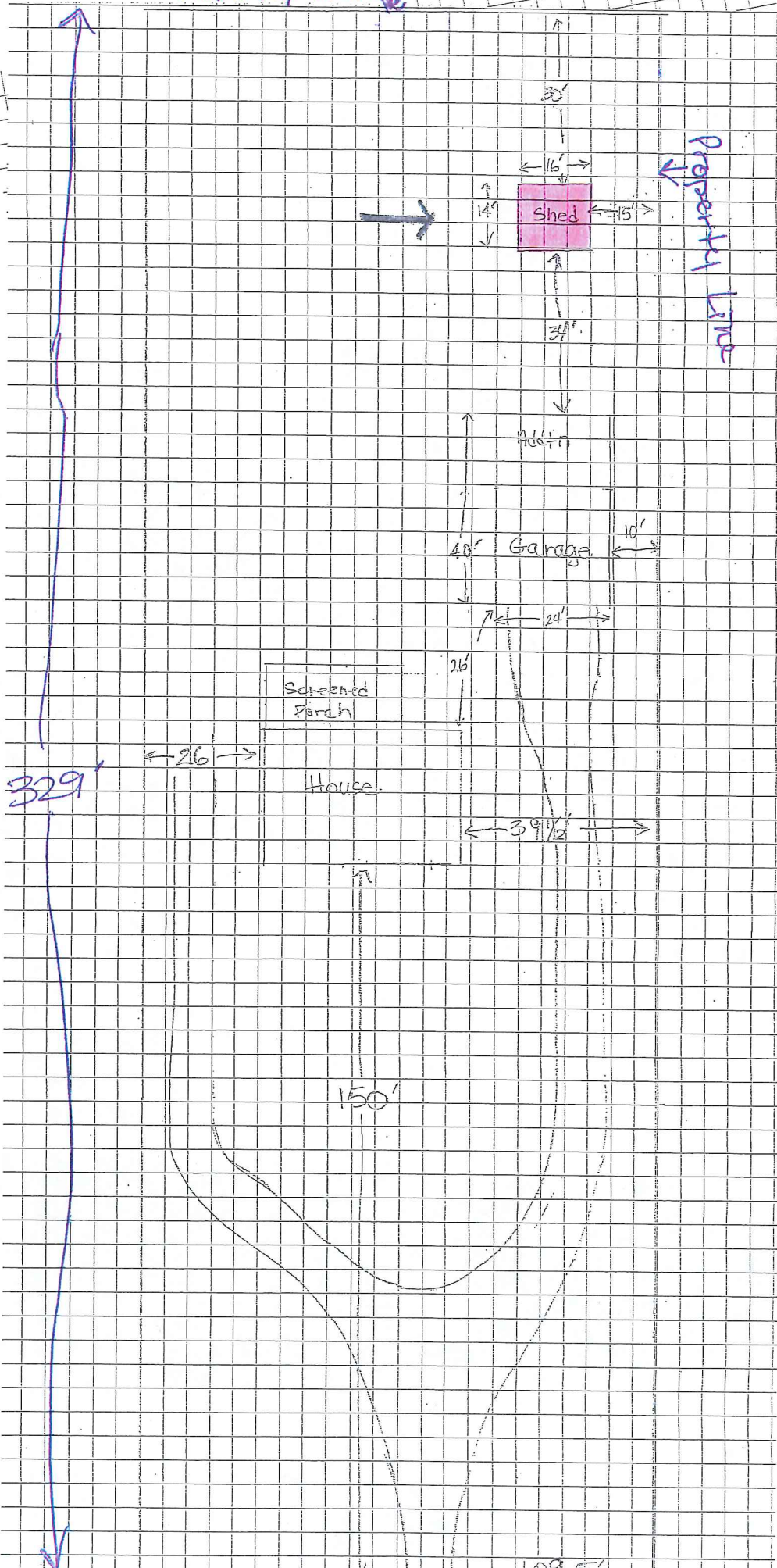
David Nelson



Claire Imsland

PROPERTY LINE

PROPERTY LINE



one square
= 5'

5155 HODGSON ROAD





City Council:
Sandy Martin, Mayor
Blake Huffman
Terry Quigley
Ady Wickstrom
Ben Withhart



City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
651-490-4600 phone
651-490-4699 fax
www.shoreviewmn.gov

March 15, 2012

REQUEST FOR COMMENT

Dear Shoreview Property Owner:


Please be advised that on **Tuesday, March 27 2012 at 7:00 p.m.**, the Shoreview Planning Commission will review a Conditional Use Permit application submitted by Mr. David Nelson and Ms. Claire Imsland, 5155 Hodgson Road. The conditional use permit is needed to permit an existing shed over 150 square feet to remain on the property. The shed was constructed without a building permit. Please see the attached plan.

The property is zoned R1, Detached Residential. On parcels less than 1 acre in size, accessory structures that have an area of 150 square feet to 288 square feet are permitted with a conditional use permit provided certain standards are met. The storage shed has an area of 224 square feet and is located in the rear yard of the property. This shed would be used to store various lawn and garden tools and implements.

You are encouraged to fill out the bottom portion of this form and return it if you have any comments or concerns. Your comments should be submitted by **Thursday, March 22** to be included in the Planning Commission agenda packet. Comments received after that date but before the meeting date will be distributed at the Planning Commission meeting. You are also welcome to attend the meeting. The meeting is held at City Hall, 4600 N. Victoria Street in the City Council Chambers.

If you would like more information or have any questions, please call me at 651-490-4682 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at knordine@shoreviewmn.gov.

Sincerely,


Kathleen Nordine
City Planner

Comments:

WE think the shed should be allowed - a shed helps
keep yards clean.

Name: Burt & Rita Kroon
Address: 684 Birch Lane N.

City Council:
Sandy Martin, Mayor
Blake Huffman
Terry Quigley
Ady Wickstrom
Ben Withhart



City of Shoreview
4600 Victoria Street North
Shoreview, MN 55126
651-490-4600 phone
651-490-4699 fax
www.shoreviewmn.gov

March 15, 2012

REQUEST FOR COMMENT

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If you would like more information or have any questions, please call me at 651-490-4682 between 8:00 a.m. and 4:30 p.m., Monday through Friday. You may leave a voice mail message at any time. I can also be reached via e-mail at knordine@shoreviewmn.gov.

Sincerely,


Kathleen Nordine
City Planner

Comments:

I AM DAVE NELSON'S NEIGHBOR, TO THE SOUTH OF
HIS PROPERTY. I HAVE NO PROBLEM WITH HIM
KEEPING THE SHED (WITH 224 SQ. FT.). DAVE HAS
ALWAYS BEEN A CONSIDERATE AND HELPFUL
NEIGHBOR, FOR THE PAST 24 YEARS OR SO.

Name: KURT E. BARBOLSON

Address: 637 BIRCH LANE NORTH



March 26, 2012

Shoreview Planning Commission
4600 Victoria Street North
Shoreview, MN 55126

Dear Members of the Shoreview Planning Commission:

I respectfully urge you to allow Mr. Dave Nelson of 5155 Hodgson Road to keep his storage shed. I have known Mr. Nelson for over ten years and he is an outstanding neighbor who is both generous with his time and quick to respond to other's needs. He has always been very gentlemanly and kind to his neighbors, often plowing their driveways during heavy winter storms without any solicitation or recompense. (I can think of at least a dozen times he has done this last year alone!) Mr. Nelson has often helped several of his neighbors with home repairs and other improvements simply because he is a good person. I remember very clearly his helping a neighbor make roof repairs. I have always valued his help and advice when tackling a project.

I can't think of a time when he wasn't the first guy out cleaning up fallen trees and other debris after one of those violent storms in the early spring or summer and he has always helped his neighbors clear away their debris as well; and he does so with a cheery disposition.

His yard is well kept and his buildings compliment his home very nicely.

In short, Mr. Nelson is a model neighbor with a tremendous community spirit. I certainly consider our neighborhood very fortunate to have someone with such unselfish goodwill and sincere charity towards his neighbors. I believe he is the kind of neighbor who makes Shoreview a community of "real" people with genuine concern for each other. Most neighbors, now a days, aren't even interested in knowing your name and even less interested in being "neighborly". Mr. Nelson is truly an outstanding neighbor and a real benefit to our community.

I urge you to allow him to keep his storage shed.

Sincerely,

A handwritten signature in cursive script, appearing to read 'J. Mills'.

James Mills

644 Birch Lane N.
Shoreview, MN 55126

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to authorize the purchase of a 2012 Single-Axle Dump/Plow Truck from approved State of Minnesota contracts for \$173,824.12, pursuant to the Capital Improvements Program and approved 2012 Annual Budget.

ROLL CALL:	AYES	NAYS
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HUFFMAN	_____	_____
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QUIGLEY	_____	_____
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WICKSTROM	_____	_____
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WITHHART	_____	_____
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MARTIN	_____	_____
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REGULAR COUNCIL MEETING
APRIL 2, 2012

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR

DATE: APRIL 2, 2012

SUBJ: AUTHORIZATION FOR REPLACEMENT PURCHASE OF A
SINGLE-AXLE DUMP/PLOW TRUCK, UNIT 207

INTRODUCTION

Shoreview's adopted Capital Improvements Program for 2012 includes the scheduled replacement of a 1995 Ford single-axle dump truck with plowing equipment and accessories. This vehicle will be replaced by a single-axle dump/plow truck of similar size and capabilities. City Council approval is necessary at this time for authorization to order and purchase this unit from State of Minnesota Contracts #443432 and #39250.

DISCUSSION

The existing single-axle dump truck with plow equipment and accessories (Unit 207) is used by the Street Department throughout the year in conjunction with street sweeping, asphalt patching and miscellaneous hauling activities. It is relied upon for snow removal from heavier traffic routes in the City. Its wear is consistent with a 17-year-old vehicle used for commercial use.

The approved 2012 budget includes an allowance of \$170,000 for the replacement of the single-axle dump/plow truck to be funded by the City's Central Garage account. Under the State of Minnesota Cooperative Purchasing Venture, the City can acquire the single-axle truck with box, hoist, plow equipment and accessories, and light package for \$173,824.12, including tax. The retiring single-axle truck will be sold at a public auction sometime after the City takes delivery of the new truck.

RECOMMENDATION

Staff recommends consideration of the attached motion that authorizes the purchase of the 2013 Single Axle Dump/Plow Truck from the State of Minnesota Contract #443432 and #39250 in the amount of \$173,824.12. which includes tax and licensing.

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To award the quote for replacement of the audio visual equipment in the Shoreview Room to Parallel Technologies in the amount of \$24,945.06, plus applicable sales tax.

ROLL CALL: AYES _____ **NAYS** _____

HUFFMAN _____ _____

QUIGLEY _____ _____

WICKSTROM _____ _____

WITHHART _____ _____

MARTIN _____ _____

TO: MAYOR, CITY COUNCIL AND CITY MANAGER

FROM: MICHELLE MAJKOZAK
COMMUNITY CENTER GENERAL MANAGER

DATE: MARCH 29, 2012

SUBJECT: AWARD OF QUOTE—AUDIO VISUAL REPLACEMENT, SHOREVIEW ROOM

INTRODUCTION

The 2012 Capital Improvement Program includes a project to replace and upgrade the audio visual equipment in the Shoreview Room. The City Council is being asked to award the quote for this project.

BACKGROUND

The current audio visual equipment in the Shoreview Room of the Community Center needs to be replaced and upgraded. The Shoreview Room is the City's premier banquet/meeting space and the current A/V equipment has needed regular repairs and frequent troubleshooting by staff. Further, there are several "dead" zones within the room where the wireless microphone does not work; and the existing technology to control the project, or play DVD's, and video presentations is outdated and difficult to use. A well functioning and easy to use A/V system is critical to attracting weddings, banquets, and large group meetings to the Community Center.

Based on these requirements, staff talked with two different companies (Appollo Systems and Parallel Technologies) that have done a significant amount of work within the Community Center and asked that they put together proposals and price quotes for replacing and updating the AV system in the Shoreview Room. Listed below are the quotes that were received:

<u>Company</u>	<u>Quote</u>
Appollo Systems	\$29,548.63
Parallel Technologies	\$24,945.08

The proposals submitted by the two firms would place all of the audio visual controls for the Shoreview Room (lighting, sound, screens, blue ray, video and computer presentations) on a touch screen panel and locate all of the equipment on one cart. This will provide a more user friendly set up and control and allow for more professional presentations. The proposal also includes moving current wireless microphone antennae within the Shoreview Room to eliminate the current "dead" zones in the room.

Staff is recommending that the City Council award the quote to Parallel Technologies. Not only did they supply the lowest quote for the project, but their proposal included a back up system that would allow quality presentations at all times, as well as a turn and pull cabinet rack for the equipment which will make future maintenance much easier.

The Capital Improvement Program included \$42,000 for audio visual replacement and upgrades in both the Shoreview Room and Richard Wedell Community Room. The Community Room improvement will be handled as a separate project later this year.

RECOMMENDATION

Based on the foregoing information, it is recommended that the City Council award the quote for replacement of the audio visual equipment in the Shoreview Room to Parallel Technologies in the amount of \$24,945.06, plus applicable sales tax.



PARALLEL TECHNOLOGIES

Parallel

7667 Equitable Drive Suite 201

Eden Prairie, MN 55344

Ph: 952-920-7185 Fax: 952-920-7475

www.ptnet.com

Attention: City of Shoreview
Dan Haas
4600 Victoria Street N
Shoreview MN 55126-5817

Quote ID: 002419

Date: Monday, 12 March 2012

Expires: Monday, 26 March 2012

RE: City Of Shoreview Audio Visual

SOW: Procure and Install:

- (1) Commercial Amplifier
- (1) Body Transmitter
- (1) Wireless Headset Mic Kit
- (1) Hand Held Mic
- (1) Headset Mic
- (4) Combo Jack wall Plate
- (1) all in one controller
- (1) 5.2 Wireless TP
- (1) Wall charge station
- (1) Rough in Box
- (1) Back Up Key Pad
- (1) Pull and Turn Cab Rack
- (1) Power Moduel
- (1) 50' VGA with Audio
- (1) 50' HDMI
- (800) 22/2 w/Shielded Audio Wire
- (400) Com Wire
- (100) 16/2 Speaker Wire
- (1) VGA/HDMI/IPOD Wall Plate
- (1) Blu-Ray Player

Programming:

Assumptions:

- All materials have a 2-3 week lead time, if materials are needed prior to these time lines will have added freight charges.
- All electrical to be done by others. Parallel and Electricians will need to consult prior to project start.
- Cable Cubbies are not included in this quote but can be added upon request.
- Parallel will have full access to the space where solution is being installed, any time delays may result in a change order.
- Shipping and taxes are not included in this quote and will show up as a line item charge on the invoice.
- No network locations are included in this quote
- All cables are assumed to be 50ft or less - If longer, this will result in a change order
- All conduit is in place and ready for us to pull
- Any work out side of stated scope above will be done on a time and materials basis.
- All work to be performed during regular business (7:00 AM – 3:30 PM).
- * -Access to outlets through wall is available
- * -Work after 3:30 pm will be done on overtime. Unless previously arranged and in that case it would be done at shift premium



PARALLEL TECHNOLOGIES

Parallel
 7667 Equitable Drive Suite 201
 Eden Prairie, MN 55344
 Ph: 952-920-7185 Fax: 952-920-7475
 www.ptnet.com

Executive Summary

Description	Qty	Price	Ext. Price
SOW: Procure and Install: (1) Commercial Amplifier (1) Body Transmitter (1) Wireless Headset Mic Kit (1) Hand Held Mic (1) Headset Mic (4)			
Total Executive Summary			\$0.00

Bill of Materials

Description		Qty	Price	Ext. Price
	Exisitng Speakers (JBL)	24	\$0.00	\$0.00
PA2400T	Commerical Amplifier	1	\$837.00	\$837.00
SCM-268	Existing Mic Mixer	1	\$0.00	\$0.00
ATW-2192A	Wireless Headset Mic Kit	1	\$607.50	\$607.50
ATW-T220A	hand held Mic	1	\$256.50	\$256.50
ATW-T210A	Body Transmitter	1	\$189.00	\$189.00
BP892CW	Headset Mic	1	\$364.50	\$364.50
	XLR - 1/4" Combo Jack Wall Plate	4	\$47.25	\$189.00
DVX-2100HD	All In one Contoller	1	\$5,520.00	\$5,520.00
MVP-5200i	5.2" Wireless TP	1	\$3,360.00	\$3,360.00
MVP-WCS-52	Wall Charge Station	1	\$1,260.00	\$1,260.00
CB-MVP-WCS52	Rough In Box	1	\$162.00	\$162.00
Mio Classic D	Back Up KeyPad	1	\$438.75	\$438.75
LPTR2-1619	Pull and Turn Cab Rack	1	\$499.50	\$499.50
ACSPR-RPC1-1509	Power Moduel	1	\$621.00	\$621.00
	50' VGA/ Auido		\$54.00	\$0.00
	50' HDMI	2	\$101.25	\$202.50
	22/2 Shielded Wire	800	\$0.16	\$128.00
	Com Wire	400	\$0.20	\$80.00
	Misc AV Fittings	1	\$135.00	\$135.00
	16/2 Speaker Wire	100	\$0.30	\$30.00
	VGA/audio/HDMI/Ipod Wall Plate	1	\$141.75	\$141.75
DMPDBD77	Blu Ray Player	1	\$113.85	\$113.85
Misc Material		1	\$440.00	\$440.00
Total Bill of Materials			\$15,575.85	



PARALLEL TECHNOLOGIES

Parallel

7667 Equitable Drive Suite 201

Eden Prairie, MN 55344

Ph: 952-920-7185 Fax: 952-920-7475

www.ptnet.com

Professional Labor

Description		Qty	Price	Ext. Price
Labor	Labor-Service Labor-Service	1	\$5,069.23	\$5,069.23
Total Professional Labor				\$5,069.23

Programming

Description		Qty	Price	Ext. Price
Programming	AV Professional Services	1	\$4,300.00	\$4,300.00
Total Programming				\$4,300.00

Quote Summary

Description		
Bill of Materials		\$15,575.85
Professional Labor		\$5,069.23
Programming		\$4,300.00
Subtotal		\$24,945.08
Total		\$24,945.08

TAXES ARE NOT INCLUDED IN THIS QUOTE AND WILL BE CHARGED IN ADDITION TO THE CONTRACT AMOUNT.
All orders under \$5,000 pre-tax and shipping will be assessed a \$50.00 Handling Fee.

Taxes, shipping, handling and other fees may apply. Applicable expenses and fuel surcharges will be billed in excess of this contract. We reserve the right to cancel orders arising from pricing or other errors. All material-only orders (any orders not including services) totaling less than \$5,000.00 pre-tax and shipping will be assessed a \$50.00 Handling Fee.

Acceptance

City of Shoreview

Signature: _____
Title: _____
Date: _____
PO # _____

Parallel Technologies, Inc

Signature: _____
Title: _____
Date: _____

Appollo Systems Inc

Phone: 763.493.5821

Fax: 763.493.6346

181 Cheshire Lane N, Suite 300
Plymouth, MN 55441**Quote**No.: **4827**

Date: 2/22/2012

Prepared for:
 Dan Haas (651) 490-4704
 Shoreview Fitness Center
 4580 Victoria Street North
 Shoreview, MN 55126 USA

Prepared by: Kevin S. Olstad
 Account No.: 9056
 Phone: (651) 490-4704

Quantity	Item ID	Description	UOM	Sell	Total
BANQUET/CONFERENCE ROOM -- New processor, quick media wall plates, 6" in wall creston controller, new Bluray					
1.00	*NEW-ITEM	Crestron DMPS-300-C	EA	\$6,499.95	\$6,499.95
2	QM-WMC-VCC-W-T	QuickMedia® Wall Plate Media Center, White, Textured	EA	\$1,100.00	\$2,200.00
3	MP-WP120-W	Media Presentation Wall Plate - RCA Component Video w/RCA Stereo Audio, White	EA	\$90.00	\$270.00
1	TPS-6XWALL-B-T	Isys® 5.7" Wall Mount Wireless Touchpanel, Matte Black; includes TPS-6X-BTP, TPS-6X-DSW-B-T, TPS-6X-FP-B-T (w/default engraving) & TPS-6X-FP-NB-B-T; R	EA	\$4,600.00	\$4,600.00
1	WMKM-6X-DSW	Post-Construction Mounting Kit w/Mud Ring for TPS-6X-DSW Wall Mount Docking Station	EA	\$150.00	\$150.00
1	CEN-HPRFGW	Extended Range RF Wireless Gateway, includes PW-1205	EA	\$599.95	\$599.95
1	ST-COM	2 RS-232/422/485 COM Port Module, Cresnet. Includes PW-1205 Power Supply.	EA	\$700.00	\$700.00
1	Allowance	Middle Atlantic In Wall Rack --- slides outs for maintenance	EA	\$2,199.95	\$2,199.95
1	BD670	LG 3D Blu-ray w/Wi-fi 1080p, Netcast	EA	\$149.95	\$149.95
2	APP-CTRL-PRE-CRESTKEY PAD-80	Pre-Wire Only for: Crestron Keypad (Cresnet)	EA	\$77.50	\$155.00
DIGITAL MIC SYSTEM					
1.00	*NEW-ITEM	AKG Digital Mic System -- 1 digital receiver, 2 transmitters, charging unit, 2 Head worn mics, Antenna, omni antenna	EA	\$5,999.95	\$5,999.95
2	MK-410	Whirlwind cable 10'	EA	\$49.00	\$98.00
CABLING AND INSTALLATION					
200	DS500-CL-EZ1000Y	Dataspeed 500 CAT6 EZ 1000 Yellow	FT	\$0.28	\$56.00
100	CP CAT5E-BLU EZ1000-103436	Cat 5E Blue In Ez Pull Box Cost/Order Per 1000' #103436	FT	\$0.14	\$14.00
1	Allowance	Digital Media and Quick Media for future hdmi to projector and for connection plates	EA	\$150.00	\$150.00

QuoteNo.: **4827**

Date: 2/22/2012

Quantity	Item ID	Description	UOM	Sell	Total
70.00	Appollo-Labor	Labor	HR	\$95.00	\$6,650.00
24	APP-AV-PROG-CRESTPRO G-LAB	Crestron Programming - Hourly	EA	\$125.00	\$3,000.00
1.00	Appollo-Discount	Discount	EA	(\$3,944.12)	(\$3,944.12)

Your Price:	\$29,548.63
Sales Tax	\$2,374.32
SubTotal:	\$31,922.95
Total:	\$31,922.95

Prices are firm until 3/23/2012 Terms: Net 10

Quoted by: Kevin S. Olstad, kolstad@appollosystems.com**Date:** 2/22/2012**Accepted by:** _____**Date:** _____

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to accept the quote from Turfwerks for the replacement of a Cushman Turf Truckster field/ballcart for \$22,208.92, including sales tax, pursuant to the Capital Improvement Program and approved 2012 Annual Budget.

ROLL CALL:	AYES	NAYS
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 2, 2012

TO: MAYOR, CITY COUNCIL, CITY MANAGER
FROM: MARK J. MALONEY, PUBLIC WORKS DIRECTOR
DATE: APRIL 2, 2012
SUBJ: AUTHORIZATION FOR REPLACEMENT OF A FIELD/BALLCART

INTRODUCTION

Shoreview's adopted 2012 Capital Improvement Program includes the scheduled replacement of the 1996 Cushman field/ball cart with a new unit of similar size and capabilities. City Council approval is necessary at this time for authorization to purchase this replacement unit.

DISCUSSION

The existing field/ballcart is used regularly by park maintenance personnel in conjunction with athletic field grooming and maintenance throughout all City parks. At this time, the unit is requiring increasing amounts of maintenance to insure that it operates in a safe and efficient manner. Based on observations of the City's mechanic, it is recommended that the equipment be replaced in 2012. The Capital Improvement Program includes \$22,000.00 for the replacement of this field/ballcart. Two quotes have been received:

Turfwerks - \$20,780.28 does not include tax
Burris Equipment - \$28,755.00 does not include tax

RECOMMENDATION

Staff recommends consideration of the attached motion that authorizes the purchase of a 2012 Cushman turf truckster field/ballcart from Turfwerks in the amount of \$22,208.92, which includes sales tax.





Date: 3/21/2012

Rev: XXXXXXXXXX

Turf Equipment Specialist
www.burrisequipment.com

Waukegan: ☐
 2216 N. Greenbay Road
 Waukegan, IL 60087
 (847) 336-1205
 (847) 336-2697 - Fax

Lakemoor: ☐
 27939 W. Concrete Drive
 Ingleside, IL 60041
 (815) 363-4100
 (815) 363-4109 - Fax

Frankfort: ☐
 10351 W. Laraway Road
 Frankfort, IL 60423
 (815) 464-6650
 (815) 464-6951 - Fax

To: City of Shoreview

Attn: Dan Curley
 Ph # 651-490-4672
 Cell # _____
 Fax # _____
 Email _____

We are pleased to submit this quote for your consideration:

Qty	Code	Description	Sale Price
1	84063	Turf Truckster, 24.8hp Diesel, 4 Speed Manual Transmission	
		Box assembly, 47", sides and tailgate with automatic tailgate release (requires 889983 flatbed)	26,805.00
1	890010		
1	889983	Flatbed, 47", quick disconnect	827.00
1	894690	Fifth wheel ball hitch, includes electric brake controller (fits new truck only)	817.00
			2,556.00
1	84068	Turf Truckster, 34hp, Gas, 3 Speed Automatic Transmission	
		Box assembly, 47", sides and tailgate with automatic tailgate release (requires 889983 flatbed)	24,555.00
1	890010		
1	889983	Flatbed, 47", quick disconnect	827.00
1	894690	Fifth wheel ball hitch, includes electric brake controller (fits new truck only)	817.00
			2,556.00
FACTORY FREIGHT & PREP			1,407.00
Sub-Total:			61,167.00
Sales Tax %:			exempt
Grand Total:			\$61,167.00

Notes:

Quote Good Thru: **30 Days**
☐ Mailed ☐ Faxed ☐ Delivered ☒ E-Mailed

Order Accepted:

Jake Vollbeer
jake.vollbeer@burrisequipment.com
 CELL # (847)-417-0548
 Burris Equipment Co.

Customer Signature _____ Date _____ Sales Representatives Signature _____ Date _____

Sales * Service * Rentals * Parts

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

To adopt Resolution No. 12-25, rescinding Resolution No. 12-15, approving reestablished and revised city election precincts as necessitated by the legislative redistricting plan.

ROLL CALL:	AYES	NAYS
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

TO: MAYOR AND COUNCILMEMBERS

**FROM: TERRI HOFFARD
DEPUTY CLERK**

DATE: MARCH 28, 2012

SUBJECT: APPROVAL OF NEW PRECINCT PLAN

DISCUSSION

As the Council is aware, at their March 19th meeting, a new precinct plan was approved for the City as required with the new redistricting plan. The new plan was submitted to Ramsey County and the Secretary of State's office for review and approval.

Staff has now been informed by the Secretary of State's office that the City's precinct plan must be further modified because the boundary line of the Mounds View and Roseville School Districts which has been historically used as a precinct boundary is not consistent with the State law.

The law states that for the first two years following a decennial census, an election precinct boundary must follow a census block line, which means that the borders must follow visible, clearly recognizable physical features. The boundary between Precincts 1 and 2 does not conform to this definition of clearly recognizable physical features, since we are also required to follow school district boundary lines. Adjusting the precinct boundaries to follow physical features and not the school district border would potentially place some voters outside of their school district creating the need for different ballots and administration issues.

The Secretary of State's office is advising the City that the best solution to meeting the State law, while maintaining the school district line, is to combine current Precincts 1 and 2 into one precinct but still retain two separate polling places split by the school district boundary. This proposal would create new Precincts 1A and 1B, maintaining separate voting districts and two polling locations, but would legally be viewed as one overall precinct with boundaries following physical features.

All other precincts have been renumbered to reflect this change, and the change would not alter the total number of precincts in the City. There is a concern that adjustment to the precinct numbering may cause some voter confusion, but the City will publicize the new precinct plan leading up to the primary and general elections.

Under the new boundaries, all polling places would stay the same but be renumbered as follows:

Precinct 1A- Emmet Williams School, 955 West County Road D
Precinct 1B – St. Odilia Catholic Church, 3495 N. Victoria Street
Precinct 2 – Shepherd of the Hills Lutheran Church, 3920 N. Victoria Street
Precinct 3 – Shoreview City Hall, 4600 N. Victoria Street
Precinct 4 – Shoreview Community Center, 4580 N. Victoria Street
Precinct 5 – Incarnation Lutheran Church, 4880 Hodgson Road
Precinct 6 – Turtle Lake School, 1141 West County Road I

Attached is a map of the new precinct boundaries with the revised precinct numbers.

RECOMMENDATION

Staff recommends the City Council adopt Resolution No. 12-25, rescinding Resolution No. 12-15, and approving reestablished and revised city election precincts as necessitated by the legislative redistricting plan.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD MARCH 19, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota was duly called and held at the Shoreview City Hall in said City on April 2, 2012, at 7:00 p.m.

The following members were present:

And the following members were absent:

Councilmember introduced the following resolution and moved its adoption.

RESOLUTION NO. 12-25

RESOLUTION AMENDING REESTABLISHED AND REVISED CITY ELECTION PRECINCTS

WHEREAS, the State has adopted a legislative redistricting plan; and

WHEREAS, the State legislative redistricting plan requires that all cities reestablish and revise their precinct boundaries according to the legislative plan by no later than April 3, 2012; and

WHEREAS, the City of Shoreview is affected by the legislative redistricting plan; and

WHEREAS, all precincts must follow visible, clearly recognizable physical features; and

WHEREAS, the boundary between Precincts 1 and 2 following existing school district boundaries do not follow physical features as required by law; and

WHEREAS, on the advice of the Secretary of State's office, previously adopted Precincts 1 and 2 have been renumbered to now reflect one combined precinct, with two separate polling places.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Shoreview, County of Ramsey, State of Minnesota hereby reestablishes the boundaries of the voting precincts and polling places (see attached map) as follows:

Precinct 1A – Emmet D. Williams School
Precinct 1B – St. Odilia Catholic Church

Precinct 2 – Shepherd of the Hills Church
Precinct 3 – Shoreview City Hall
Precinct 4 – Shoreview Community Center
Precinct 5 – Incarnation Lutheran Church
Precinct 6 – Turtle Lake School

BE IT FURTHER RESOLVED that this resolution and revised precinct map be submitted to the Secretary of State of Minnesota and the Ramsey County Auditor.

The motion of the adoption of the foregoing resolution was duly seconded by Member and upon a vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted the 2nd day of April, 2012.

STATE OF MINNESOTA)

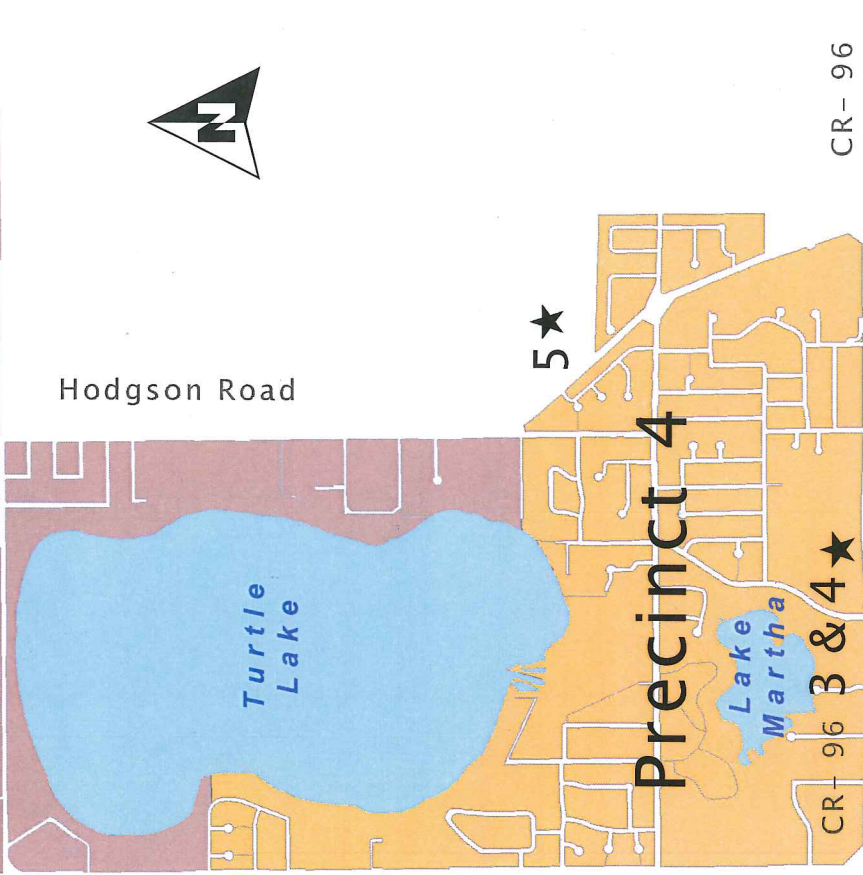
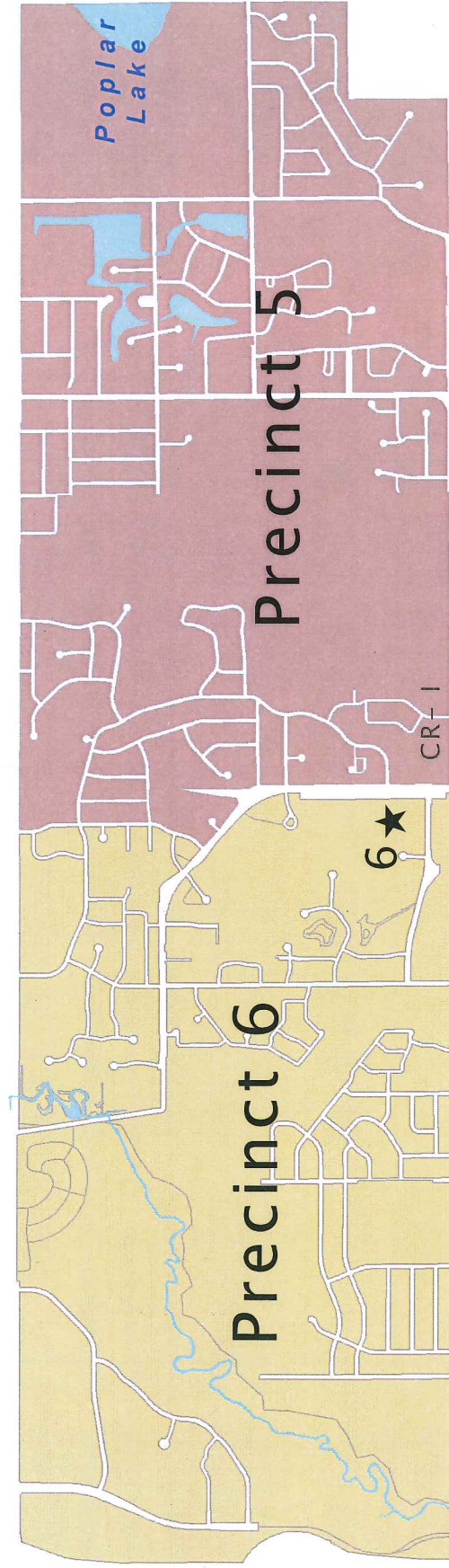
COUNTY OF RAMSEY)

CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified City Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council on the 2nd day of April, 2012, with the original thereof on file in my office and the same is full, true and complete transcript therefrom insofar as the same relates to amendments to the reestablishment and revisions to city election precincts.

WITNESS MY HAND officially as such City Manager and the corporate seal of the City of Shoreview, Minnesota this 3rd day of April, 2012.

Terry C. Schwerm, City Manager



Lexington Ave N

Hodgson Road



★ Polling Locations

Precinct 1A. Emmet Williams Elementary School
955 County Road D W

Precinct 1B. St. Odilia Catholic Church
3495 Victoria Street N

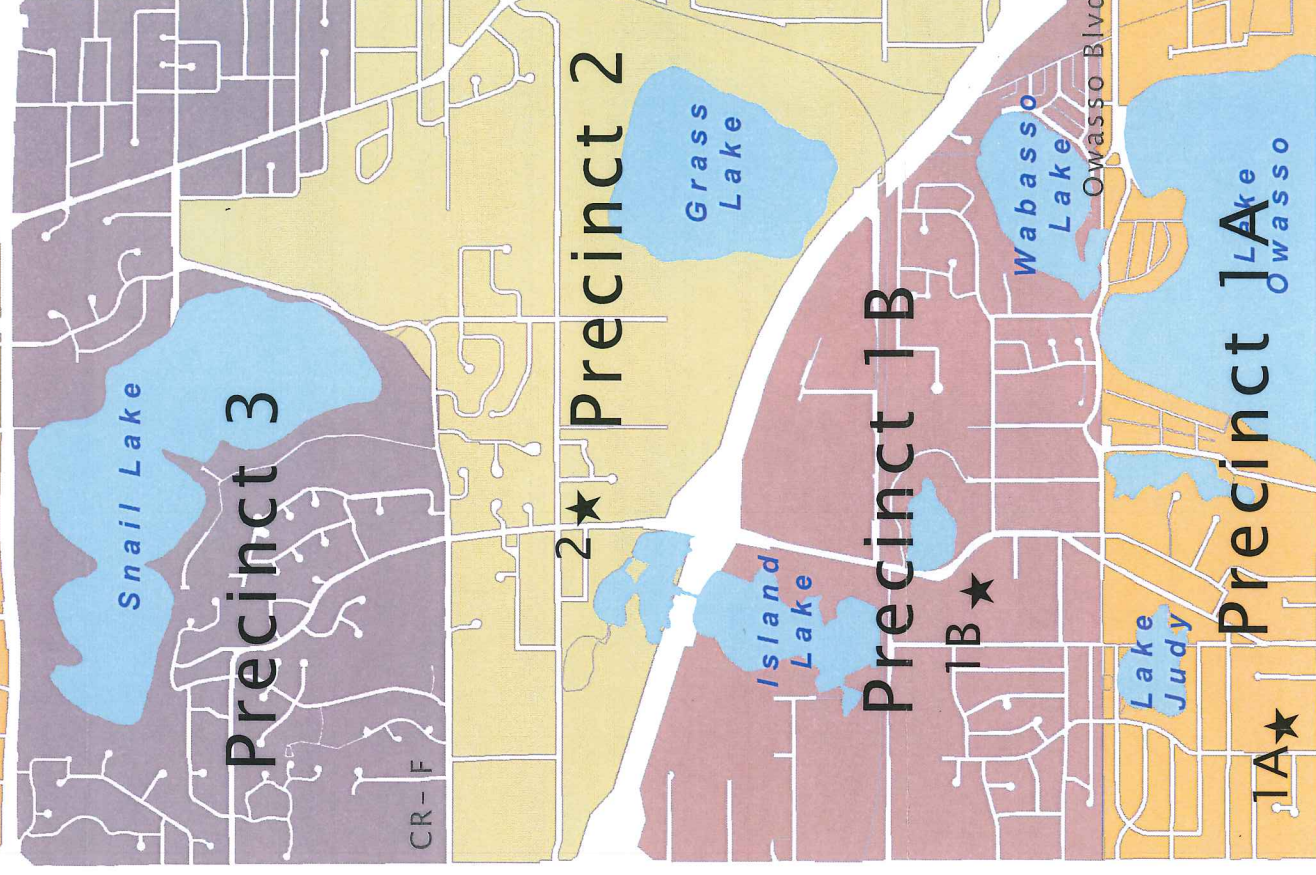
Precinct 2. Shepherd of the Hills Lutheran Church
3920 Victoria Street N

Precinct 3. Shoreview City Hall
4600 Victoria Street N

Precinct 4. Shoreview Community Center
4580 Victoria Street N

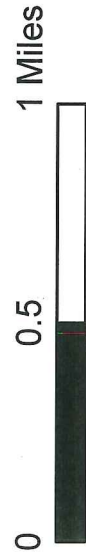
Precinct 5. Incarnation Lutheran Church
4880 Hodgson Road

Precinct 6. Turtle Lake Elementary School
1141 Lepak Court



Lexington Ave N

Rice Street / CR-49



Voting Precincts

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution No. 12-22 approving plans and specifications for the Floral, County F, Demar Road Reconstruction, City Project 12-01, and ordering the taking of bids on Wednesday, May 9, 2012 at 10:00 a.m., at the Shoreview City Hall.

ROLL CALL:	AYES	NAYS
HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 2, 2012

TO: MAYOR, CITY COUNCIL, CITY MANAGER

FROM: TOM WESOLOWSKI, CITY ENGINEER

DATE: MARCH 29, 2012

SUBJECT: APPROVE PLANS & SPECIFICATIONS FOR THE FLORAL, COUNTY F,
DEMAR ROAD RECONSTRUCTION, CITY PROJECT 12-01

INTRODUCTION

On March 19, 2012 the City Council of Shoreview held a public hearing for the Floral, County F, Demar Road Reconstruction, City Project 12-01. A map showing the location of the project area is attached. After the public hearing, the City Council authorized the preparation of plans and specifications and ordered the proposed project to proceed to the next step in the approval process. Plans and specifications are now essentially complete and Council action is required to approve the plans and specifications and to authorize the taking of bids.

DISCUSSION

At the public hearing, residents asked questions and provided comments and opinions relating to the proposed Floral, County F, Demar reconstruction project. All of the issues raised at the public meeting were addressed except for concerns related to the proposed cul de sac of County Road F and the addition of street lights on County Road F.

Proposed Cul De Sac

As part of the project, staff is recommending the intersection at County Road F/Highway 49 be removed and a cul-de-sac be installed on County Road F, as shown on the attached drawing. Ramsey County is recommending a realignment of the County Road F intersection that would include the installation of the cul-de-sac on the west leg (City owned) and a re-alignment of the east leg (County owned), so that its intersection with Highway 49 is at a right angle. A drawing of the proposed realignment is attached. The realignment of the east leg would be completed during the reconstruction of Highway 49 proposed for 2013/14. The County is recommending the changes due to safety and access issues associated with vehicles entering and exiting Highway 49. Please see the attached letter from the County Engineer supporting the recommended changes.

Ramsey County provided accident data to the City for the Highway 49/County Road F intersection for the last four years (2008-2011). Eleven crashes have occurred at the intersection over that period with a majority of the accidents occurring during daylight hours in dry conditions, so weather was not a factor. Five of the crashes included vehicles hitting at right angles, meaning a vehicle on Highway 49 was hit by a vehicle entering from County Road F or a vehicle exiting to County Road F was hit by a vehicle driving on Highway 49. Based on these findings, City staff continues to support the County's proposed realignment of the County Road F intersection to improve motorist/pedestrian safety concerns.

Specific concerns that were expressed at the public hearing concerning the installation of the cul-de-sac included:

1. Traffic volumes would increase significantly on Demar and Virginia Avenues.
2. Access onto Highway 49 from Virginia Avenue is already difficult during peak traffic times.
3. Drainage and ice issues on Virginia at Highway 49 make the intersection problematic.

Regarding concern number 1, residents that previously used County Road F as the access point to Highway 49 will now need to use either Demar or Virginia for ingress or egress into the neighborhood. A map showing the County Road F, Demar, Virginia neighborhoods is attached. Based on the number of homes in the area, staff estimates that up to 200 trips per day will be redistributed to either Demar or Virginia within a 12 to 16-hour period. The trips will generally be local neighborhood traffic and the traffic volume on both Demar and Virginia will be well within standards for typical residential streets in Shoreview. Copies of letters and e-mails that have been received from residents regarding the proposed cul de sac are attached.

Regarding concern number 2, staff observed traffic entering and existing Highway 49 and Virginia Avenue during AM and PM peak traffic times and the majority of vehicles were able to make the turning movement without having to wait for traffic. Vehicles that did have to wait were able to turn within 25-seconds or less. In comparison, the traffic signal cycle at the Highway 49/Rice Street intersection had wait times of up to 37-seconds. It does not appear that traffic entering and/or exiting Virginia Avenue experiences excessive wait times as compared to other locations along Highway 49.

Regarding concern number 3, drainage at the Virginia/Highway 49 intersection is controlled by the Highway 49 ditch. As part of the future Highway 49 reconstruction project, the issue will be resolved when the ditch is removed and a new stormwater collection system is installed.

Proposed Street Lights

The existing street lights in the County Road F/Demar Avenue Neighborhood would be replaced as part of a separate street light replacement project that would be completed this summer. As part of that project two additional lights were proposed to be installed on County Road F; one on the west end near the entrance to a City walking path and the second on the east end of the proposed cul-de-sac, as shown on the attached drawing.

A survey was sent out to residents within the project area in February 2012 asking if they supported or opposed the additional street lights. Copies of the surveys that were returned are attached. A map showing the location of the proposed street lights was included with the survey. Twelve of the possible twenty-five residents within the County Road F/Demar Avenue Neighborhood responded to the survey. Of the twelve that responded, eight residents preferred the additional street lights and four residents were opposed to additional street lights. The attached map showing the location of the proposed street lights also shows the residents that responded and their preference. Given that a majority of the residents that responded to the survey prefer the additional lights and the supporting properties are nearest to where the proposed lights would be installed staff is recommending the additional lights remain in the project. City staff will work with residents to determine the best location for the proposed street lights.

The previously approved feasibility report found the reconstruction of the Floral, County F, Demar Road Reconstruction be technically and financially feasible. The total estimated project cost as identified in the feasibility study including construction, engineering, legal, administration, and contingencies, is \$1,405,000.

Detailed construction plans have been developed and discussed with the residents in the project area. The plans and specifications are consistent with the improvements identified in the feasibility report and reflect design philosophies that have been successful in other recent City projects. During the design phase, comments and recommendations from neighborhood residents were incorporated into the construction plans.

PROJECT SCHEDULE

The proposed project schedule is as follows:

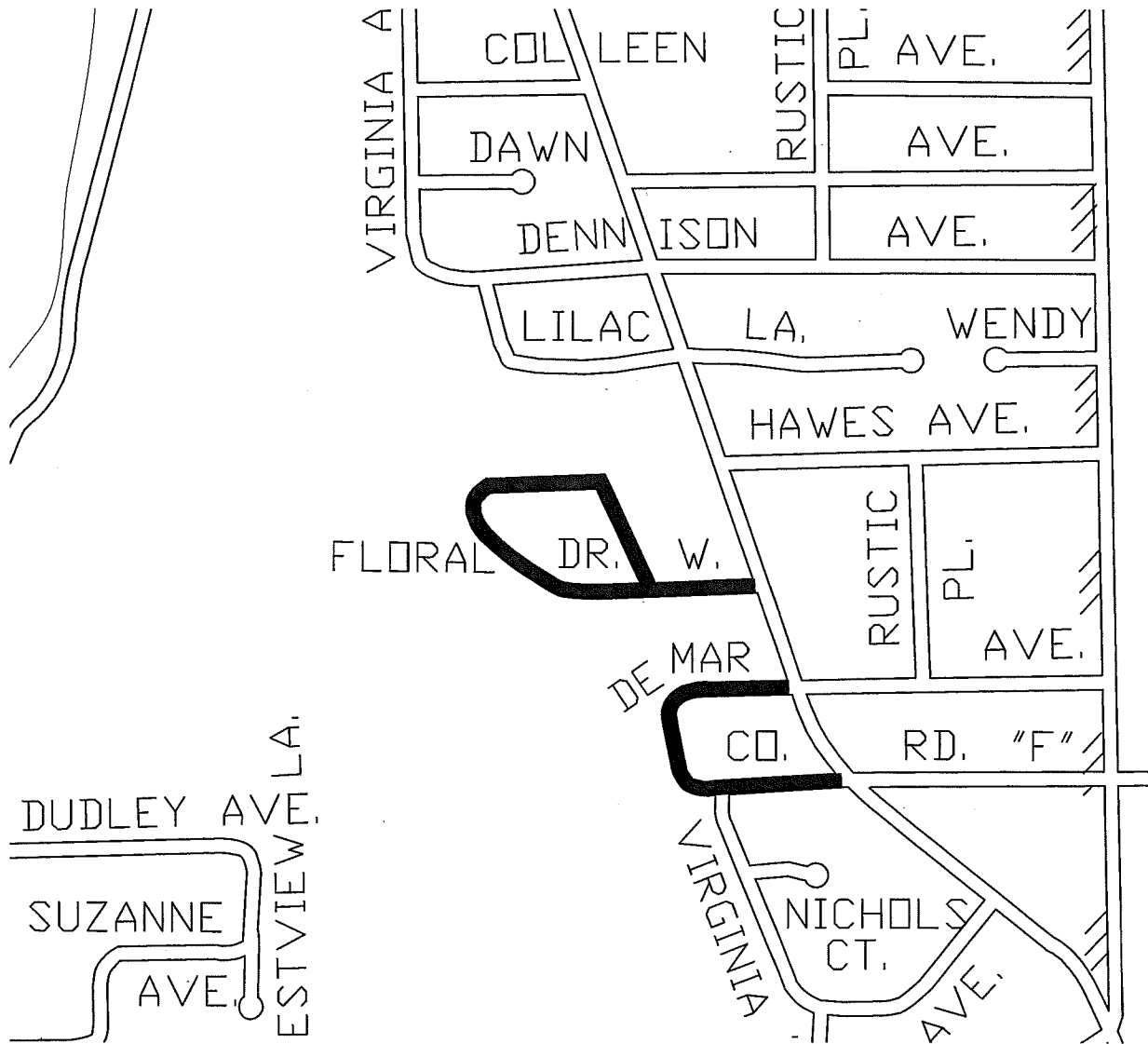
<u>ITEM</u>	<u>COMPLETION DATE</u>
Council Approves Plans & Specifications	April 2, 2012
Bid Opening	May 9, 2012
Council Award Contract	May 21, 2012
Construction Start	May/June 2012
Construction Complete	October 2012
Assessment Hearing	October 2013

RECOMMENDATION

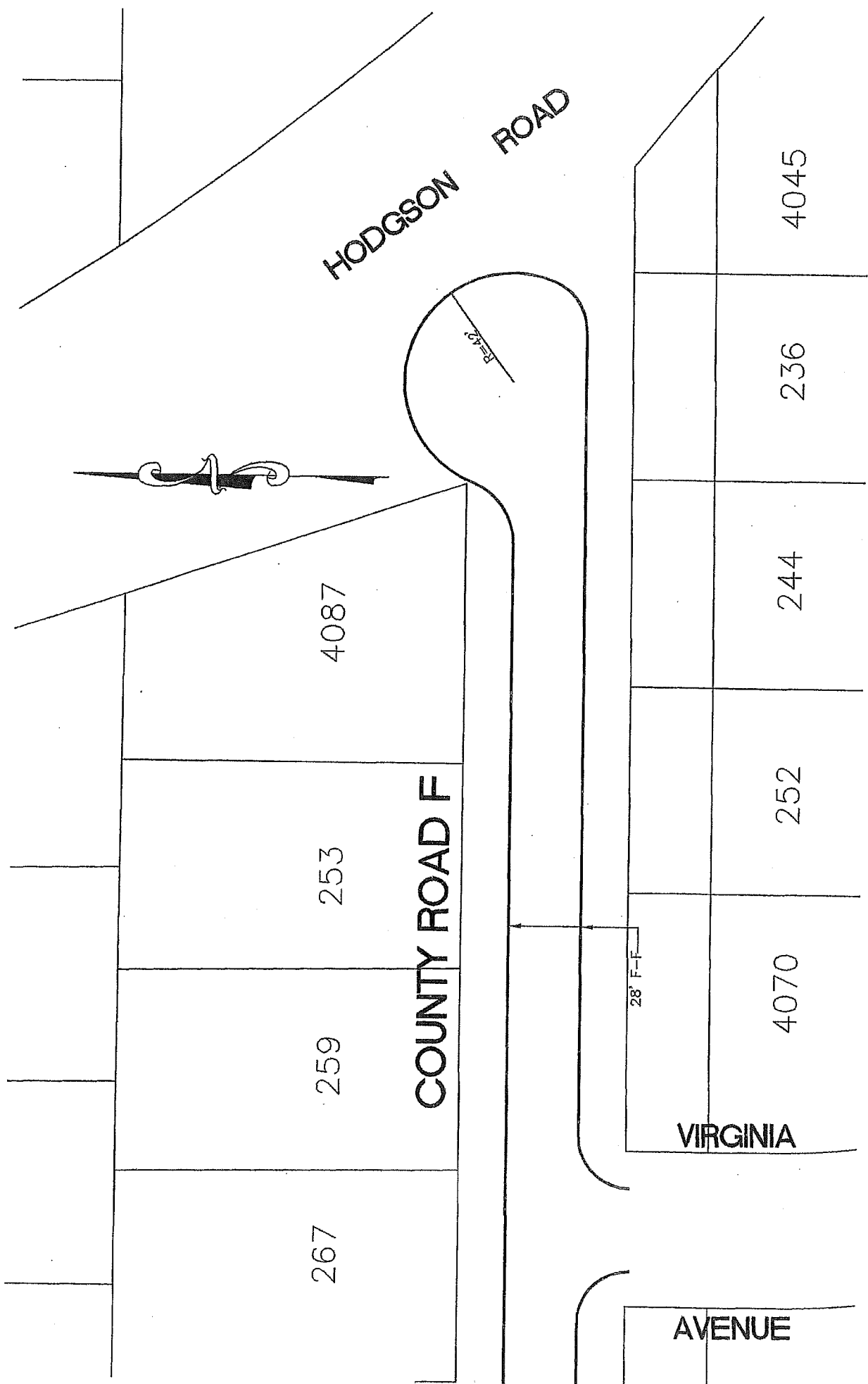
It is recommended that the City Council approve the attached motion approving the plans and specifications for the Floral, County F, Demar Road Reconstruction, City Project 12-01 and authorize the taking of bids.

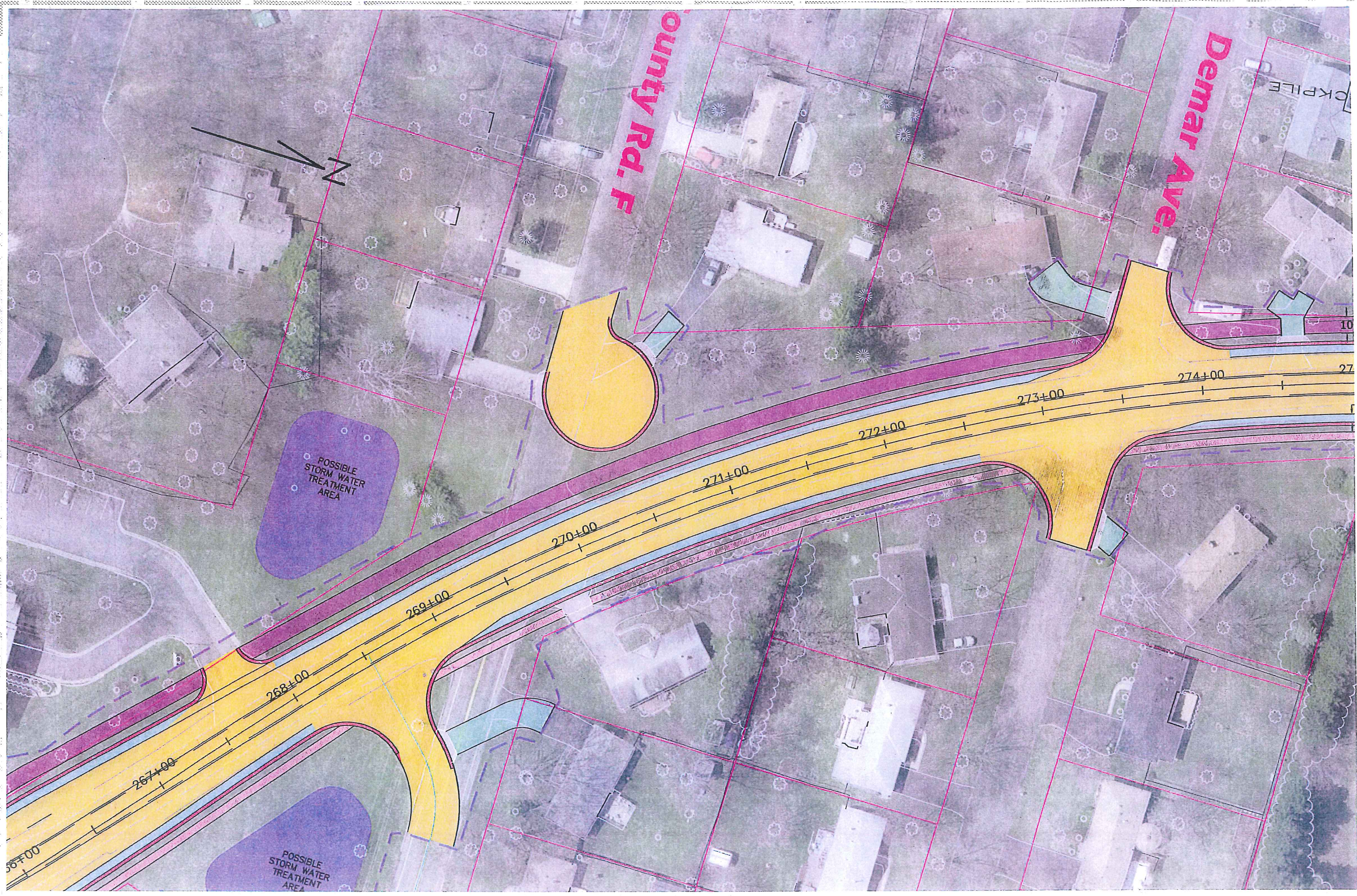
TEW/
#12-01

CITY OF SHOREVIEW
COUNTY RD F, DEMAR AVE. & FLORAL DR.
RECONSTRUCTION
CITY PROJECT NO. 12-01



LOCATION MAP
DECEMBER 2011





County Rd. F

Demar Ave.

POSSIBLE
STORM WATER
TREATMENT
AREA

POSSIBLE
STORM WATER
TREATMENT
AREA

267+00

267+00

268+00

269+00

270+00

271+00

272+00

273+00

274+00

10

27

CKP ILE

March 26, 2012

Tom Wesolowski, Assistant City Engineer
City of Shoreview
4600 N. Victoria Street
Shoreview, MN 55126

Subject: Future Highway 49/Hodgson Road Improvements – Gramsie Street to Bridge Street

It is my understanding the City will be constructing City street improvements along much of the section of Highway 49 identified for future reconstruction. As the City moves forward with local street improvements, please be advised of two changes being proposed on Highway 49. In response to recognized safety issues, the County is recommending the closure of the west leg of County Road F at its intersection with Highway 49 -- and realignment of the east leg of County Road F so that its intersection with Highway 49 provides for a right angle approach. The current skew associated with the approach geometry for both legs introduce safety problems for vehicles getting on and off Highway 49. Realignment of the east leg, which carries significant traffic volumes, can provide significant safety improvements. It is recommended the west leg, which serves a much smaller number of vehicles, be severed and configured with a cul de sac. While some inconvenience will be introduced with this closure, there is no practical way to realign the west approach without creating an offset from a realigned east leg. We believe users on the west side retain reasonable access via other city street connections.

Please let me know if you have any questions or need additional information concerning our future work on Highway 49.

Sincerely Yours,

James E. Tolaas, P.E.
Director and County Engineer

cc. Joe Lux



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only.

SOURCES: Ramsey County (February 27, 2012), The Lawrence Group; February 27, 2012 for County parcel and property records data; February 2012 for commercial and residential data; April 2009 for color aerial imagery; All other sources click on Data Information button

Tom Wesolowski <twesolowski@shoreviewmn.gov>

**Proposed cul-de-sac at County Road F**

1 message

Walter Sohn <waltergsohn@yahoo.com>

Tue, Mar 27, 2012 at 3:44 PM

To: twesolowski@shoreviewmn.gov, ghoffard@shoreviewmn.gov

Dear Mr. Wesolowski and Mr. Hoffard-

We had the opportunity to speak on the phone recently regarding the proposed cul-de-sac at County Road F and would like to submit something in writing in support of this project. We live at 252 County Road F W and therefore are directly affected by this construction.

The modification of County Road F as a cul-de-sac would result in a tremendous improvement in our quality of life in Shoreview. It would convert that segment into a quiet residential street, like the existing surrounding neighborhood streets. It would be a safer environment for children and adults to walk or bike. One need only look at Nichols Ct. to see how a cul-de-sac positively affects the residents and the safety of pedestrians.

The existing intersection of County Road F and Hodgson Rd. is a very dangerous intersection. I cannot count the number of times a vehicle has passed stopped traffic on the shoulder in front of me as I attempted to turn left onto County Road F from Hodgson. We have witnessed many accidents over the 35+ years we have resided at our address. Another dangerous element of the intersection is that one cannot see around the curve when proceeding northbound or southbound on Hodgson due to the trees. The addition of a stoplight at that intersection would be a bad idea for a number of reasons. The existing neighborhood access at Virginia and Demar provides safer entries due to the sight lines along the straight segments of Hodgson.

I don't believe that a significant amount of additional traffic would be present on Virginia and Demar due to the cul-de-sac. The number of residents on the affected segment of County Road F is small, and would be a very slight contribution to traffic flow on Virginia or Demar.

The proposed cul-de-sac would positively impact our household, and I believe, the neighboring households too.

Thank you very much.

-Joan Sohn and Stephen Sohn

March 20, 2012
4053 Virginia Ave
Shoreview, MN 55126

TO: Mayor Sandy Martin
Council Members Blake Huffman, Terry Quigley, Ady Wickstrom, Ben Withhart
City Manager Terry Schwerm

RE: The March 19th hearing and vote on County Road F

I want to make you think. I believe you are all good people and good
public servants. I also believe, along with many neighbors, you made a mistake.

As I sat at the meeting, and thought about it later, I have these things that I
came away with from those events:

- You had decided before the meeting what you wanted to do, everything we said was of
little consequence
- You have been strongly influenced by Ramsey County, and perhaps their money, on what
you want to do. Ramsey County doesn't care about Shoreview residents (no matter what
they say). They have had a plan for 10 years plus to make "Highway 49" an alternative
to I-35E for rush hour traffic.
- For the first time in our 35 years here, I came away from a Shoreview Council meeting
with a feeling that the residents of our community had been "sacrificed" to the overall
plan - in spite of the evidence we gave to you
- I had a feeling that a principal driving force behind the County Road F cul de sac is
Mr. Withhart who doesn't want to hear frustrated drivers at the corner of Demar and F
This is understandable. However, your/Ramsey County's plan of re-routing F had
already eliminated that - but you're doing the cul de sac anyway. Why?
- The City leadership has decided on an overall plan for Hodgson Road - and apparently
(strictly my perception) you have decided to essentially "sacrifice" the interests
of any residents who might be inconvenienced by that plan. This is very harsh, and
totally unlike past Shoreview practices. My apologies - BUT - this is the feeling I
perceived from your words and actions. If I'm wrong, I owe you all an apology.

Other areas of Disappointment:

- Nobody who was not in a very small immediate area directly impacted by the street work
was notified. You expressed surprise at the opposition you now faced at the March 19th
meeting. I can assure you, you would have heard more had people on Virginia Ave, some
of whom I talked with on the 18th, were there. One man in particular was very hostile
and very upset you were planning to block off County Road "F".
**** Is the failure to notify Virginia Avenue residents- about half of the 60 homes
in the Demar-County F-Virginia neighborhood a violation of city-state codes?
- *** You "blew off" any compromise/other solutions to your plan:
 - 1) allowing a right turn into and out of County Road F only (easy to do)
 - 2) blocking off County Road F on the east side, and having traffic go south to
a traffic light-controlled intersection (far safer than the current plan)
(the objection to this was money. loss of Ramsey County maintenance on a
block of road - how much is that?) BUT how much will it cost to re-route
County Road F??? Further, is moving County Road F's Hodgson Road access
point a couple hundred feet south really going to be "safer?" There are still
going to be hurried left turns from southbound traffic.
- All of your planning is in response to the 6 hours of Monday-Friday rush hour traffic,
for that you are severely impacting residential neighborhoods.
**** Have you done any studies of where the traffic comes from? This question is
prompted by my daily walks across Hodgson to the park. I see volumes of people
heading east on County Road F from Vadnais Heights and beyond. What would I
observe if I stood in northern Shoreview every morning? How many cars coming from
there? (I talked with a woman from Circle Pines at a Gopher hockey game who was
**** using "Highway 49" as her alternative to I-35E every day)
*** In other words - who are the principal benefactors of any Hodgson Road changes:
Shoreview residents living around the road who are forced to use it, or, people

ATTENTION: Demar, County Road F, Virginia Neighborhoods

ISSUE: Shoreview has plans to block off County Road "F" at Hodgson Road (Summer, 2012)

*** This will affect all 60 homes - WHY?

Safety: Demar is a curving, U-shaped narrow 3-car road, with cars frequently parked and children playing in the street - vehicles that formerly used County Road "F" - school buses, utility trucks, garbage trucks, delivery trucks, cars, etc. will now be forced unto Demar
Virginia is a curving, U-shaped narrow 3-car road, with cars frequently parked and children playing in the streets - as per above - vehicles that formerly used "F" will now be forced unto Virginia

Traffic: just because you live away from "F" doesn't mean you'll escape more traffic, we'll all have to make a choice - either we enter Demar or Virginia and proceed north or south to our homes, because we can't use "F" any more

Also: Shoreview has plans to reroute County Road "F" east of Hodgson Road, to bend it around so it enters Hodgson at the intersection of the condo driveway

Also: Ramsey County has indicated they want to (whether we like it or not) create a left turn lane(s) from Gramsie to Highway 96, plus bike path and walking path

SO, What's That Mean? - it means the closing off of County Rd "F" on the west side of Hodgson - our side of the road - is unnecessary
- WHY? - because the left turn lane eliminates the "safety" problem Shoreview is concerned about, and re-routing "F" to the south means no more "distracted" drivers will be able to crash into the big tree by Thompson's house

Other Items: Why close off Hodgson at "F" on the west side? We already only have 3 exits to the world, the east side has 360 degree access.

*** It is far more safer to use "F" from the west side - one can see all the way to the traffic lights on Snail Lake Blvd to the north and the lights on Gramsie 2 blocks to the south easily

*** Contrast that with the sunken road approach of "F" from the east, plus much more limited ability to see traffic on Hodgson from the east

What is Shoreview basing this decision on? Do they have statistics showing an abnormal number of traffic accidents at "F" and Hodgson?

*** There are a number of "alternatives" to I-35E - Lexington, Highway 10, Centerville Road, Highway 61 - none of them is a residential artery like Hodgson Road.

And more: In times of heavy water, heavy rain and winter ice - the Virginia Avenue exit to Hodgson Road is unsafe, either flooded or so icy your car gets stuck. Shoreview and Ramsey County know this - haven't "fixed" it.

I had a conversation with a Shoreview City Council member in February, and we talked about this. I told him I'd get back to him. This is "back to him." If you have concerns, I'd suggest you either (A) contact Shoreview City Council members; or (B) get back to me with written comments on this, and I'll forward them all. Perhaps by April 1st?

Tom Dolen, 4053 Virginia Ave 651-483-8617

(p.s. - there's more on "Highway 49"/Hodgson, but enough for one letter here!)

from other suburbs?

- Some grand visions were expressed about "the new Hodgson Road" - do your constituents, the Shoreview residents share these views?
 - *** And would they share them if they knew the total "cost" - taxes and forced changes in how they operated every day?
- There are many, many individual driveways coming directly from homes onto Hodgson Road all the way from Gramsie to Highway 96. Are any of these people going to be forced to change?
 - **** An interesting question in light of the fact you've decided on March 19th to force 60 residents to change their driving habits from a street(s). All of us will be driving out, not backing out of driveways. Which is more dangerous?
- A Big part of people's frustration is that this re-do on Hodgson Road is an "after-the-fact" move. You're moving the goal posts/changing the rules long after people have bought their homes
 - **** Yes, Shoreview has a "legal right" to do it - but is it wise to do it, for the costs Shoreview residents will face every day, and for who's benefit?
 - *** It's not your fault - but this should have been done 50-60 years ago, if it was going to be done
- The victims of various Hodgson Road-County Road F traffic problems, the westside residents are now going to be paying the price for the "perpetrators" - those on/using the east side of County Road F - that is something that stings. And it stings worse because you have rejected solutions that wouldn't allow this to happen:
(i.e. - allowing right turns into and out of westside County Road F, blocking off eastside County Road F to direct people to a safer Gramsie/F traffic light)

Perhaps in the future, you will direct the engineering department to ensure that all possible residents located near a project like this will be notified?

Thanks for your time and consideration.

I repeat the above belief: you are good people and good public servants.

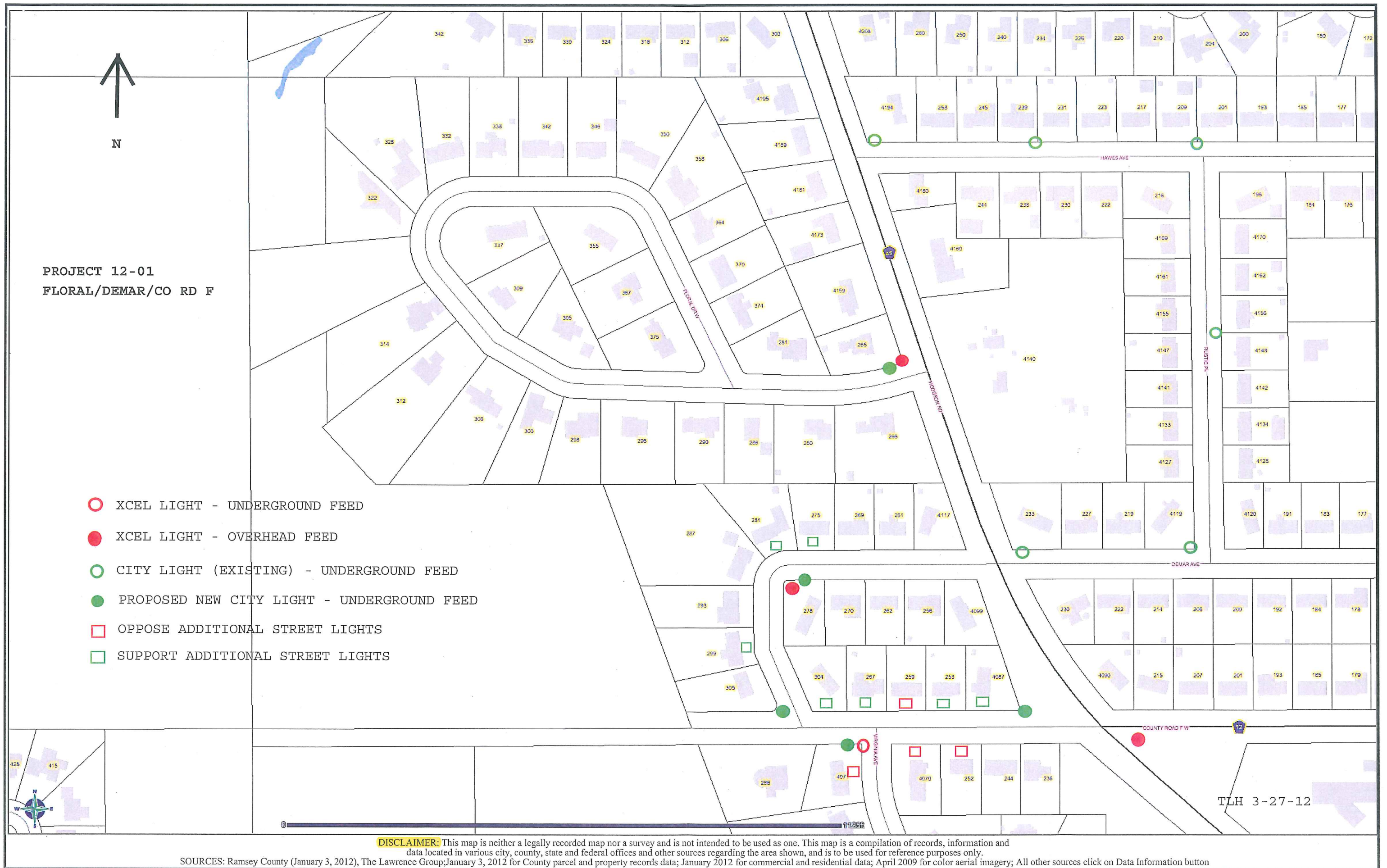
I'm just puzzled by your insisting on following "the plan" despite resident's concerns, and viable options you rejected.

Myself, I'm probably going to avoid the Demar neighborhood. I have a foreboding that something tragic is going to happen on that street after this. When I drive thru city neighborhoods, I drive with two feet - one on the brake - and I also try to look under cars as I drive. I don't know how many others do this.

Best regards,



Tom Dolen



Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☒ I would like the new street width to be 28 feet.

☐ I would like the new street width to be 24 feet.

Comments:

Traditional curb w/ driveway aprons

We both like the idea of cul-de-sac on F

☒ I would like street lights to be included with the reconstruction project.

☐ I do not want street lights included with the reconstruction project.

Comments:

I say all lights. ^{decorative antique} Wife wants to know if existing light can be removed. — A house divided.

Property Owner:

Ben Withhart & Lauree Young

Address:

275 Demar Ave

Phone Number:

651-481-1040

952-292-~~4866~~ 4866

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

X I would like the new street width to be 28 feet.

 I would like the new street width to be 24 feet.

Comments:

X I would like street lights to be included with the reconstruction project.

 I do not want street lights included with the reconstruction project.

Comments:

Could the ~~street~~ pole lights have
underground feeds? It would
be very nice,

Property Owner:

Ando Phil Swenson

Address:

278 Demar Ave

Phone Number:

651-483-3523

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☒ I would like the new street width to be 28 feet.

☐ I would like the new street width to be 24 feet.

Comments:

☒ I would like street lights to be included with the reconstruction project.

☐ I do not want street lights included with the reconstruction project.

Comments:

Property Owner: BRET WIRRE

Address: 281 DEMAR AVE

Phone Number: 651-490-3132

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

X I would like the new street width to be 28 feet.

 I would like the new street width to be 24 feet.

Comments:

X I would like street lights to be included with the reconstruction project.

 I do not want street lights included with the reconstruction project.

Comments:

It would be nice to have a street light
at the trail head ~~at~~ At F & Demar

Property Owner: Brad Kaeter

Address: 299 Demar Av

Phone Number: 651 766 9466



Tom Wesolowski <twesolowski@shoreviewmn.gov>

Cty Rd F/ Demar/Floral project

1 message

Dawn Westermann <DWestermann@ue-mn.com>

Thu, Feb 16, 2012 at 4:45 PM

To: twesolowski@shoreviewmn.gov

Hi Tom, thanks for your call back and time on the phone. I did speak with Gene Hoffard (sp? I am at work and the letters aren't here), on the phone, and went to the Feb 2 mtg but had to leave a tiny bit before they dismissed.

My address is 304 Demar Ave, and here's the situation and questions:

The house was built in 1957. Sewer pipe blockage has been a recurring problem, as it has been with neighbors to the north of my house that I've talked to. Last fall it became impassable by Dean's Plumbing, but by doing camera checks and by locating outside, the problem, we feel with 95% certainty (possibly more), is at the connection to the street and beyond. Kevin Chimieleski (sp, again) gave me a number for someone he knew does the Super-Duty drain clean out, and sure enough, it actually DID get unclogged and we have had no problem since. It's been almost half a year. Again, it seemed certain it is at the 4-inch cast iron to 6 in clay pipe where the roots grow in and are bad into the city pipe. Thus, it seems the project with new city pipe, a 4in-to-4in connection of pipes and better connection couplings should fix this problem. The questions: as a preventative measure, with 50 yr old cast iron pipe, would it be recommended to have it lined? Is there any idea (as Tom said, in our sandy soil) how long the life of that is? What experience in the area's recent projects could be helpful in determining this? To line the straight pipe from city connection to the base of it in my basement floor, it would seem the time to do it would be when that area is dug up, if any. From the house it would go down a foot or whatever and then make that difficult 90-degree turn in the basement, so I don't think I'd try to do it that way.

Other feedback from us, preferences:

We tend to think the 28 ft wide street would be better. Given that Demar is all turns, people make use of the entire existing width. I once even witnessed someone traveling too fast drive across a large width of my front yard! Because of the entrance to the Snail Lk park (directly across Demar from my driveway), there are always cars that park to go down into the park to walk, sometimes driving to this point with bikes or CC skis. For this reason and some possible recreational drug activity, we would like to see a street light at the head of this trail (top of the hill).

Curbs: we much prefer the flattened kind, not the tall curb. My son's input was, "Have you ever driven your bike into those things? That hurts!". There are a number of kids in the neighborhood. As far as plows, with the lack of a curb currently they follow the curvature and it varies, but it doesn't matter. It is just a matter of how far in or out the snow drift goes in our yards, and I don't think anyone cares too much. Aesthetically, of course the flattened kind look less urban.

Closing off Cty Rd F access onto Hodgson. Not many people know of this plan. Most of us on Demar use that Cty Rd F turn onto Hodgson many times daily because it is how we get out of the neighborhood, especially heading south. This would cause many of us to go down Virginia Ave, which would not be popular with those on Virginia, since this would increase the traffic in front of their houses a great deal. It was mentioned in the

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☒ I would like the new street width to be 28 feet.

☐ I would like the new street width to be 24 feet.

Comments:

Keep the street the same if all
possibly.

☒ I would like street lights to be included with the reconstruction project.

☐ I do not want street lights included with the reconstruction project.

Comments:

would like to see a street light
maybe on the South East corner of
Demar Ave. and County Rd. F.

Property Owner: Gerald E. Krey & Virginia M. Krey

Address: 267 W. County Rd. F.

Phone Number: 651-490-0101

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☐ I would like the new street width to be 28 feet.

☒ I would like the new street width to be 24 feet.

Comments:

This is a short loop street. we do not need or want extra parking. We do not wish more on-street parking for the ^{Ramsey County} open space use here, we prefer ^{park} visitors use the parking lots provided !!

☐ I would like street lights to be included with the reconstruction project.

☒ I do not want street lights included with the reconstruction project.

Comments:

We have lived here 20 years and walk our dogs every night year around. There has never been a shortage of light. ~~The~~ More lights will pollute the evening view of the park! Also specifically object to plan for lights on County Road F.

Property Owner: Kent Bergh and April Alfors

Address: 259 County Road F W

Phone Number: 651-482-0338, 612-961-1704 cell

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☒ I would like the new street width to be 28 feet.

☐ I would like the new street width to be 24 feet.

Comments:

☒ I would like street lights to be included with the reconstruction project.

☐ I do not want street lights included with the reconstruction project.

Comments:

Property Owner: Ray & Sheila Olson

Address: 253 County Rd F West

Phone Number: 651-486-9636

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☐ I would like the new street width to be 28 feet.

☒ I would like the new street width to be 24 feet.

Comments:

Would it be possible to place
a 6-Foot earth berm at the
cul de sac intersection with Hodgson
for noise abatement?



☐ I would like street lights to be included with the reconstruction project.

☒ I do not want street lights included with the reconstruction project.

Comments:

We prefer to see the stars
at night rather than a street light.

Property Owner:

Joan Sohn

Address:

252 County Road F W

Phone Number:

651 483-3843

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

RECEIVED FEB 17 2012

_____ I would like the new street width to be 28 feet.

☒ I would like the new street width to be 24 feet.

Comments:

*I think 24' would be the
proper width for Co Rd F.*

☒ I would like street lights to be included with the reconstruction project.

_____ I do not want street lights included with the reconstruction project.

Comments:

Property Owner:

Paul Tarnowski

Address:

Phone Number:



Mr. Paul Tarnowski
4087 Hodgson Rd.
Shoreview, MN 55126

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

_____ I would like the new street width to be 28 feet.

_____ I would like the new street width to be 24 feet.

Comments:

County Rd F does NOT need any more parking from Virginia to green belt. The problem(only) is 1 house that has ~ 7 cars that house is NOT an apartment & should not be so treated (although the Sheriff does)

_____ I would like street lights to be included with the reconstruction project.

☒ I do not want street lights included with the reconstruction project.

you can see that

Comments:

We have plenty of light. From space / the twin cities, including Shoreview, sheds more light than metro areas much larger.

The light on our corner is enough unless cars are greatly exceeding the speed limit

Property Owner:

Perry & Carol Hackett

Address:

4071 Virginia Ave

Phone Number:

657-483-8559

Floral Drive / Demar Ave / County Rd. F
Street Width / Street Light
Questionnaire

☐ I would like the new street width to be 28 feet.

☒ I would like the new street width to be 24 feet.

Comments:

WE LIKE LIMITED STREET PARKING

☐ I would like street lights to be included with the reconstruction project.

☒ I do not want street lights included with the reconstruction project.

Comments:

CURRENT LIGHTS ARE WELL PLACED.

Property Owner: CHRISTINE ALTENHOFEN-SONNER

Address: 4070 VIRGINIA

Phone Number: 651-787-0657

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 2, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 2, 2012, at 7:00 p.m. The following members were present: ; and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 12-22

**APPROVING PLANS AND SPECIFICATIONS
AND ORDERING THE TAKING OF BIDS
FOR THE
FLORAL, COUNTY F, DEMAR
ROAD RECONSTRUCTION
CITY PROJECT 12-01**

WHEREAS, pursuant to the resolution of the City Council of Shoreview on March 19, 2012, the City Engineer has prepared plans and specifications for the improvements of the Floral, County F, Demar Road Reconstruction, City Project 12-01, and has presented such plans and specifications to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SHOREVIEW, MINNESOTA, THAT:

1. Such improvement is hereby ordered to proceed to the construction phase.
2. The plans and specifications for the Floral, County F, Demar Road Reconstruction, City Project 12-01, are hereby approved.
3. The City Manager shall prepare and cause to be inserted in the official newspaper an Advertisement for Bids for the making of such improvement under such approved plans and specifications. The advertisement shall be published at least twice, at least three weeks prior to the bid opening, shall specify the work to be done, that the bids are the responsibility of the bidder and shall state that bids are to be received by the City until 10:00 a.m., local time, on Wednesday, May 9, at which time they will be publicly opened in the Council Chambers of the City Hall by two or more designated officers of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Member , and upon vote being taken thereon, the following voted in favor thereof: ; and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 2nd day of April, 2012.

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 2nd day of April, 2012, with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to approving plans and specifications for City Project 12-01 and authorizing bidding of the project.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, this 3rd day of April 2012.

Terry Schwerm
City Manager

SEAL

PROPOSED MOTION

MOVED BY COUNCILMEMBER _____

SECONDED BY COUNCILMEMBER _____

to adopt Resolution 12-26 Ratifying the Dissolution of the Grass Lake Water Management Organization and Petitioning the Board of Water and Soil Resources for a Change of Watershed Boundary.

ROLL CALL: AYES _____ NAYS _____

HUFFMAN	_____	_____
QUIGLEY	_____	_____
WICKSTROM	_____	_____
WITHHART	_____	_____
MARTIN	_____	_____

REGULAR COUNCIL MEETING
APRIL 2, 2012

TO: MAYOR, CITY COUNCIL, AND CITY MANAGER

FROM: MARK MALONEY
PUBLIC WORKS DIRECTOR

DATE: MARCH 27, 2012

SUBJECT: RESOLUTION RATIFYING THE DISSOLUTION OF THE GLWMO AND
PETITIONING FOR A CHANGE OF WATERSHED BOUNDARY

INTRODUCTION

The City Councils of Roseville and Shoreview previously requested the Grass Lake Water Management Organization (GLWMO) Board to begin the process of dissolving the organization. Per the Joint Powers Agreement, the Shoreview Council is required to ratify the recent action of the GLWMO Board and officially petition for a change of watershed boundary to facilitate the transition to a new jurisdiction.

DISCUSSION

The Grass Lake Water Management Organization (GLWMO) was created in 1983 through a Joint Powers Agreement (JPA) between the cities of Roseville and Shoreview. The creation of the WMO was in response to State Statute 103B and Rules 8410 that directed that all of the Twin Cities Metro Area would have some form of watershed-based governance. In the course of their most recent management plan update, it was discovered that revisions to the JPA would be required to give the Organization financial autonomy from the cities. Given the WMO funding mechanism that relied upon the cities surface water utilities, this set up a scenario where the cities would be required to provide funding for the WMO program without any direct input into their budgeting or capital spending priorities. After a number of discussions involving the GLWMO Board members and Councils of both affected cities, it was determined that a better form of management of the water resources in the jurisdiction was possible via dissolution of the Organization and merger with an existing adjacent WMO or watershed district.

Accordingly, the City Councils of both cities adopted resolutions which rejected the proposed JPA and petitioned the GLWMO for dissolution. On March 22, 2012, the GLWMO Board unanimously agreed with the petitions of Roseville and Shoreview and voted to dissolve the organization effective June 21, 2012. Because of the way the existing JPA is worded, the decision of the GLWMO Board then needs to be ratified by the City Councils. Further, to allow the change in jurisdiction to an existing adjacent watershed district, it is necessary for the cities involved to formally petition the Board of Water and Soil Resources (BWSR) for boundary change. On Monday, March 26, 2012, the Roseville City Council ratified the GLWMO dissolution and forwarded the petition to BWSR. Staff has prepared for the Shoreview City Council an identical resolution for consideration of ratifying the GLWMO dissolution and petitioning for boundary change.

Earlier in this dissolution process, the discussion included the potential for the former GLWMO jurisdiction being merged with an adjacent WMO; namely the Vadenais Lakes Area WMO, which is currently structured as a six-city JPA. Upon investigation, it was discovered the current GLWMO jurisdiction being absorbed into Vadenais Lake Area WMO is problematic for at least two reasons. While there may be a hydrologic connection between the water bodies in the two jurisdictions, it cannot be presumed that the existing JPA would easily be amended to include the cities of Roseville and Shoreview. It would likely be a lengthy and intensive process to get the 6 diverse cities to agree to the change, with any one essentially having veto authority over the changes. Further, it isn't clear whether the authority VLA WMO received through special legislation for funding would automatically extend to the newly added areas of Roseville and Shoreview. Therefore, a significant amount of resources would be expended, without any assurance that it could actually end up being an effective governance model for the water resources in the GLWMO jurisdiction, e.g. Snail Lake, Lake Wabasso, Lake Owasso. Because the GLWMO jurisdiction contains water resources common to both cities (i.e. Lake Owasso), both cities need to ultimately have the same approach to the merger. The GLWMO Board and administrative staff have met with Ramsey-Washington Metro Watershed District staff recently to facilitate the transition. Accordingly, Roseville's action of March 26, 2012 was specific to a boundary change that would recognize Ramsey-Washington Metro Watershed District as the new water management jurisdiction for the GLWMO area.

Following is the current timeline for the dissolution process and jurisdictional change:

Cities petition for Dissolution	Jan/Feb 2012
GLWMO Board Vote to Dissolve	March 22, 2012
Roseville Ratifies Dissolution, petitions for Boundary change	March 26, 2012
Shoreview Ratifies Dissolution, petitions for Boundary change (pending)	April 2, 2012
BWSR considers petition, orders public hearing with required 30 day notice	April, 2012
BWSR public hearing on change of watershed district boundary	May 2012
BWSR Board meeting to take action on change of boundary effective June 30,2012	June 2012

The process is time sensitive insofar that, in order for the area to be included in the 2013 Ramsey-Washington Metro tax levy (and for resources to be available for the management of the water resources in the former GLWMO jurisdiction), these steps need to be certified to the State Auditor by the end of June 2012.

RECOMMENDATION

The petition requests that the former Grass Lake WMO portion of the city officially become recognized as a part of Ramsey-Washington Metro Watershed District. RWMWD has an excellent reputation for water resource protection and has demonstrated success in improving water quality in urban environments. Staffs of both Roseville and Shoreview believe this to be in the best long term interests of the city and for the protection of the water resources.

Staff recommends that the City Council adopt the attached resolution ratifying the dissolution of the Grass Lake Water Management Organization effective June 21, 2012 and petitioning the State of Minnesota Board of Water and Soil Resources for a change in watershed district boundary.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF SHOREVIEW, MINNESOTA
HELD APRIL 2, 2012**

* * * * *

Pursuant to due call and notice thereof, a meeting of the City Council of the City of Shoreview, Minnesota, was duly called and held at the Shoreview City Hall in said City on April 2, 2012, at 7:00 p.m. The following members were present:

and the following members were absent:

Member introduced the following resolution and moved its adoption.

RESOLUTION NO. 12-26

**RATIFYING THE DISSOLUTION OF THE GRASS LAKE WATER MANAGEMENT
ORGANIZATION AND PETITIONING THE BOARD OF WATER AND SOIL RESOURCES
FOR A CHANGE OF WATERSHED BOUNDARY**

WHEREAS, the City of Roseville and the City of Shoreview created a water management organization through a Joint Powers Agreement in 1983 known as the Grass Lake Water Management Organization for the management of joint watershed resources pursuant to state statute; and

WHEREAS, the Cities of Roseville and Shoreview have adopted resolutions petitioning the Grass Lake WMO to dissolve as an organization; and

WHEREAS, the cities believe there are existing adjacent watershed organizations that have the necessary expertise and resources to protect the watershed natural resources in an effective and efficient manner; and

WHEREAS, The Grass Lake WMO board voted in the affirmative on March 22, 2012 to dissolve effective June 21, 2012; and

WHEREAS, the City of Roseville ratified the dissolution of the Grass Lake Water Management Organization on March 26, 2012.

BE IT RESOLVED, that the City of Shoreview hereby ratifies the dissolution of the Grass Lake Water Management Organization pursuant to Section VI and Section VII of the current joint powers agreement and state statute requirements; and

BE IT FURTHER RESOLVED, that the City Council of the City of Shoreview hereby petitions the State of Minnesota Board of Water and Soil Resources, pursuant to Chapter 103d of State

Statute, for a change of watershed boundary for that portion of the city, formerly a part of the Grass Lake WMO, to be included in the Ramsey-Washington Metro Watershed District.

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted this 2nd day of April, 2012

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)
)
CITY OF SHOREVIEW)

I, the undersigned, being the duly qualified and acting Manager of the City of Shoreview of Ramsey County, Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of said City Council held on the 2nd day of April, 2012 with the original thereof on file in my office and the same is a full, true and complete transcript therefrom insofar as the same relates to the dissolution of Grass lake Water Management Organization.

WITNESS MY HAND officially as such Manager and the corporate seal of the City of Shoreview, Minnesota, on this 3rd day of April, 2012.

SEAL

Terry Schwerm
City Manager

**STATE OF MINNESOTA
BOARD OF WATER AND SOIL RESOURCES**

**PETITION OF THE CITIES OF ROSEVILLE AND SHOREVIEW
FOR AN ORDER TO ENLARGE THE BOUNDARY OF
THE RAMSEY-WASHINGTON METRO WATERSHED DISTRICT TO
INCLUDE SPECIFIED AREAS OF THE PETITIONING CITIES
FORMERLY IN THE GRASS LAKE WATERSHED MANAGEMENT
ORGANIZATION**

Request	<p>The Cities of Roseville and Shoreview are petitioning the Minnesota Board of Water and Soil Resources to enlarge the Boundary of the Ramsey-Washington Metro Watershed District to include those lands and properties east and south of the Rice Creek Watershed District that were formerly within the Grass Lake Watershed Management Organization.</p> <p>The area involves approximately 5,648 acres within the following cities:</p>	
	City	Acres
	Roseville	2359
	Shoreview	3289
		5648

	Page
Request	1
Reason for Request	2
Location	2
Background and Record of Actions	4
Watershed Boundary Change Process under M.S. 103D.261	5
Description of Affected Area	8
Statutory Intent	13
Properties Involved	14
Petition Signature Pages	15
City Resolutions	16

Reasons for Change	Watershed management and regulation have changed significantly in the nearly 30 years since the agreement that created the Grass Lake Water Management Organization was executed. Significantly more financial and staff resources are necessary to carry out the functions of a watershed organization to be successful today. Cities are challenged with competing priorities for their scarce resources. The cities believe there are existing adjacent watershed organizations that have the necessary expertise and resources to protect the watershed natural resources in an effective and efficient manner. The cities believe the water resources are better protected by combining the Grass Lake WMO areas into an organization with demonstrated success in improving and protecting the resource.
Termination of GLWMO	The dissolution of the Grass Lake Watershed Management Organization (GLWMO) on June 21, 2012.
Nature of the Change	Transfer 5,647.25 acres from the former Grass Lake Watershed Management Organization legal boundaries to the Ramsey-Washington Metro Watershed District. The new boundary is proposed to be contiguous with the existing Rice Creek Watershed District boundary
Location	Figure 1: Ramsey-Washington Metro Watershed District and Grass Lake Watershed Management Organization Location Map

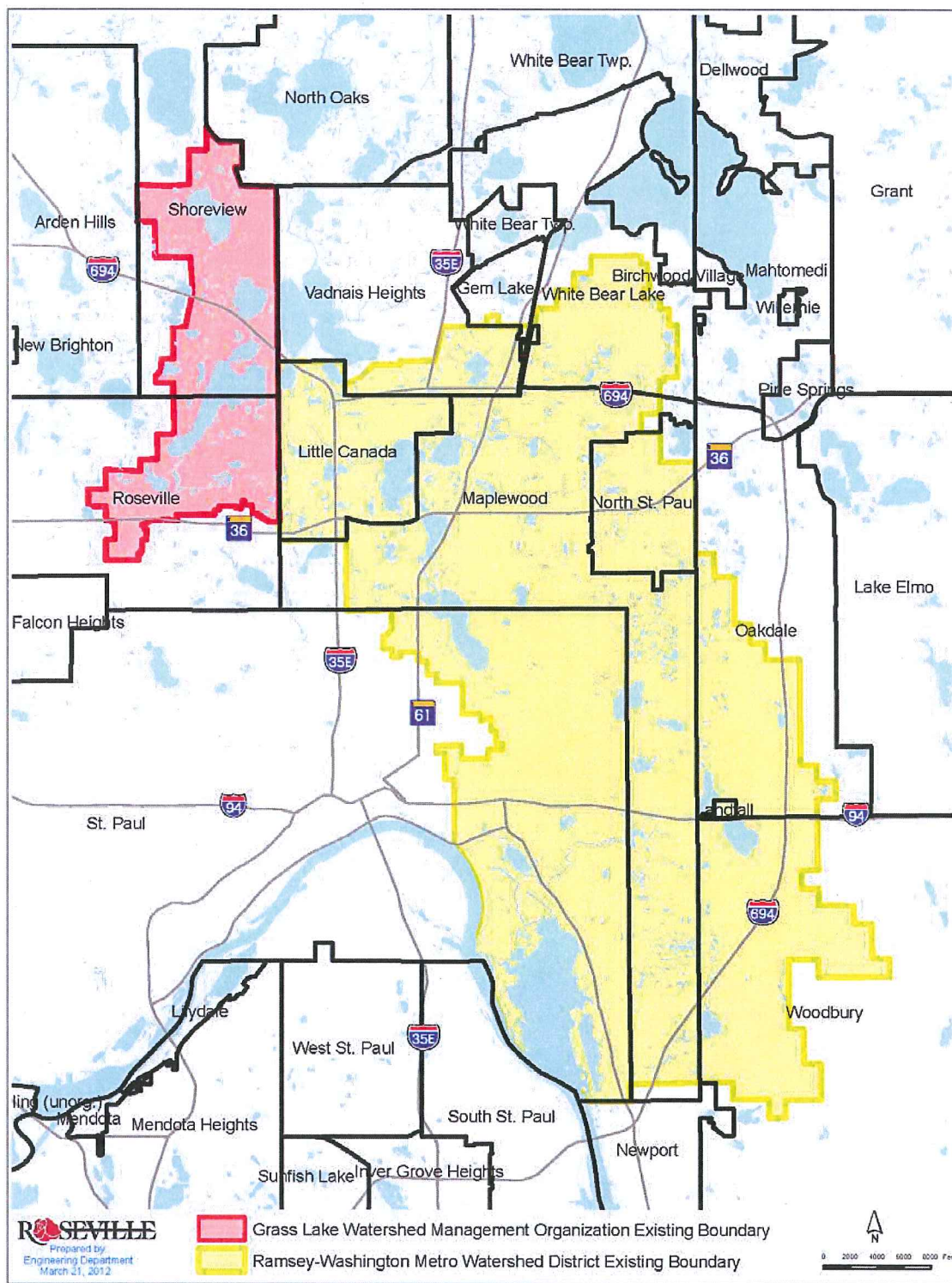


Figure 1

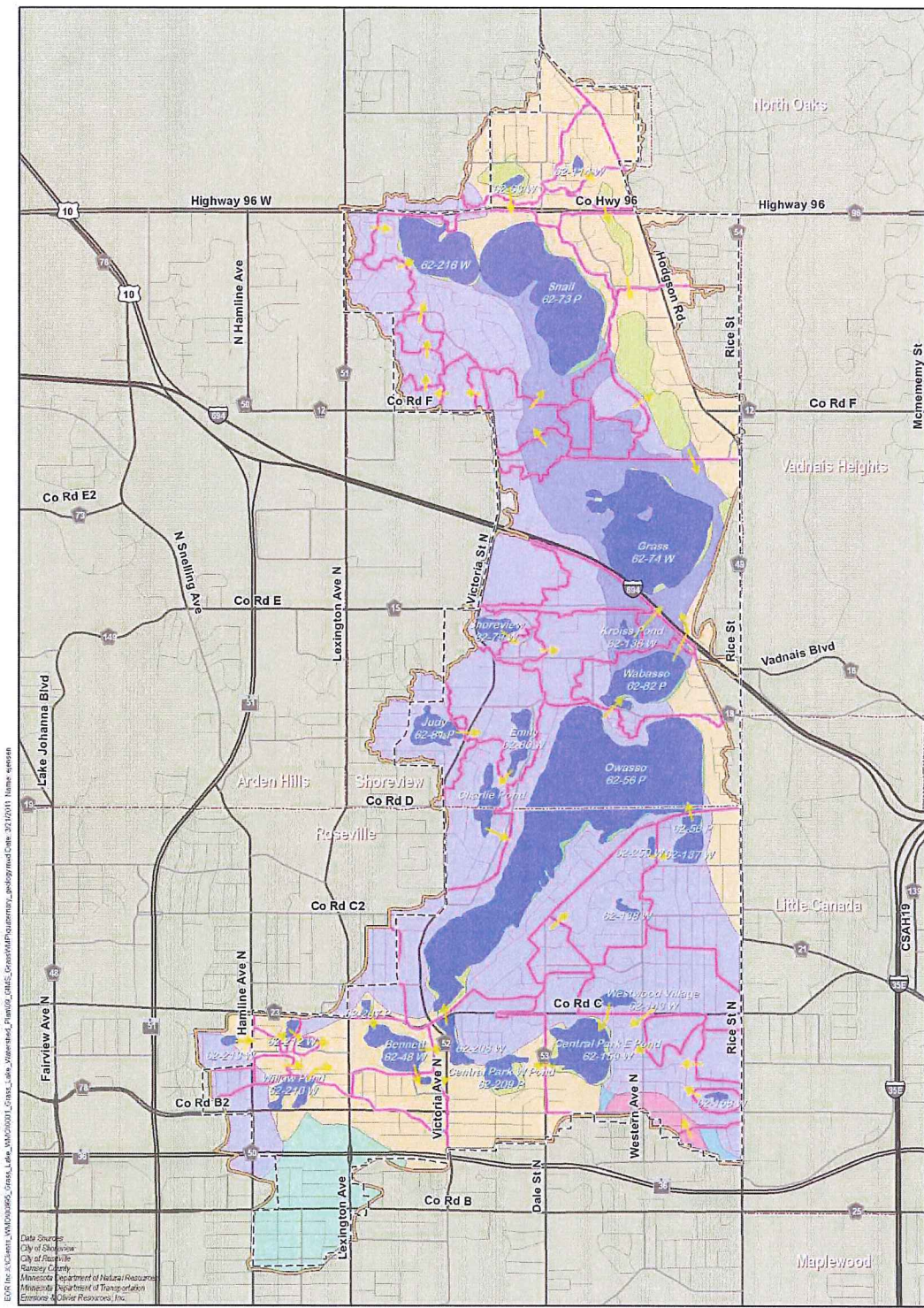
Background and Record of Actions

2010	The Grass Lake WMO began an update of their Watershed Management Plan
2011	
	Through agency review of the GLWMO draft Plan the BWSR responds that the Joint Powers Agreement for GLWMO needs revision regarding the cities level of control over the GLWMO budget.
June	GLWMO Board makes presentation to the city councils regarding the need for revisions to the joint powers agreements and the plan update. The Board requested significantly more financial resources from the cities to fund WMO activities and future capital improvements in the draft plan.
October	The GLWMO convened a task force to discuss future governance of the GLWMO
November	The GLWMO Board presented the governance findings of the Task Force to the Roseville City Council. Recommendation to continue as a WMO with greater financial resources required. Board was not unanimous with a minority recommending merger with an adjacent watershed organization
December	The GLWMO Board presented the governance findings of the Task Force to the Shoreview City Council. Recommendation to continue as a WMO with greater financial resources required. Board was not unanimous with a minority recommending merger with an adjacent watershed organization
2012	
January 23	The Roseville City Council adopted a resolution rejecting the proposed new joint powers agreement language and petitions the GLWMO Board to dissolve per the current joint powers agreement.
February 6	The Shoreview City Council adopted a resolution rejecting the proposed new joint powers agreement language and petitions the GLWMO Board to dissolve per the current joint powers agreement.
February 16	The GLWMO Board set meeting date for March 22, 2012 to vote on dissolution per the joint powers agreement.
March 22	The GLWMO Board votes to dissolve the organization effective June 21, 2012.
March 26	The Roseville City Council adopts a resolution to ratify the dissolution of the Grass Lake WMO and petition BWSR to change watershed boundary to include the Grass Lake WMO areas in the Ramsey-Washington Metro Watershed District boundary per 103D of state statute.
April 2	The Shoreview City Council adopts a resolution to ratify the dissolution of the Grass Lake WMO and petition BWSR to change watershed boundary to include the Grass Lake WMO areas in the Ramsey-Washington Metro Watershed District boundary per 103D of state statute.

Watershed Boundary Change Process under Minnesota Statutes 103D.251 and 103d.261

Requirement	<p>Minnesota law requires that: All lands within the Seven County Metropolitan area engage in comprehensive water management on a watershed basis.</p> <p>The Grass Lake Watershed Management Organization (WMO) was formed in 1983 through a joint powers agreement between the cities of Roseville and Shoreview.</p>		
Issue	On March 22, 2012 the Grass Lake WMO adopted resolution to dissolve.		
City Actions Terminating Membership in GLWMO	Entity	Resolution of Dissolution	Date Adopted
	Roseville	Petition to dissolve	January 23, 2012
	Shoreview	Petition to dissolve	February 6, 2012
	Copies of resolutions are attached		
Problem	<p>The action leaves:</p> <ol style="list-style-type: none"> 1. The water and related land resources within the area without watershed based management 2. The cities within the area out of compliance with the law 		
Need	The water resources and Cities need to be included in a watershed management organization to be in compliance with the law.		

City Actions and Preferences for Inclusion in the Ramsey-Washington Metro Watershed District	The following cities petition the Board of Water and Soil Resources to change the boundaries of the Ramsey-Washington Metro Watershed District to assume Watershed Management responsibilities within the portions of their cities formerly managed by the Grass Lake WMO that are east and south of the Rice Creek Watershed District.		
	City	Resolution of Request	Date Adopted
	Roseville	Adopted	March 26,2012
	Shoreview	Adopted	April 2,2012
Authorization	The Ramsey-Washington Metro Watershed District is wholly within the “metropolitan area” as defined under Minnesota Statutes sections and is a watershed management organizations as defined under Minnesota Statutes 103B.205 (8 & 13)) and 473.121 (2) (2007).		



Data Sources:
 City of Shoreview
 City of Roseville
 Ramsey County
 Minnesota Department of Natural Resources
 Minnesota Department of Transportation
 Esri/DeLorme Resources, Inc.



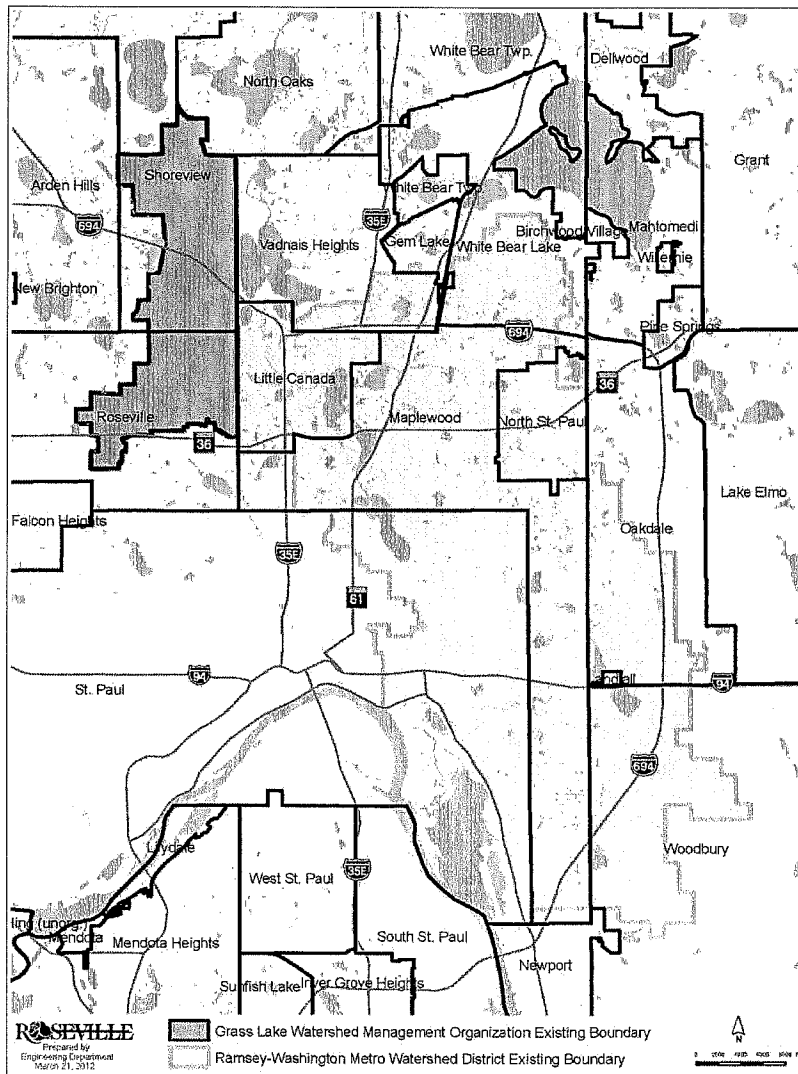
- Legend**
- GLWMO Hydrologic Watershed
 - Watershed Jurisdiction Boundary
 - Municipal Boundary
 - Subwatershed Boundary
 - Waterbody
 - Drainage Flow Arrow
 - Geology
 - Coarse meltwater stream sed.
 - Lake
 - Meltwater stream sediment
 - Sandy lake sed. Grantsburg
 - Till under sandy lake sed.
 - Till under stream sediment
 - Till, Grantsburg
 - Organic sediment

Grass Lake Watershed Management Organization
2011 Watershed Management Plan
Quaternary Geology

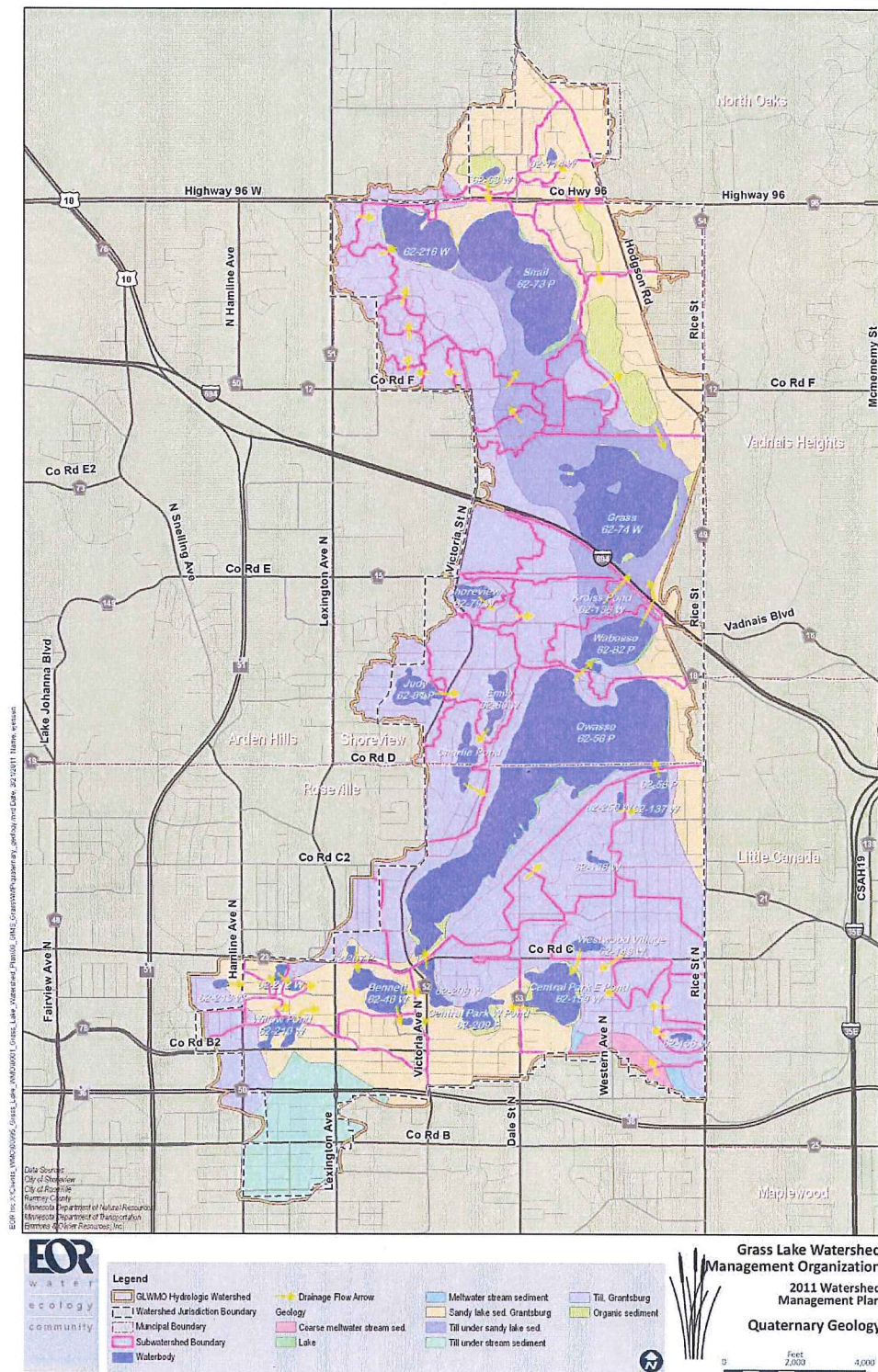
Feet
 0 2,000 4,000

Description of the Requested Change in the Boundary

Background	The Cities of Roseville and Shoreview requested that Ramsey-Washington Metro Watershed District assume watershed management responsibilities for the portions of those cities formerly within the Grass Lake WMO and that lie east and south of the existing Rice Creek Watershed District.
Remedy	This will be accomplished by adding 5,648 acres currently within the Grass Lake WMO to Ramsey-Washington Metro Watershed District
	The Grass Lake WMO boundary within the Cities of Roseville and Shoreview is shown below. The map also shows the locations of the current Ramsey-Washington Metro WD boundary.



Geology



Topography

Topography

Grass Lake Watershed Management Organization
2011 Watershed Management Plan
Topography, Subwatersheds and Drainage Arrows

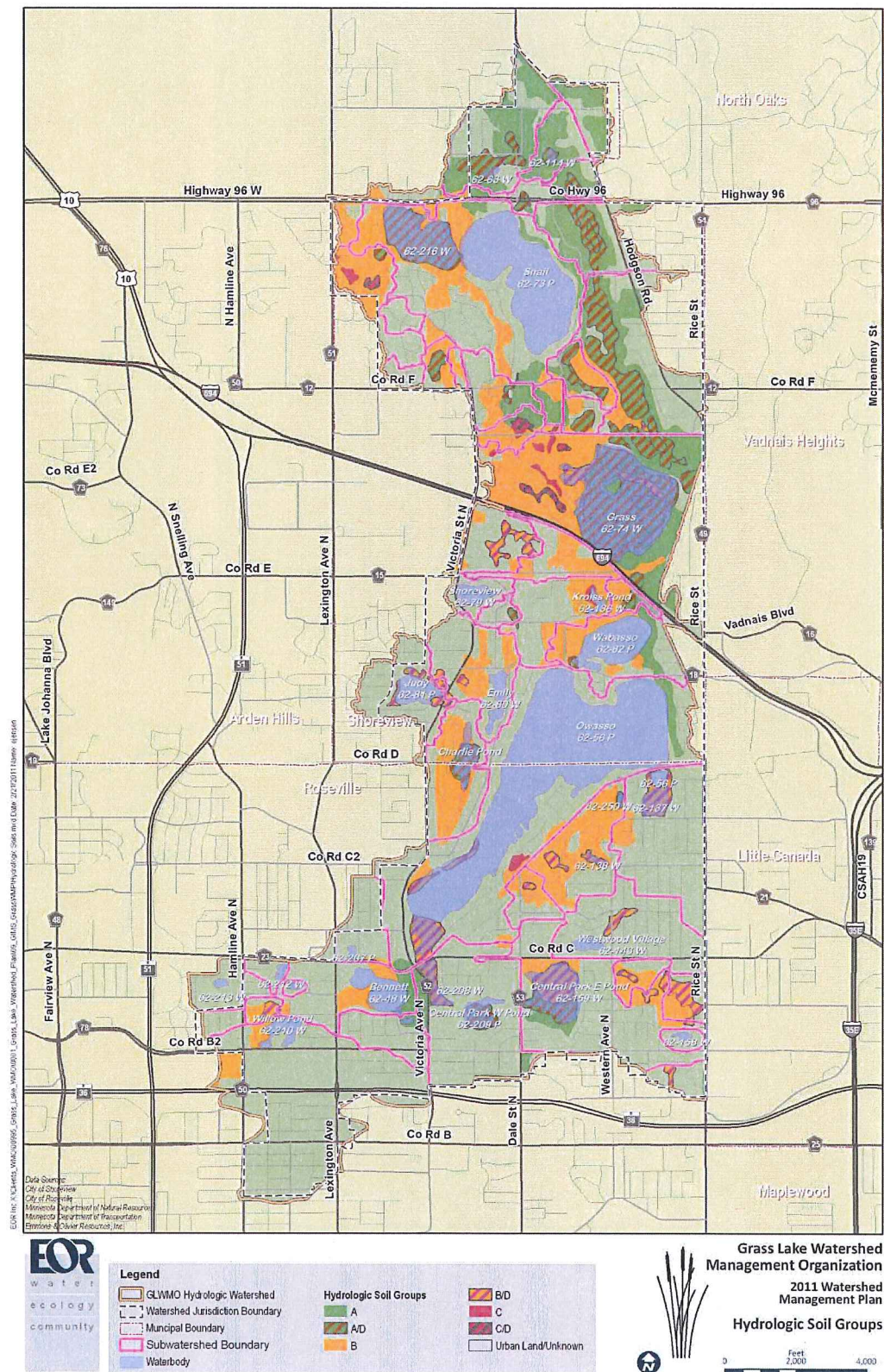
Legend

- GLWMO Hydrologic Watershed
- Watershed Jurisdiction Boundary
- Municipal Boundary
- Subwatershed Boundary
- Waterbody
- Drainage Flow Arrow

Data Sources:
City of Champlin
City of Brooklyn
Minnesota Department of Natural Resources
Minnesota Department of Transportation
GreenSource Resource, Inc.

Scale: 0 to 4,000 feet

Soils



Water Bodies	The water resources within Grass Lake Watershed include Snail Lake, Grass Lake, Wabasso Lake, Lake Owasso, Bennett Lake, Lake Emily, Shoreview Lake and Lake Judy as well as a number of nearby ponds and wetlands. The watershed also includes upland areas and wetlands that interact with climate, soils, vegetation, groundwater and other factors to influence the local water resources.																																						
Land Use	The affected area is currently in the following land uses																																						
	<table><tr><th>Land Use</th><th>Acres</th><th>% Watershed</th></tr><tr><td>Single Family Residential</td><td>2,345</td><td>41.4%</td></tr><tr><td>Multi-Family Residential</td><td>120</td><td>2.1%</td></tr><tr><td>Commercial</td><td>99</td><td>1.7%</td></tr><tr><td>Agricultural</td><td>5.4</td><td>0.1%</td></tr><tr><td>Institutional</td><td>209.4</td><td>3.7%</td></tr><tr><td>Industrial</td><td>79</td><td>1.4%</td></tr><tr><td>Parks and Open Space</td><td>1,633</td><td>28.9%</td></tr><tr><td>Railway</td><td>32</td><td>0.6%</td></tr><tr><td>Roadway</td><td>904</td><td>16%</td></tr><tr><td>Undeveloped</td><td>231</td><td>4.1%</td></tr><tr><td>Total</td><td>5,657.8</td><td>100%</td></tr></table>			Land Use	Acres	% Watershed	Single Family Residential	2,345	41.4%	Multi-Family Residential	120	2.1%	Commercial	99	1.7%	Agricultural	5.4	0.1%	Institutional	209.4	3.7%	Industrial	79	1.4%	Parks and Open Space	1,633	28.9%	Railway	32	0.6%	Roadway	904	16%	Undeveloped	231	4.1%	Total	5,657.8	100%
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Consistency with the purposes and requirements of M.S. 103B.205 to .255 (Metropolitan Surface Water Management Act)

Hydrologic Consistency	Minnesota Statutes section 103B.205 (11) defines "Watershed" as "a drainage area having boundaries which are substantially coterminous with those of an aggregation of contiguous minor watershed units possessing similar drainage patterns and which cross the borders of two or more local government units."
Subwatersheds Involved	The areas proposed to be added to the Ramsey-Washington Metro Watershed District are found to be lands that entail the subwatersheds of <ul style="list-style-type: none"> • Snail Lake • Grass Lake • Lake Wabasso • Lake Owasso • Bennett Lake • Lake Emily • Lake Judy • Shoreview Lake
Cities Involved	These subwatersheds involve and cross the City boundaries of <ul style="list-style-type: none"> • Roseville • Shoreview
Confirmation	These areas are the lands on record with the Grass Lake Water Management Organization. When the GLWMO was established these lands were confirmed through review of municipal stormwater plans and street and road surveys.
Watershed Management Plans	Minnesota Statutes section 103B.205 to 103B.255 generally describes the required data and program elements to comprehensively manage surface water resources within the metropolitan area
Lands Included in RWMWD Third Generation Comprehensive Plan	With the dissolution of the Grass Lake WMO, the inclusion of these within the Ramsey-Washington Metro Watershed District will allow management of these water resources in a uniform manner, consistent with the purposes and requirements of the Metropolitan Surface Water Management Act.
Note on Public Ditches	Incorporating these properties in the Ramsey-Washington Metro Watershed District will not affect the benefits or damages for any improvement previously constructed by the Grass Lake WMO or the cities of Roseville and Shoreview.

Affected Properties		
	City	Acres
	Roseville	2359
	Shoreview	3289
		5648
	Entity	Number of Taxable Parcels
	Roseville	3643
	Shoreview	3630
	Total	7273

Date: _____

CITY OF ROSEVILLE

By: _____

Its Mayor

And: _____

Its City Manager

Date: _____

CITY OF SHOREVIEW

By: _____

Its Mayor

And: _____

Its City Manager